

Carrollwood Recreation District

Board of Trustees

Mark Snellgrove
President

Suzan Giunta
Vice President
Recreation Center/
Tennis Chairwoman

Ryan Maas
Treasurer

Joseph Costa
Secretary

Michael Carelli
Original Carrollwood
Park Chairman

Michael Jaap
Community
Development
Chairman

David O'Donnell
Scotty Cooper Park
Chairman

Kevin Shidler
White Sands Beach
Chairman

Paul Siddall
Grounds Chairman

March 11, 2019

Executive Committee Meeting - 6:00 p.m.

Regular Meeting Agenda - 6:30 p.m.

1. Call Regular Meeting to Order

2. Roll Call

3. Determination of Quorum

4. Public Comment

5. Approve Consent Agenda

- Approval of February 2019 Treasurer's Report
- Approval of February 11, 2019 Executive Committee Meeting Minutes
- Approval of February 11, 2019 Regular Meeting Minutes
- Approval to award Kara Weiss / The American Clean a contract to clean at a cost of \$135.00 per week, with one week each month at \$185.00 for a "detailed cleaning"

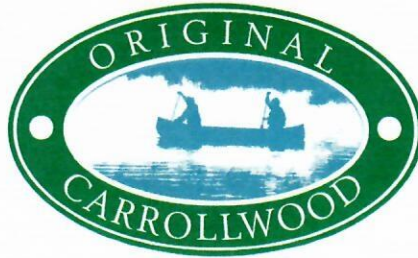
6. Regular Agenda Items

Treasurer:

- Audit completion and findings
- Motion for approval and acceptance of the 2017-2018 FY Audit
- Posting of Audit to the CRD website

President:

- Off-Duty HCSO deputies *requested* for Spring Break (March 15-24)
- Board Vacancy



Carrollwood Recreation District

Board of Trustees

Mark Snellgrove
President

Suzan Giunta
Vice President
Recreation Center/
Tennis Chairwoman

Ryan Maas
Treasurer

Joseph Costa
Secretary

Michael Carelli
Original Carrollwood
Park Chairman

Michael Jaap
Community
Development
Chairman

David O'Donnell
Scotty Cooper Park
Chairman

Kevin Shidler
White Sands Beach
Chairman

Paul Siddall
Grounds Chairman

Vice President:

- Website Review

Rec Center/ Tennis Chairman:

Original Carrollwood Park Chairman:

- Update on Dock projects
- Discussion of gate at Northeast corner of OCP

White Sands Beach Chairman:

- Lake Test Results - (included in the agenda)

Scotty Cooper Park Chairman:

Grounds Chairman:

Community Development Chairman:

CCA Liaison:

7. Other Business

8. Adjourn

Carrollwood Recreation District Board **Executive Meeting Minutes**
February 11, 2019 – **NOT YET APPROVED**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:00 p.m.

2. Roll Call

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Not Present
Suzan “Suzy” Giunta	Vice President & Rec Center Chair	Not Present
Paul Siddall	Grounds Chair	Present
Ryan Maas	Treasurer	Not Present
David O’Donnell	Scotty Cooper Park Chair	Present
Michael “Mickey” Jaap	Community Development	Not Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- The Executive Committee reviewed the 01/14/19 Organizational Session minutes, the Executive committee meeting minutes, and the Regular meeting minutes. **Trustee Snellgrove** gathered corrections to be made from the Trustees because Secretary Costa was absent.
- The Executive Committee interviewed Kara Weiss / The American Clean for the cleaning position. Kara will begin a trial period starting on Friday, February 15th each week until the next District meeting to determine if this is a “good fit” for both parties. **Trustee Snellgrove** will report back to the board with the results. If all goes well, the Board will offer The American Clean a permanent contract.
- Executive Committee meeting adjourned at 6:29 p.m.

Executive committee meeting minutes recorded by Trustee Mark Snellgrove

Carrollwood Recreation District Board **Regular Meeting Minutes**
February 11, 2019 – **NOT YET APPROVED**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call Regular Meeting To Order

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

2. Roll Call

Trustees:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Not Present
Suzan “Suzy” Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Present
Ryan Maas	Treasurer	Not Present
David O’Donnell	Scotty Cooper Park Chair	Present
Michael “Mickey” Jaap	Community Development	Not Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: Six Trustees present

4. Public Comment Opened

- Resident Missy Siddall was present in the audience but had no comment.

Public Comment Closed: 6:31 p.m.

