



Carrollwood Recreation District
October 10, 2022

Board of Trustees

Executive Committee Meeting - 6:00 p.m.

Regular Meeting Agenda - 6:30 p.m.

Mark Snellgrove
President

Suzan Giunta
Vice President
Grounds Chairwoman

Mark Georgiades
Treasurer

Joseph Costa
Secretary

Dr. Anna Brown
Recreation Center/
Tennis Chairwoman

Michael Carelli
Original Carrollwood
Park Chairman

Jack Griffie
Scotty Cooper Park
Chairman

Christina Price
Community
Development
Chairwoman

Kevin Shidler
White Sands Beach
Chairman

1. Call Regular Meeting to Order

2. Roll Call

3. Determination of Quorum

4. Public Comment

5. Motion to Approve the Meeting Agenda & Consent Agenda

- Approval of October 10, 2022, Regular Meeting Agenda
- Approval of September 2022, Independent Accountant's Compilation Report
- Approval of September 12, 2022, Executive Committee Meeting Minutes
- Approval of September 12, 2022, Public Hearing Meeting Minutes
- Approval of September 12, 2022, Regular Meeting Minutes

6. Regular Agenda Items

Treasurer Matters:

- Annual Audit Preparation

President:

- Review Chart of Accounts for the New Budget Year

Recreation Center/ Tennis Chairwoman:

Original Carrollwood Park Chairman:



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White Sands Beach Chairman:

- Lab results from swim side

Scotty Cooper Park Chairman:

Grounds Chairwoman:

Community Development Chairwoman:

CCA Liaison:

7. Other Business

8. Adjourn

September 12, 2022

Executive Committee Meeting - 6:00 p.m.

Continued Public Hearing - 6:30 p.m.

Regular Meeting Agenda – 6:30 p.m. (After the Public Hearing)

- 1. Call to Order at 6:32**
- 2. Roll Call 7 present Mike Carelli arrived at 6:42 Joe Coasta was absent**
- 3. Determination of Quorum: yes**
- 4. Continued Public Hearing on 2023 Fiscal Year Ending Budget**
 - a. President Mark Snellgrove Announced the resumption of the continued public hearing.
 - b. Trustee Giunta made a Motion to Approve the Updated Public Hearing Agenda. Motion Seconded by Trustee Jack Griffie.
 - c. Public Hearing Presentation by Treasurer Mark Georgiades

Since the referendum passed, Treasurer Georgiades amend the budget. The amount for the insurance policy was increased. Most other items were increased by 8% which mirrors the current inflation rate. He proposed adding \$150,000 back into the reserve fund. Increases to take care of deferred maintenance particularly in ground were added. At the end of this fiscal year we will have approximately \$100,000.00 in the reserve account. Next fiscal year we should be at \$250,000.00.

d. Public Comment on the Proposed 2023 Fiscal Year Ending Budget

Chris Royis inquired about the capital improvements for Scotty Cooper and Original Carrollwood Park. Trustee Griffie responded that repairs for playground equipment are needed. Moving the wellhead and equipment inside our property. Clean up the ivy, add sod. Trustee Shidler explained that although the line items say capital improvements, we actually transfer the monies to maintenance and repairs for use. There are not plans for new additions to any of our properties.

Rick Lopez commented on the effort to get the vote out. How will the board keep the momentum moving forward? Mark Snellgrove explained that 59% of the registered voters submitted a ballot and 80% voted yes for the referendum. Trustee Shidler hopes that we can keep interest in the process when we move forward with projects. He also hopes we keep up a Facebook presence. Trustee Price mentioned that it was also a win that more people understand the two different boards and how to engage with each. We hope to increase support for CCA and keep the food trucks and other community events happening.

Kristy Taylor and Nicole Barolo also provided congratulations for the passing of the referendum.

Trustee Carelli explained how the per home assessment is figured into the budget.

Mike and Patty Harvey offered congratulations on the referendum.

President Snellgrove proposed revisions to the proposed budget:

1. Under President: Cleaning Contract remove \$1,000 and move it to Grounds for grounds repairs
2. Under treasurer remove \$1,000 and move it to grounds repairs
3. Under White Sand Beach remove \$10,000 from capital and move it to repairs
Remove \$800 from lake testing and add to repairs at White Sands
4. Under Grounds remove the \$3,400 from capital and put it in repair and maintenance

After all revisions, the total budget remains the same. \$738,200.00

President Snellgrove explained that we are best suited to have 6 months of operating expenses in the reserve fund.

e. Board Vote:

Trustee Georgiadis made a Motion to Adopt the 2023 Fiscal Year Ending Budget of \$738,200.00, based on the District Tax Rate of \$800.00 to be assessed and collected upon the Taxable Property of the District for 2023-FYE; and to update the tax to be assessed and certify the non-ad valorem assessment roll as a result of the electors of the District approving the referendum vote that occurred on August 23, 2022. Motion seconded by Trustee Carelli.

