



Carrollwood Recreation District

Board of Trustees

Mark Snellgrove
President

Suzan Giunta
Vice President
Grounds Chairwoman

Mark Georgiades
Treasurer

Joseph Costa
Secretary

Michael Carelli
Original Carrollwood
Park Chairman

David O'Donnell
Scotty Cooper Park
Chairman

Christina Price
Community
Development
Chairwoman

Kevin Shidler
White Sands Beach
Chairman

Paul Siddall
Recreation Center/
Tennis Chairman

November 9, 2020

Executive Committee Meeting - 6:00 p.m.

Regular Meeting Agenda - 6:30 p.m.

- 1. Call Regular Meeting to Order**
- 2. Roll Call**
- 3. Determination of Quorum**
- 4. Public Comment**
- 5. Motion to Approve the Consent Agenda**
 - Approval of October 2020 Treasurer's Report
 - Approval of October 12, 2020 Executive Committee Meeting Minutes
 - Approval of October 12, 2020 Regular Meeting Minutes

6. Regular Agenda Items

Treasurer:

President:

- Motion to Award Republic Services two garbage disposal contracts for a 36-month term at a total monthly cost of ~\$207.32 for White Sands Beach & the Recreation Center.

Recreation Center/ Tennis Chairman:

Original Carrollwood Park Chairman:



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Tennis Chairman

White Sands Beach Chairman:

- Lake Test Results - (included in the agenda)

Scotty Cooper Park Chairman:

Grounds Chairwoman:

Community Development Chairwoman:

- Update on communications with Brixmor regarding the Easement

CCA Liaison:

7. Other Business

8. Adjourn

**Carrollwood Recreation District Board Executive Meeting Minutes
October 12, 2020**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING
EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:03 p.m.
Trustee Snellgrove made corrections to the September 2020 meeting minutes due to Secretary Costa's absence.

2. Roll Call (rolled not called for Executive Meeting)

Members present:

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	Secretary	Not Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	Treasurer	Present
David O'Donnell	Scotty Cooper Park Chair	Not Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Not Present
Mark Snellgrove	President	Present

- Executive Meeting Adjourned at 6:29 p.m.

Carrollwood Recreation District Board Regular Meeting Minutes
October 12, 2020

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1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

2. Roll Call

Trustees:

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Not Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	Treasurer	Present
David O'Donnell	Scotty Cooper Park Chair	Not Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: Seven Trustees present.

4. Public Comment Opened

- **Dr. Rick Dylan** – inquired about parking lot maintenance
- **Dr. Anna Brown** – interested in securing Scotty Cooper Park
- **Eli Santafemia Brown** – said hello
- **Jack Griffie** – no comment
- **Andrea Griffie** – interested in securing Scotty Cooper Park
- **Janet Bourland** – CRD staff attending for parking lot bid presentation

Public Comment Closed: 6:33 p.m.

5. Consent Agenda Approval, including:

- Motion by **Trustee Siddall** to approve the consent agenda
- Motion Seconded by **Trustee Giunta**
- Approval of September 2020 Treasurer’s Report
- Approval of September 14, 2020 Executive Committee Meeting Minutes
- Approval of September 14, 2020 Regular Meeting Minutes

- **Vote:** 7 in favor; 0 opposed

6. Regular Agenda

Mark Georgiades — Treasurer Matters:

- **Trustee Georgiades:** Discussed the bid process for the annual audit, there were a total of six solicitations but only one bidder.
- **Trustee Georgiades:** Invited Janet (CRD staff) to provide a presentation on the parking lot bid process. Janet provided a brief overview with a recommendation.
- **Trustee Siddall:** Motion to Award Consolidated Service Group (CSG) a contract for parking lot sealcoating, line restriping, asphalt repairs, and some car stop replacements for both White Sands Beach & the Recreation Center for a total cost of \$8,321.00.
- Motion seconded by **Trustee Giunta**
- **Vote:** 7 in favor; 0 opposed

Mark Snellgrove – President Matters:

- **Trustee Giunta:** Motion to Award Brimmer, Burek & Keelan, LLP a multi-year contract to audit the financial position for governmental activities of the District, not to exceed \$10,000 per year; through the year ending September 30, 2024, and the audit findings to be reported each year to the Florida Auditor General.
- Motion seconded by **Trustee Shidler**
- **Vote:** 7 in favor; 0 opposed

