



Carrollwood Recreation District
March 11, 2024

Board of Trustees

Mark Snellgrove
President

Dr. Anna Brown
Vice President
Recreation Center/
Tennis Chairwoman

Mark Georgiades
Treasurer

Kristy Taylor
Secretary

Jared Brown
Community
Development
Chairman

Jack Griffie
Scotty Cooper Park
Chairman

Matthew J. Lavisky
Original Carrollwood
Park Chairman

Dan Seeley
Grounds Chairman

Kevin Shidler
White Sands Beach
Chairman

Executive Committee Meeting - 6:00 p.m.

Regular Meeting Agenda - 6:30 p.m.

1. Executive Committee Meeting

- Review & make corrections to the February 12, 2024, regular meeting minutes.
- Review & finalize the March regular meeting agenda items.

2. Call Regular Meeting to Order

3. Roll Call

- Mark Snellgrove
- Dr. Anna Brown
- Mark Georgiades
- Kristy Taylor
- Jared Brown
- Jack Griffie
- Matt Lavisky
- Dan Seeley
- Kevin Shidler

4. Determination of Quorum

5. Public Comment

6. Motion to Approve the Consent Agenda

- Approval of March 11, 2024, Regular Meeting Agenda
- Approval of February 2024, Independent Accountant's Compilation Report
- Approval of February 12, 2024, Executive Committee Meeting Minutes
- Approval of February 12, 2024, Regular Meeting Minutes

7. Regular Agenda Items

Treasurer:

- Audit Completion & Findings
- **Motion** for: Acceptance of the Independent Auditors' Report; Fiscal Year Ending September 30, 2023, from Brimmer, Burek and Keelan, LLP



Carrollwood Recreation District

Board of Trustees

Mark Snellgrove
President

- Request for Committee Budget Proposals for FY 2024-2025. Budget draft to be provided at the May meeting, with a Public Hearing scheduled for June 10th.

Dr. Anna Brown
Vice President
Recreation Center/
Tennis Chairwoman

President:

Mark Georgiades
Treasurer

Recreation Center/ Tennis Chairwoman:

Kristy Taylor
Secretary

Original Carrollwood Park Chairman:

Jared Brown
Community
Development
Chairman

White Sands Beach Chairman:

- Review lab results from the swim side

Jack Griffie
Scotty Cooper Park
Chairman

Scotty Cooper Park Chairman:

Matthew J. Lavisky
Original Carrollwood
Park Chairman

Grounds Chairman:

Community Development Chairman:

Dan Seeley
Grounds Chairman

CCA Liaison:

Kevin Shidler
White Sands Beach
Chairman

8. Other Business

- Reopen public comment

9. Adjourn

**Carrollwood Recreation District Board
Executive Committee Meeting
Regular Meeting Minutes
February 12, 2024 – Not Yet Approved**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Executive Committee Meeting

- President Mark Snellgrove made corrections to the January 8, 2024, organizational session and regular meeting minutes.
- The Executive meeting was adjourned at 6:30pm.

2. Regular Meeting

- President Mark Snellgrove called the regular meeting to order at 6:31pm.

3. Roll Call

- | | | |
|----------------------|----------------------------------------|-------------|
| • Mark Snellgrove | President | Present |
| • Dr. Anna Brown | Vice President Rec Center/Tennis Chair | Not Present |
| • Mark Georgiades | Treasurer | Present |
| • Kristy Taylor | Secretary | Present |
| • Jared Brown | Community Development Chair | Present |
| • Jack Griffie | Scotty Cooper Park Chair | Not Present |
| • Matthew J. Lavisky | Original Carrollwood Park Chair | Present |
| • Dan Seeley | Grounds Chair | Not Present |
| • Kevin Shidler | White Sands Beach Chair | Present |

4. Determination of Quorum

- Yes: six trustees present at 6:36pm.

5. Public Comment

- Bennett Jacobson: Resident from Ilex Street
 - Resident Jacobson wanted to discuss the street problems on Floyd Road, Ilex Street, Butia Place, Schefflera Road, and the corner of Floyd Road and Dale Mabry Highway.
 - There are potholes all over these roads and nothing is being done to fix them permanently.
 - The county is only patching holes and doing quick fixes.
 - He reached out to the county and received a reply that there is no scheduled work for resurfacing to be done in the Original Carrollwood neighborhood for 2024 and no future date was given.
 - He wants the boards to help get the streets repaired.
 - He has paid enough in taxes over the years and wants his street fixed.

- Fred Thompson: Resident from Butia Place
 - Resident Thompson had the same concerns and issues as resident Jacobson, and they didn't know each other were going to attend and speak at the meeting tonight.
 - He wants both boards to work together and help get these streets repaired.
 - He agreed with all the streets that resident Jacobson mentioned and added Lake Carroll Way. He knows that there are many other streets, but these are the streets around where he lives.
 - He said that he could get a petition signed by every resident on Butia Place that they want their streets fixed.
 - On Schefflera Road, a few years ago, a water line broke and it was patched over, but it's getting bad again. The hard rain goes into the hole and it's an ongoing problem.
 - The infrastructure and sewer lines are problems throughout the neighborhood.
 - They don't want just quick fixes, no patchwork repairs – they want resurfacing.
 - It's a community problem, not just a problem for the people that live on these streets.
 - Both residents would like the boards to be aware and work together.