Board Voted unanimously to approve this budget. (8 yes and 0 no)

f. President Mark Snellgrove Announced the closing of the public hearing.

5. Regular Meeting Public Comment

All community members previously spoke about the budget. Nicole Barolo expressed thanks for the opportunity to help work on the referendum. She was happy to be a part of the effort.

The referendum results that were certified: 1,141 total voters submitted ballots out of 1,929 registered voters which is a 59% turnout. 437 voted yes and 88 voted no for the referendum. This is about 83% voting yes. It appears that the education effort about the referendum was successful and Nicole's efforts are much appreciated. Trustee Price stated that our referendum has the highest approval rating of all the referendums that we're on the recent election. President Snellgrove estimated the cost of publishing, legal fees, legal notice publications, and some local neighborhood advertising was about \$23,000.

Trustee Brown and several community members discussed the current movement to extend classes at Carrollwood Elementary School to accommodate grades K-8. Mike and Patty Harvey mentioned that they would like to see the CRD support the transition to K-8 by working to provide access to CRD facilities.

6. Regular Meeting Agenda Items

7. Trustee Carelli made a Motion to Approve the Regular Meeting Agenda & Consent Agenda (second by Giunta)

- Approval of September 12, 2022, Regular Meeting Agenda
- Approval of August 2022, Independent Accountant's Compilation Report
- Approval of August 8, 2022, Executive Committee Meeting Minutes
- Approval of August 8, 2022, Regular Meeting Minutes

Treasurer Matters:

- We will be transferring money next month but this month we are good.

President Matters:

- Referendum Results **CERTIFIED** by the Supervisor of Elections
 - Total OC Voter Turnout: 1,141 (59%) out of 1,929 Registered Voters
 - Yes: 932 (81.68%)
 - No: 209 (18.32%)

Recreation Center/ Tennis Chairwoman:

- Trustee Brown mentioned that there will be a community meeting for Carrollwood K-8 Wednesday at 6pm.
- Trustee Price asked if we need the sidewalks pressure washed near the Rec Center. President Snellgrove mentioned that Gary could handle this request.

Original Carrollwood Park Chairman:

- Trustee Carelli read a Letter of Support for Carrollwood Elementary School K-8
- (attached to the agenda)

White Sands Beach Chairman:

- Lake Test Results look good (62.4)- (swim area only)

Scotty Cooper Park Chairman:

- Elm Tree Removal needed. It was condemned and removed to ground level.
- President Snellgrove will look at an existing contract for this type of work. We have a contract with Tri-County.
- Trustee Price recommended looking for a contract for all of our trees.
- A resident raised an issue with the vents in the bathroom doors. Trustee Griffie recommended that we look at the vents and see if the doors can be replaced and offer another level of ventilation. (\$2300). Or if the vents can be replaced with something lower profile. Other Trustees were not in agreement and felt that the existing doors would suffice.

Grounds Chairwoman:

- CCA Request – for CRD to help with a property owner who isn't properly maintaining their lawn, trees, and overall landscaping upkeep. It's the pumphouse on the corner of Lipsey. President Snellgrove said that the CCA is responsible for making the call to the property owner and require cleanup. Our role is common area properties.

Community Development Chairwoman:

- Trustee Price wants to Explore Quarterly Tree Service Contract. Most agreed that this is a good idea and finding quotes always helps.
- Recent construction at the community entrance caused some damage to plant material. The contractor is taking care of the issue.
- We have a new rep for ASI and Trustee Giunta expects a higher level of care for our properties.

CCA Liaison:

8. Other Business

President Snellgrove thanked all Trustees for being present and establishing quorum tonight. This is the most important meeting of the last 12 months. Tax Rolls are due Sept 15 and ours will be in on time.

9. Adjourn

Trustee Price made a motion to adjourn. Seconded by Trustee Brown Meeting adjourned at 7:59pm

Carrollwood Recreation District Board Executive Committee Meeting Minutes
August 8, 2022 - **Corrected**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING
EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:00 p.m. and made corrections to the July Board meeting minutes.