5. Approve Consent Agenda:

- Approval of January 14, 2019 Organizational Session Minutes
- Approval of January 2019 Treasurer’s Report
- Approval of January 14, 2019 Executive Committee Meeting Minutes
- Approval of January 14, 2019 Regular Meeting Minutes

- **Motion** from Trustee Carelli to approve the consent agenda.
- **Motion** Seconded by Trustee O’Donnell
- **Vote:** 6 in favor, 0 opposed

6. Regular Agenda

Ryan Maas — Treasurer Matters:

- **Trustee Maas** was absent.

Mark Snellgrove — President Matters:

- **Trustee Snellgrove:** Reported to the Board that the Executive committee interviewed Kare Weiss / The American Clean for the cleaning position and offered her a trial period for the next four weeks to determine if it will work for both parties. If successful, Trustee Snellgrove will bring it to the full Board at the March meeting to award a permanent contract.
- **Trustee Snellgrove:** Asked if the Board would like to hire off duty law enforcement officers as the previous years during Spring Break week. **Trustees Shidler & Siddall** said yes, so the Board agreed to make the request from the Sheriff's office first, then if a Saturday or Sunday does not get filled by the Sheriff, then to contact Florida Fish and Wildlife officers to see if they are available. **Trustee Siddall** requested that the Sheriff's patrol vehicle be parked on the exterior-exit side of the front gate to and for the deputy to walk the park once every 30-45 minutes.

Vice President Suzan Giunta & Tennis & Recreation Center:

- **Trustee Giunta:** requested to continue her agenda item until next meeting

Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** reported that a cement slab has been poured inside the dog run for a picnic table; both holding gate areas before entering the dog run; and also in the batting cage.
- **Trustee Carelli:** reported that the walking/jogging path inside the park has been repaired and resealed.
- **Trustee Carelli:** reported that the dog park entrance gate has been repaired.
- **Trustee Carelli:** reported that the decking project for both WSB & SCP has-not been assigned a start date yet, so **Trustee O'Donnell** requested that SCP be done first. Trustee Carelli is working closely with Laura to minimize the disruption between parties and the

CCA Easter Egg hunt. The main pier at WSB will likely be done in April and will take 4-5 weeks.

- **Trustee Carelli** reported that four RFP's were solicited for the grounds contract:
 - A-Stellar Property Maintenance & Landscape
 - ASI Landscape Management
 - Greenview
 - Village Lawn Care

Note: Village Lawn Care declined to bid and Greenview withdrew from the bid process at the very end.

- ASI's bid was presented by Joe Chiellini. A 39-page binder was provided for each Board member and is on file in the District business office for review.
- A-Stellar's bid was presented by Matt Shinn. A 22-page binder was provided for each Board member and is on file in the District business office for review.

The Board discussed the matter, the all-in annual price for A-Stellar was \$111,153.41 and the all-in annual price for ASI was \$85,591.19. **Trustee Snellgrove** asked Trustee Carelli why such a big difference in price. **Trustee Carelli** indicated most likely due to scheduling, size of crew, and efficiencies.

- **Motion** from Trustee Siddall to award ASI Landscape Management the grounds contract.
- **Motion** Seconded by Trustee Carelli
- **Vote:** 6 in favor; 0 opposed
- **Trustee Carelli** reported that the neighbor to the north of the Dog park entrance gate placed a dumpster on the bridge for a day recently and opened the gate that is owned by the CRD. The CRD's General Counsel previously sent a letter a few years ago along with a survey that clearly defines CRD ownership. **Trustee Carelli** plans to meet with the neighbor and report back to the Board at the March meeting. Trustee Siddall indicated that the contractor was using a bobcat tractor and damaged the sod and dirt on the CRD's property.

Public Comment – was reopened for resident Jennifer Incontrera, she read a prepared statement.

Prepared statement by Jennifer Incontrera

I come before you today to express my frustration and outrage regarding the way I was unfairly targeted in this meeting last month and frankly I feel, defamed, based on false allegations. It's unconscionable that the CRD would entertain any accusations against a resident in their district without hard evidence and just going on hearsay of an individual. For anyone who didn't attend last month, I'm referring to someone who told the meeting that I was making dog park keys and handing them to non-residents. This individual jumped to conclusions based on an exchange she had with a person who

was my guest on a few occasions to the park. On a separate occasion, the accuser claimed that the non-resident entered the park without me. Based on this encounter, the accuser jumped to the conclusion that the person got into the dog park with a key that was given to them. Because the accuser had seen the non-resident with me as a guest in the past (guilt by association), I was targeted as the person who allegedly gave the person a dog park key. To be clear, I had no knowledge of anyone coming to the park without me. Furthermore, what someone does when I'm not around has nothing to do with me. Also, to be clear, I have not made any keys. The key in my possession was purchased from the rec center this past year. That is all I have and no copies have been made of that key that clearly has a number printed on it that matches the number on file for our key.