- President Snellgrove said that both these residents needed to attend the CCA Board meeting at 7pm and voice their concerns to that board. The CCA is keeping track of roads and resident's concern on streets that need repair.

- Trustee Shidler commented that as a resident, he wondered how and what streets are picked by the county to get repaired. Who determines the order of urgency?

- Public Comments Closed at 6:55pm.

6. Motion to Approve the Consent Agenda

- Trustee Shidler made a motion to approve.
- **Motion** Seconded by **Trustee Lavisky**
- **Vote:** 6-in favor – 0-opposed

7. Regular Agenda Items

Treasurer Georgiades

- The 2022-2023 annual audit is now complete, and Treasurer Georgiades is scheduled to meet with the auditor this week. The completed audit will be available at the next board meeting to review.

President Snellgrove

- Annually a request for an off-duty deputy has been made for White Sands Beach during the week of Spring Break. President Snellgrove asked the board if we want to make this request again.
- Dates would be the weekend before, week of, and the weekend after Spring Break.
- Off duty deputies are paid over and above the Security Guard service. The new security guard service is working well, and they are doing a great job. Hiring off duty deputies is additional security during the busy Spring Break time.

- The requested dates (March 8 – March 17) will be submitted to the Sheriff's office – we do not always get a deputy every day, but the request will be submitted.
- Trustee Shidler said yes, we need to hire off duty deputies. We may or may not get a deputy every day, but we need to try. After this year, we will see how the week goes with the new security guard and can determine if we need to adjust for next year.
- White Sands Beach recently had concrete repair work done to the sidewalk. An employee of the Glass Doctor sketched his name in the newly poured concrete. Coincidentally, the contractor that did the concrete repair was able to buff out the employee's name at no charge. The question was raised if a cost was needed to be charged to the Glass Doctor. The board agreed that since we were not charged, we did not want to charge the Glass Doctor. An apology email was sent to the office from the employee who sketched his name. The owners of the Glass Doctor also expressed how embarrassed they were that this happened.
- Review Insurance Policy Renewal: President Snellgrove and Treasurer Georgiades reviewed the current policy of \$1 million general liability, \$2 million aggregate, and \$1 million umbrella policy. Our insurance agent was asked to provide quotes up to \$5 million and at the next meeting we should have them to review.
- Trustee Lavisky commented that we are under-insured, but he needs to review our current policy further and possibly seek advice and guidance from the District's general counsel. The Trustee would like to determine if there's a difference between what is owned by the CRD versus the CCA. He will also research if any of the community properties are attachable and collectable in a potential litigation scenario. The Trustee will review the CRD handbook and our current insurance policy and be prepared to provide a recommendation at the March meeting.

Recreation Center/ Tennis Chair Dr. Anna Brown

- Not present
- President Snellgrove said the roof contract was signed and the new roof should be done by next board meeting.

Original Carrollwood Park Chair Lavisky

- The ball field light timer hasn't been working properly. If someone bypasses the lights, then they won't be automatically shut off and will remain on until manually shut off. The District's electrician was called and fixed the issue.

White Sands Beach Chair Shidler

- Lab results from the swim side look good. The water level is still a little low.
- March 1 the guard service starts full time through Oct 1. Discussion on if the guard service should be extended through October 31. We will see how this works with the new guard service and if an extension is needed.
- People know when the guard's hours change and will sneak in, however, there's been a noticeable improvement with the new guard service.
- Off duty Sheriff deputies' presence is great, but we don't want to spend a ton of money when it's not needed.

Grounds Chair Seeley

- Not present
- President Snellgrove reported that Trustee Seeley is getting moss treatment for trees at all community properties and common area's this week.

Scotty Cooper Park Chair Griffie

- Not present

Community Development Chair Jared Brown

- Trustee Brown's first meeting and he asked about the comment that the new signs were too small. President Snellgrove said that if we went bigger, we would have to get county permits and it was decided not to go in that direction.

8. Other Business

- Public comment reopened.
- No other business.