2. Roll Call (rolled not called for Executive Meeting)

Members present:

Michael Carelli	Original Carrollwood Park	Present
Professor Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Dr. Anna Brown	Recreation Center/Tennis	Present
Mark Georgiades	Treasurer	Not Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	President	Present

- Executive Meeting Adjourned at 6:30 p.m.

Carrollwood Recreation District Board Public Hearing and
Regular Meeting Minutes – **Corrected**
August 8, 2022

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
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EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

2. Roll Call

Trustees:

Members present:

Michael Carelli	Original Carrollwood Park	Present
Professor Joseph Costa	Secretary	Present
Suzan “Suzy” Giunta	Vice President & Grounds	Present
Dr. Anna Brown	Recreation Center/Tennis	Present
Mark Georgiades	Treasurer	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Beach	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: nine trustees present at 6:31 p.m.

4. Public Comment

- **Resident Chris Roys:** She stated that she’s happy with the Board but had questions about the five-year financial projections. **Trustee Carelli** responded that in four years the Board would not be able to meet our required financial obligations and now have begun to draw from the reserve fund. She stated that the way the referendum is written, it seems that we are going to raise the tax to \$1,200 immediately. **Trustee Carelli** explained that we plan to raise it to \$800 if the voters approve the referendum on August 23rd. She also asked if the increase is ear-marked for maintenance. She fears that in 20 years, the next board would find cause — given the precedent we are setting — to increase the taxes again. **Trustee Shidler** shared an anecdote about voting against the increase 20 years ago, not seeing how necessary it was. She would like to see that the referendum cap not to exceed 100% of the Hillsborough County property tax.
- **Resident:** Jared Jones appreciated the Board’s explanation.
- **Resident:** Kristy Taylor mentioned that many parents are trying to make Carrollwood Elementary a K-8 School. It would start with sixth grade the first year, then seventh the second year, then eighth the third year.

- **Resident: Sheila Santafemia** asked if there was anything the Board can do to assist Carrollwood Elementary with their push toward a K-8? **Trustee Snellgrove** explained that the CCA board might be better equipped to assist. **Trustee Brown** explained further how school choice works.

- **PUBLIC COMMENT CLOSED AT 6:34 P.M.**

5. Motion to Approve the Meeting Agenda & Consent Agenda

- Approval of August 8, 2022, Regular Meeting Agenda
- Approval of July 2022, Independent Accountant’s Compilation Report
- Approval of July 11, 2022, Executive Committee Meeting Minutes
- Approval of July 11, 2022, Regular Meeting Minutes

- **Motion by Trustee Costa to Approve the Meeting Agenda & Consent Agenda**
- **Motion Seconded by Trustee Brown**
- **Vote:** 9 in favor; 0 opposed

6. Regular Agenda Items

Mark Georgiades — Treasurer Matters:

- **Trustee Georgiades:** We’re in the August budget and it is tight so please do not spend any money unless absolutely necessary.

- **Trustee Snellgrove** asked **Trustee Carelli** if we will have to dip into our reserve fund. **The Trustee** responded that we likely would.

Mark Snellgrove – President

- **Trustee Snellgrove:** Our insurance carrier stated that the District is not liable for the golfcart accident at the Halloween parade.
- **Trustee Snellgrove:** Asked **Trustee Georgiades** if we would have to transfer funds between expense categories to close out this fiscal year. **Treasurer Georgiades** stated that he did not think so.
- Reminded everyone to vote
- Per the Supervisor of Elections, 16% are projected to vote in the August primary
- There was a robbery at TD bank and Sheriff Deputies proactively came to Carrollwood Elementary. One Deputy told Janet that she should keep the door locked. The Board agreed, that moving forward, she would keep the door locked.

Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** No new business.

Kevin Shidler — White Sands Beach: not present

- **Trustee Shidler:** Lab results from swim side. The reading was good.
- **Trustee Shidler:** Discussed a gator being put in the lake by some teens.

Jack Griffie — Scotty Cooper Park:

- **Trustee Griffie:** The elm tree at the front gate of Scotty Cooper Park looks like it has some problems and could be dangerous. **The Trustee** will have a tree arborist evaluate it.
- **Trustee Griffie:** The trustee found a good replacement for the stairs at the playground. The estimate is under \$4,000.
- **The Trustee** asked about the weed control at Scotty Cooper. **Trustee Snellgrove** said that this is one of the areas that we cut back on to save money. The Board discussed options.

Suzan Giunta – Grounds:

- **Trustee Giunta:** No new business.