- **Trustee Giunta:** Motion to Award Tampa Lights, Inc. a contract for Holiday Lighting-not to exceed \$2,331.00-the same cost as 2018 & 2019.
- Motion seconded by **Trustee Carelli**
- **Vote:** 6 in favor; 1 opposed

Paul Siddall — Recreation Center & Tennis:

- **Trustee Siddall:** Voice over IP is not practical for our business model.
- **Trustee Siddall:** indicated that Independent Day School recently held an “organized school activity” at Original Carrollwood Park. The Trustee would like to see a written use agreement or IDS pay a fee. **Trustee Carelli** will follow up with IDS and report back to the Board.

Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** The Board currently only has one team paying to lease the ballpark at Original Carrollwood Park. The Trustee will help Janet prepare a solicitation ad for a possible second team. **Trustee Shidler** commented that one team is enough due to limited parking.
- **Trustee Carelli:** reported that two maintenance repairs have been made at Original Carrollwood Park, one was electrical and the other was to the batting cage.

Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** reported that a resident damaged the boat ramp gate and agreed to pay for the repair. The gate is fully open and cannot be closed. **Trustee Snellgrove** contacted West Florida Fence for an emergency repair.
- **Trustee Shidler:** The guard service hours have been reduced to Friday, Saturday, Sunday only, 8-hours on those days.

David O’Donnell — Scotty Cooper Park:

- **Trustee O’Donnell:** Not present
- **Trustee Snellgrove:** read aloud and email from a resident that visits Scotty Cooper Park almost daily. The resident suggested the playground equipment be pressure washed and offered to do it himself, or donate money to help cover the cost. The Trustee will follow up.

Suzan “Suzy” Giunta — Grounds:

- **Trustee Giunta:** reported that the landscape contractor crew was recently chased by hornets. The Trustee hired an exterminator to take care of it. The nest was the size of a basketball and has been removed.

Chrissie Price — Community Development:

- **Trustee Price** is still working to get permission from the property manager (Brixmor) to begin the Community Sign project. The property manager on the Bank Of America side has already given permission.

CCA Liaison:

- **Trustee Snellgrove:** reported that CCA Board member John Perez informed him that the Halloween parade is being planned, but will disburse quickly at the end to avoid close contact.

7. Other Business:

- **Trustee Snellgrove** outlined the procedure for the boat ramp gate repair. Since this is a security issue that will likely exceed \$2,000 in cost, this will be considered an **“Emergency Repair”** because the cost estimate has not-yet been received at the time of the meeting. All Board members agreed.
- **Trustee Shidler** indicated this needs to be secured as quickly as possible. The District will pay for the repair and the resident can reimburse the District.

Public Comment was reopened:

- Resident Andrea Griffie asked about the signage issue with the property manager (Brixmor).

8. Adjourn

- **Trustee Shidler:** Made a motion to adjourn
- **Motion** Seconded by **Trustee Carelli**
- **Vote:** 7 in favor; 0 opposed
- Meeting ended at 7:32 p.m.

Meeting minutes recorded by Trustee Snellgrove

**Carrollwood Recreation District Board Executive Meeting Minutes
September 14, 2020 - as Corrected**

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1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:00 p.m.
Secretary Costa made corrections to the August 2020 meeting minutes.

2. Roll Call (rolled not called for Executive Meeting)

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	Treasurer	Present
David O'Donnell	Scotty Cooper Park Chair	Not Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- Executive Meeting Adjourned at 6:30 p.m.

Carrollwood Recreation District Board Regular Meeting Minutes
September 14, 2020 – as Corrected

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1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:32 p.m.

2. Roll Call

Trustees:

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan “Suzy” Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Not Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: Eight Trustees present.

4. Public Comment Opened

- **Dr. Rick Dylan** – Resident, no comment

Public Comment Closed: 6:33 p.m.