9. Adjournment

- **Motion** by Trustee Shidler to Adjourn
- Motion Seconded by **Treasurer Georgiades**
- **Vote:** 6-in favor – 0-opposed
- Time: 7:27pm

Meeting minutes recorded by Secretary Taylor

**Carrollwood Recreation District Board
Organizational Session
Executive Committee Meeting
Regular Meeting Minutes
January 8, 2024 – Board Approved**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING OF ALL THE DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Organizational Session

- **Vote** to fill the Board Vacancy through the Appointment process.
 - **Trustee Seeley:** motion to Appoint **Kristy Taylor** to the Board of Trustees of the Carrollwood Recreation District to fill the unexpired term of **Joseph Costa** (January 1, 2023 through December 31, 2024); appointment effective date January 8, 2024.
 - **Motion** Seconded by **Trustee Griffie**
 - **Vote:** - 6-in favor – 0-opposed

- **Vote** to Appoint Officers and Committee Chairs.
 - **Trustee Lavisky:** motion to Elect the following Officers & Committee Chairs as follows:
 - Mark Snellgrove: President
 - Dr. Anna Brown: Vice President & Recreation Center / Tennis Chair
 - Mark Georgiades: Treasurer
 - Kristy Taylor: Secretary
 - Jared Brown: Community Development Chair
 - Jack Griffie: Scotty Cooper Park Chair
 - Matthew J. Lavisky: Original Carrollwood Park Chair
 - Dan Seeley: Grounds Chair
 - Kevin Shidler: White Sands Beach Chair
 - **Motion** Seconded by **Trustee Seeley**
 - **Vote:** - 7-in favor – 0-opposed

2. Executive Committee Meeting

- Mark Snellgrove made corrections to the December 11, 2023, regular meeting minutes.
- Executive Meeting Adjourned at 6:30 p.m.

3. Regular Meeting

- President Mark Snellgrove called the regular meeting to order at 6:31pm

4. Roll Call

Mark Snellgrove	President	Present
Dr. Anna Brown	Vice President Rec Center/Tennis Chair	Not Present
Mark Georgiades	Treasurer	Present
Kristy Taylor	Secretary	Present
Jared Brown	Community Development Chair	Not Present

Jack Griffie	Scotty Cooper Park Chair	Present
Matthew J. Lavisky	Original Carrollwood Park Chair	Present
Dan Seeley	Grounds Chair	Present
Kevin Shidler	White Sands Beach Chair	Present

5. Determination of Quorum

- Yes: seven trustees present at 6:36pm

6. Public Comment

- No residents in attendance

7. Motion to Approve the Consent Agenda

- Trustee Griffie made a motion to Approve.
- **Motion** Seconded by Trustee Georgiades
- **Vote:** - 7-in favor – 0-opposed

8. Regular Agenda Items

Treasurer Georgiades

- Audit will soon be completed, and a draft copy will be available to review.
- Trustee Seeley spoke with the grounds contractor and received a credit due to lower gas prices.
- The Rec Center roof will require stucco repair, other areas will be sealed, and the roof has some shingles missing. There has been wind damage as well as leaks.

President Snellgrove

- In June, the Board will adopt the FYE-2025 budget.
- The CRD's 2024 meeting schedule was advertised in The Tampa Bay Times newspaper on December 24th.
- Reported year-end bonuses for Janet and Gary.

Recreation Center/Tennis Chair Dr. Brown

- Not present

Original Carrollwood Park Chair Lavisky

- Issue with people propping gate open and it being left open. A report was made to Janet about a vagrant in the park and appearing to be on drugs and walking around the track yelling at others.
- Trustee Griffie says there was a vagrant known as cat man that had been reported to the Sheriff and has previously visited Scotty Cooper Park.
- Sticks and bungy cords are used to prop open the gate.
- Discussion on how to make changes and remind residents that it is not allowed.
- Maybe publish a notice to residents that you are not allowed to prop open the gate.
- Maybe a gate alarm - if it's left open for a certain amount of time it will go off.
- Cameras could be an option and are affordable.
- Install a different type of lock & gate plate.

- We have security monitoring at the rec center and maybe look at what can be done there also.
- Is someone going to be watching and enforcing the videos.
- Access control will solve this in the future because we will know who the last resident was to open the gate.
- Baseball field use and the teams prop open the gate, but they have been removing the props when practice is over.
- Dog park access has been propped open.
- Its residents that are leaving it propped open.
- Capital improvement projects at OCP could consider new higher fence with access control.
- Discussion of a taller fence at White Sands Beach, OCP and Scotty Cooper Park.
- Trustee Seeley will discuss options with the fence company he is working with on quotes and options for access control at White Sands Beach, OCP and Scotty Cooper Park.

White Sands Beach Chair Shidler

- Nothing to report.

Grounds Chair Seeley

- Lake Carroll Way has some low hanging trees and he's getting a quote.
- White Sands Beach has 4 areas with concrete damage from trees. A quote has been requested for repairs.
- Looking at increasing the concrete wall around the perimeter to 7-feet.
- Next fiscal year plan to budget for access control gates at White Sands Beach.

Scotty Cooper Park Chair Griffie

- Nothing to report.
- Trustee Seeley will look at having some of the trees trimmed.

Community Development Chair Jared Brown

- Not present.
- Gary with maintenance said the signage was very small to read. President Snellgrove researched how much it would cost to make larger, but recommended it isn't worth the cost.

9. Other business

- None

10. Adjournment

- **Motion** by Treasurer Georgiades to Adjourn
- Motion Seconded by **Trustee Griffie**
- **Vote:** 7-in favor – 0-opposed
- Time: 7:18pm

Meeting minutes recorded by Secretary Taylor