Also, in last month's meeting (which by the way I wasn't invited to attend), the accuser stated that people were entering the dog park without a key by putting their hands through the fence and pressing the latch open on the gate. A chicken wire solution was installed over that section of fencing to prevent this from occurring in the future. But then why wouldn't the accuser not assume that the non-resident encountered at the park got in that way and instead falsely accuse me of making keys and handing them out to non-residents? I don't understand why I've been treated this way and I came here to make it perfectly clear that I will not be bullied by anyone.

Furthermore, let the record show that one of my guests has been invited back to the park by other residents that have befriended her as well. So I'm not the only one who has invited these non-residents. We have a group text. When a dog needs to get out to play, we meet up at the park (whoever can come that day). The dog park users are a community. The people I've invited to come with me to play with my dogs have puppies who are playful and have fun with other residents' dogs and they've become friendly as well. Why was I singled out then and accused of wrongdoing without any proof whatsoever?

I am very disturbed by the notion that this board could be used by any person to abuse residents' privileges that we pay for in the taxes levied on us. Based on my reading of the meeting minutes from last month, it's especially concerning that the accuser appears to be a member of this board. Imagine my surprise when I get a phone call from a member of the CRD board after last month's meeting to inform me that I'm the subject of accusations. I had no prior knowledge of this. The accuser who I see at the park could easily have handled this matter by approaching me to raise the concern or asking the non-resident the person encountered how that person got in. The accuser never talked to me to ascertain any facts about the matter. The accuser never said a thing to me. This person went directly to the other members of the board without any facts. It's appalling and I won't stand for it. I don't think any resident should be treated this way, especially by a board member, and that's why I'm here.

- **Trustee Carelli:** reported that the dog park gate is in the process of being rekeyed and that no action was taken at the January meeting based on the information provided at that time.
- Resident Nick Incontrera commented also on his displeasure in the matter.

Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** Monthly lake test results included in the agenda for review.

David O'Donnell — Scotty Cooper Park:

- **Trustee O'Donnell:** No new business.

Paul Siddall ---- Grounds:

- **Trustee Siddall:** No new business.

Michael “Mickey” Jaap — Community Development

- **Trustee Jaap** was absent.

CCA Liaisons – Eric Pellenbarg & Bryan Huls stopped by from the CCA meeting. Eric asked Trustee Shidler if the volleyball court could be “spruced” up and Bryan Huls requested the trees be trimmed on Duck Island.

7. Other Business:

8. Adjourn

- **Trustee Carelli: Motion** to Adjourn
- **Motion Seconded** by Trustee Shidler
- **Vote:** 6 in favor; 0 opposed

Meeting ended at 8:12 p.m.

Meeting minutes recorded by Trustee Mark Snellgrove

Corrected – January 14, 2019
Carrollwood Recreation District
Organizational Session Meeting Minutes
AS APPROVED on 02/11/19

Organizational Session – January 14, 2019

Order of business:

1. Call To Order

- Mark Snellgrove called the session to order: 6:04 p.m.

2. Roll Call

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan “Suzy” Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Present
Ryan Maas	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Present
Mickey Jaap	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- **Motion from Trustee Costa:** To: For Michael Carelli to remain Original Carrollwood Park Chair, Joseph Costa to remain Secretary, Suzan “Suzy” Giunta to remain Vice President & Rec Center Chair, Paul Siddall to remain Grounds Chair, Ryan Maas to remain Treasurer, David O’Donnell to remain Scotty Cooper Park Chair, Mickey Jaap to be Community Development Chair, Kevin Shidler to remain White Sands Chair , Mark Snellgrove to remain President
- **Seconded by Trustee Snellgrove**
- Vote: 9 in favor, 0 oppose

Organizational meeting concluded at 06:16 pm.

Organizational meeting notes submitted by Trustee Costa, January 14, 2019

Corrected – January 14, 2019
Carrollwood Recreation District Board Executive Meeting Minutes
AS APPROVED on 02/11/19

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING
EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:17 p.m.

2. Roll Call

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan “Suzy” Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Present
Ryan Maas	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Present
Mickey Jaap	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- Executive Board reviewed the 12/10/18 meeting minutes. No changes.
- Executive Board discussed the agenda.

- Executive Meeting Adjourned at 6:29 p.m.