5. Consent Agenda Approval, including:

- Motion by **Trustee Costa** to approve the consent agenda.
- Motion Seconded by **Trustee Carelli**
- Approval of August 2020 Treasurer’s Report
- Approval of August 10, 2020 Executive Committee Meeting Minutes
- Approval of August 10, 2020 Regular Meeting Minutes
- **Vote:** 8 in favor; 0 opposed

6. Regular Agenda

Suzan Giunta — Vice President & Grounds

- **Trustee Giunta:** No new business

Mark Georgiades — Treasurer Matters:

- **Trustee Georgiades:** Asked **Trustee Snellgrove** to provide clarity on the audit bid process.
- **Trustee Snellgrove:** We are currently seeking proposals to audit the financial position of the District. The last RFP for an auditor was done in 2015. We will need three bids.

Mark Snellgrove – President Matters:

- **Trustee Snellgrove:**
Micky Williams, resident and insurance agent: [The Board asked Mr. Williams about the need for flood insurance to cover the Recreation Center.] The flood insurance policy was put into place prior to Mr. Williams' arrival. He does not know how long the policy has been in place. However, he did state that the flood zone comes up to the sidewalk just outside the Rec Center. He also stated that if the insurance is in place, he would not advise us to either keep it or get rid of it. It's up to the Board. In other words, who's to say that there won't be a flood? Also, the Board needs to add up the potential cost of replacement after a flood and weigh it against the cost of the policy.

Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** No new business.

Kevin Shidler — White Sands Beach:

- **The Trustee** would like to reduce the guard's hours at White Sands Beach. If we cut back to Friday, Saturday and Sunday only, we would save a significant amount of money. **The Trustee** advises that we cut back in November, December and January.
- **Mr. Williams** asked about spraying to get rid of the weeds in the lake. **Trustee Shidler** said it was expensive and becomes and endless, costly job.

David O'Donnell — Scotty Cooper Park:

- **Trustee O'Donnell:** Not present

Paul Siddall — Recreation Center & Tennis

- **Trustee Siddall:** With the new school year starting, and with parking bumpers out of place, the **Trustee** is seeking estimates to repair the bumpers in the parking lot(s) as well as the potholes in the parking areas, and to reline the asphalt.
- **Janet:** provided information on four companies that provided estimates for the parking lot work. Janet’s recommendation was CSG.
- **Trustees Georgiades and Costa** agreed that it was too much information to review to bring it to a vote. The issue was put off until October.
- **Trustee Snellgrove** asked **Trustees Georgiades** and **Carelli** to go over the estimates, so that the Board could discuss in October.
- **Trustee Siddall** asked about how to read the general accounting ledger. He also asked for Janet to keep track of her faxes.
- **Trustee Siddall** provided details on the history of flooding in the area. The **Trustee** also detailed information on the 100-year flood, which he may or may not have been present to witness.
- **Trustee Shidler** asked **Mr. Williams** what the loopholes might be that would prevent payment in the event of a flood. **Mr. Williams** said that the damage would have to be caused by rising water. He also detailed some of the issues and minutia involved in our policy and how carriers write policies such as ours.
- **Trustee Siddall** asked if we could use Amazon for deliveries, stating that they offer tax free accounts for government entities. He also said that we should look into VOIP to lower our phone bill.

Trustee Price — Community Development:

- **Trustee Price** reached out to Bank of America. They were fine with our proposal for the signage. However, the Brixmor shopping center where the barber shop is located was not as compliant. **The Trustee** said we could consider placing a sign in the median.
- **Trustee Carelli** suggested that we communicate with the property manager to see if they are willing to discuss the issue of easement, etc. **Trustee Snellgrove** asked if there is an issue with the name of the neighborhood, e.g., on some documents the property is listed as “Old Carrollwood.”

7. Other Business:

- **Trustee Snellgrove** reopened public comment. The **Trustee** obtained an estimate for the work on Duck Island but will delay the work until November.
- **Dr. Rick Dylan** talked about the property that is now Carrollwood Park and how it was originally purchased. When the property was purchased, the thought was that when the debt service was paid off, property taxes paid by homeowners would go down.

8. Adjourn

- **Trustee Giunta:** Made a motion to adjourn
- **Motion** Seconded by **Trustee Price**
- **Vote:** 8 in favor; 0 opposed
- Meeting ended at 8:00 p.m.

Meeting minutes recorded by Trustee Costa