Dr. Anna Brown — Recreation Center & Tennis:

- **Trustee Brown:** Even though we gather bids, the **Trustee** is happy that we are keeping things financially stable.
- **Trustee Brown:** Asked about the back gate behind Carrollwood Elementary is often overgrown. In looking at the parcels, the Trustee has discovered that the land on which the growth occurs was gifted to Carrollwood Elementary — however, the gift did not come with a deed. The county does not have the property on regular maintenance so it could take months for them to get to this. **The Trustee** wondered if this is land, we should maintain — or if we should regularly call the county every few months to get on their schedule. **Trustee Giunta** is about to have a walk through with ASI (the grounds contractor). She will ask the cost maintaining this section of land.

Chrissie Price — Community Development:

- **Trustee Price:** No new business.

7. Other Business

- **CCA Liaison** – no one present.

8. Adjournment

Public Comment: No comment

- **Trustee Price:** Made a motion to adjourn
- **Motion** Seconded by **Trustee Costa**
- **Vote:** 9 in favor; 0 opposed
- Meeting ended at 7:38p.m.

Meeting minutes recorded by Trustee Costa

Carrollwood Recreation District

Budget: October 2022 - September 2023

Assessment Rate: \$800 per OC Home

	Total Budget
Income	
GENERAL	0.00
605 Rec Center Room Charges	24,000.00
610 Interest	200.00
615 Special Assessments	554,000.00
616 Special Assessments - Reserve Fund Replenish	150,000.00
620 Other	10,000.00
Total GENERAL	\$ 738,200.00
Total Income	\$ 738,200.00
Gross Profit	\$ 738,200.00
Expenses	
03 PRESIDENT	0.00
820 Contingency & Other President	10,000.00
825 Gatekeeper Service	4,000.00
830 Insurance - Bonds	200.00
835 Insurance - Officer D&O	6,000.00
845 Insurance - Prop/Liab/Umbrella	50,000.00
850 Insurance - Workers Comp	2,500.00
870 Operating Supplies	8,000.00
900 Professional Services	7,000.00
915 Cleaning Contract - All Facilit	9,000.00
960 Utilities - TECO	17,000.00
965 Utilities - Trash	3,000.00
970 Utilities - Water	11,000.00
Total 03 PRESIDENT	\$ 127,700.00
05 TREASURER	0.00
805 Accounting-Bookkeeper	8,400.00
810 Accounting - Auditing	10,000.00
815 Accounting - Bank Charges/Fees	250.00
875 Board Fee - State	175.00
910 Property Taxes - Non-Ad Valorem	500.00
920 Rent/Leases - CCA	45,000.00
977 Debt Service - Principal	5,000.00
Total 05 TREASURER	\$ 69,325.00
07 WHITE SANDS BEACH	0.00
855 Lake Testing	300.00
924 Repairs & Maint WSB	20,800.00
940 Guard Service WSB	48,000.00
Total 07 WHITE SANDS BEACH	\$ 69,100.00
09 SCOTTY COOPER PARK	0.00

925 Repairs & Maint SCP	25,000.00
986 Capital Improvements SCP	20,000.00
Total 09 SCOTTY COOPER PARK	\$ 45,000.00
11 Original Carrollwood Park	0.00
926 Repairs & Maint OCP	13,000.00
987 Capital Improvements OCP	14,000.00
Total 11 Original Carrollwood Park	\$ 27,000.00
13 TENNIS	0.00
927 Repairs & Maint Tennis	12,000.00
Total 13 TENNIS	\$ 12,000.00
15 RECREATION CENTER	0.00
865 Office Supplies Rec Center	2,750.00
885 Payroll Taxes	3,500.00
890 Pest Control Rec Center	1,000.00
895 Postage	500.00
928 Repairs & Maint Rec Center	26,000.00
930 Salary - Maintenance	18,000.00
935 Salary - Office	19,000.00
936 Travel - Mileage Reimbursement	925.00
941 Security Monitoring Rec Center	3,000.00
950 Telephone	3,000.00
Total 15 RECREATION CENTER	\$ 77,675.00
17 GROUNDS	0.00
860 Landscaping Monthly	80,000.00
929 Repairs & Maint Grounds	20,400.00
955 Tree Trimming	30,000.00
Total 17 GROUNDS	\$ 130,400.00
19 COMMUNITY DEVELOPMENT	0.00
989 Capital Improvements Comm Dev	30,000.00
Total 19 COMMUNITY DEVELOPMENT	\$ 30,000.00
Total Expenses	\$ 588,200.00
Net Operating Income	\$ 150,000.00
Net Income	\$ 150,000.00