Corrected – January 14, 2019
Carrollwood Recreation District Board Regular Meeting Minutes
AS APPROVED on 02/11/19

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING
EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

2. Roll Call

Trustees:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan “Suzy” Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Present
Ryan Maas	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Present
Mickey Jaap	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: Nine Trustees present

4. Public Comment Opened

- **Resident Shirley Pearsall**, a landscape architect and certified arborist, would like to speak to the board about the landscaping in O/C and about dying trees. Shirley is concerned about the trees in Original Carrollwood. Many are dying. The tree canopy helps make Original Carrollwood a beautiful neighborhood. Mrs. Pearsall, mentioned that Carrollwood Village has a tree plan and an urban garden.
- **Bruce Castellano**: Has relatives in the neighborhood and is interested in the maintenance position.
- **Resident Steve Bourland**: Came to listen to the meeting.
- **David Williams** resident and plumber:
- **Michael Stewart**: Michael is the Board’s temporary maintenance employee.

Public Comment Closed: 6:36 p.m.

5. Approve Consent Agenda:

- Approval of December 2018 Treasurer’s Report
- Approval of December 10, 2018 Executive Committee Meeting Minutes
- Approval of December 10, 2018 Regular Meeting Minutes

- Motion from **Trustee Maas** to approve the consent agenda.
- Seconded by **Trustee Shidler**
- Vote: 9 in favor, 0 opposed

6. Regular Agenda

Ryan Maas — Treasurer Matters:

- **Trustee Mass:** The audit has not been completed. We are awaiting the final report. We should have the final report by the February CRD meeting.

Mark Snellgrove — President Matters:

- **Trustee Snellgrove:** Thank you to Joe (Costa) for placing a legal notice in the newspaper announcing the CRD Meeting schedule which was printed in the Tampa Bay Times newspaper on Friday, January 4, 2019.
- **Personnel Matters:** Michael Stewart has been hired as at 1099 employee to temporarily fill in as the maintenance manager. Thus far he is averaging 8-10 hours per week.
- **Michael Stewart:** Stated that he does not mind doing maintenance work, but he does not want to clean bathrooms or empty trash cans. He will meet with vendors and is able to learn the job. He is interested, however, on a limited basis. Mr. Stewart also submitted to the board a list of duties he is and isn’t willing to do. Michael also stated that on average, he’s been putting in less than 10 hours per week.
- **Bruce Castellano:** is vying for the maintenance position. He does not mind doing the clean-up work or picking up trash, however, he is a firefighter by trade and will work on a limited basis.
- **Trustee Jaap:** Asked what days the maintenance work is needed. From his past experience, the employee is on call, daily. The Trustee also explained that these two jobs, maintenance and cleaning, have historically been two different positions.
- **Trustee Snellgrove:** stated that we budget \$19,000 per year for payroll for the maintenance position and an additional \$200 per month for cleaning the recreation center.

Carrollwood Recreation District Board

- **Trustee Giunta:** The cost of a cleaning service would likely be more than \$200. She will get estimates for janitorial cleaning. **Trustee Carelli** will give Trustee Giunta names of other janitorial companies.
- **Bruce Castellano:** stated that in looking at the job responsibilities, he likely could not adhere to the time schedule.
- **Trustee Siddall:** stated that we certainly need a separate service for cleaning at all the District facilities. **The Trustee** agreed with **Trustee Jaap** that the work should be split into two different positions. In the summertime, WSB must be cleaned twice per week.
- **Laura Allegri:** explained that she will need to be able get a hold of the maintenance employee at a moment's notice.
- **Resident Steve Bourland:** The resident said he was interested in the cleaning position.
- **Trustee Snellgrove:** Should we make Michael Stewart permanent now? **The Trustee** will create clear responsibilities for both positions.
- **Feather Princesses Rental Fee:** They rent once per month and are exempt from sales tax. The cost is approximately \$429 plus change, the small room is approximately \$157 plus change. The renters have asked if we could round to an even number. The Board said yes.

Vice President Suzan Giunta & Tennis & Recreation Center:

- **Trustee Giunta:** reviewed estimates for pressure washing the tennis courts. **Trustee Siddall** said they cannot use a scrubber on the tennis courts. **Trustee Giunta** said they would steam clean the courts.

Trustee Giunta: Motion to award the pressure washing of the Recreation Center, Tennis Courts, Bench and Bridge to Concepts 4 Cleaning for \$2,079.00

- **Motion Seconded** by Trustee O'Donnell
- **Vote:** 9 in favor; 0 opposed

Soon after this vote, Trustee Giunta, decided not to award the contract to Concepts 4 Cleaning. She felt it necessary to use a company that could steam-clean, not pressure wash, the tennis courts. Having approved the motion and the expenditure, Trustee Giunta will instead award the contract to A.I.O., to clean the tennis courts at a lesser cost of: \$2,011.00

- **Trustee Giunta:** Met someone at the dog park who did not live in Original Carrollwood but had a key to the park. The Board discussed getting a high security key. **Trustee Shidler** explained how the key works. **Trustee Snellgrove** said the dog park key is high security so

the entrance gate can be rekeyed.

- **Resident Missy Siddall:** suggested treating the dog park key as we do the boat ramp key. To be stricter with who gets keys and how they are distributed.
- **Trustee Carelli:** Asked about residents who may have a dogwalker. They are not residents of the neighborhood, but they will have the resident's key.
- **Trustee Giunta:** Met someone in regard to fence repairs at OCP. The fencing next to the gate has bent the fence such that they can reach around and open the gate.
- **Trustee Shidler:** had a neighbor asked about having an organized soccer team play at the park. There was no resolution to this issue.
- **Trustee Snellgrove** reported that the County will install "No Trespassing Signs" at the property across from the Recreation Center - to the south of the OCP bridge.

Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** Reviewed progress on the grounds RFP (request for proposal). The District's current lawn care provider is Greenview. The **Trustee** has sent out four RFP's, one of which includes our current provider – Greenview. **The Trustee** will meet with the bidders on January 15th for a pre-bid site visit. Bids will be due within three weeks so the Board can discuss at the February meeting.
- **Trustee Carelli:** reported that the walking/jogging path need repair for safety reasons. After a brief discussion, the Board agreed.
- **Trustee Carelli: Motion** to award Driveway Maintenance Inc. a contract to repair and replace as necessary the asphalt for the paved walking/jogging path at Original Carrollwood Park for a cost of \$5,240.00 plus an additional cost of \$2,100.00 for blacktopping.
- **Motion Seconded** by Trustee Costa
- **Vote:** 9 in favor; 0 opposed
- **Trustee Carelli:** Discussed the need for repair and replacement of the pier and boat ramp dock at White Sands Beach as well as at Scotty Cooper Park. **The Trustee** discussed three bids in depth and consulted with the **Board** before making a motion. **Trustee O'Donnell** indicated the dock at SCP really should be included, and the Board agreed.

Carrollwood Recreation District Board

- **Trustee Carelli: Motion** to award Steffens Marine Construction Services a contract to replace the pier at White Sands Beach for a cost of \$65,500.00; the boat ramp dock at White Sands Beach for \$10,966.00; and the pier at Scotty Cooper Park for \$14,800.00 as defined in the estimates.
- **Motion Seconded** by Trustee Costa
- **Vote:** 9 in favor; 0 opposed

- **Trustee Carelli** also brought to the attention of the Board the weeds growing on Duck Island. **Trustee Snellgrove** said he would hire Chuck Kim.

Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** No comment.

- **David Williams**, resident and plumber, has completed work on the plumbing and water lines at White Sands Beach. New lines have been installed. The low flow problem is solved. New asphalt will be put in place tomorrow.

David O'Donnell — Scotty Cooper Park:

- **Trustee O'Donnell:** A resident asked the Trustee if it would be okay to have a food truck at Scotty Cooper Park. **The Trustee** said he thought it would be fine.

Paul Siddall—Grounds:

- **Resident Shirley Pearsall**, a resident who is landscape architect and arborist, advised the board on a number of issues involving live oaks and other trees and plants around Original Carrollwood. The Board suggested Mrs. Pearsall write articles for the Caroler to help educate residents on the state of trees in the neighborhood and on how to keep Original Carrollwood beautiful.

- **Trustee Siddall:** will have the grounds contract, which is 72-pages, retyped in a word document.

- **Trustee Siddall:** All of the Ilex Trees will be removed on Lake Carroll Way and will be replaced. Flower beds will be changed three times per year. When a new grounds contract is awarded, this will be part of their responsibility.

- **Trustee Siddall: Motion** to award Doug Chisholm Lawn Maintenance a contract to remove the Ilex Trees on Lake Carroll Way at a cost of \$2,600.00.
- **Motion Seconded** by Trustee Jaap

- **Vote:** 9 in favor; 0 opposed

Mickey Jaap — Community Development

- **Trustee Jaap:** The Trustee announced, that because of the unanticipated loss of a staff accountant at his office, he could no longer remain on the board and would tender his resignation at some future date.

7. Other Business:

- None

8. Adjourn

- **Trustee Carelli:** Motion to Adjourn
- **Motion Seconded** by Trustee Giunta
- **Vote:** 9 in favor; 0 opposed

Meeting ended at 8:45p.m.

Meeting minutes humbly recorded by Trustee Joseph Costa