



Carrollwood Recreation District
June 9, 2025

Board of Trustees

Mark Snellgrove
President

Dr. Anna Brown
Vice President
Recreation Center/
Tennis Chairwoman

Mark Georgiades
Treasurer

Kristy Taylor
Secretary

Jared Brown
Community
Development
Chairman

Jack Griffie
Scotty Cooper Park
Chairman

Matthew J. Lavisky
Original Carrollwood
Park Chairman

Dan Seeley
Grounds Chairman

Kevin Shidler
White Sands Beach
Chairman

Executive Committee Meeting - 6:00 p.m.

Public Hearing – 6:30 p.m.

Regular Meeting Agenda - 6:35 p.m.

1. Executive Committee Meeting

- Review & make corrections to the May 12, 2025, regular meeting minutes.
- Review & finalize the June public hearing & regular meeting agenda items.

2. Call the Public Hearing to Order

3. Roll Call

- Mark Snellgrove
- Dr. Anna Brown
- Mark Georgiades
- Kristy Taylor
- Jared Brown
- Jack Griffie
- Matt Lavisky
- Dan Seeley
- Kevin Shidler

4. Determination of Quorum

5. Public Hearing on the 2026 Fiscal Year Ending Budget

- a. Announce the opening of the public hearing.
- b. Motion to Approve the Public Hearing Agenda made by Board Member. Motion Seconded by another Board Member. Board Vote.
- c. Public Hearing Presentation by Board Treasurer Mark Georgiades.
- d. Public Comment on the Proposed 2026 Fiscal Year Ending Budget.
- e. Board Vote (Motion to Adopt the 2026 Fiscal Year Ending Budget, based on the District Tax Rate of \$800.00 to be assessed and collected upon the Taxable Property of the District for 2026-FYE.
- f. Announce closing of the public hearing.



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6. Regular Meeting Public Comment

7. Motion to Approve the Consent Agenda

- Approval of the June 9, 2025, Regular Meeting Agenda
- Approval of the May 2025, Independent Accountant's Compilation Report
- Approval of the May 12, 2025, Executive Committee Meeting Minutes
- Approval of the May 12, 2025, Regular Meeting Minutes

8. Regular Meeting Agenda Items

Treasurer:

President:

- Report on the 1099 contractor compensation adjustment of Daniel Francis.

Recreation Center/ Tennis Chairwoman:

Original Carrollwood Park Chairman:

White Sands Beach Chairman:

- Review lab results from the swim side

Scotty Cooper Park Chairman:

Grounds Chairman:

Community Development Chairman:

CCA Liaison:

9. Other Business

- Reopen Public Comment

10. Adjourn

**Carrollwood Recreation District Board
Executive Committee Meeting
Regular Meeting Minutes
May 12, 2025 – Not Yet Approved**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING DIALOGUE WHILE
TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Executive Committee Meeting

- Review & make corrections to the April 14, 2025, regular meeting minutes.
- Review & finalize the May regular meeting agenda items.

2. Regular Meeting

- President Mark Snellgrove called the regular meeting to order at 6:31pm.

3. Roll Call

• Mark Snellgrove	President	Present
• Dr. Anna Brown	Vice President Rec Center/Tennis Chair	Present
• Mark Georgiades	Treasurer	Present
• Kristy Taylor	Secretary	Present
• Jared Brown	Community Development Chair	Present
• Jack Griffie	Scotty Cooper Park Chair	Not Present
• Matthew J. Lavisky	Original Carrollwood Park Chair	Present
• Dan Seeley	Grounds Chair	Not Present
• Kevin Shidler	White Sands Beach Chair	Present

4. Determination of Quorum

- Yes: seven trustees present at 6:31pm.

5. Public Comment

- Ethan Pliskow – no comment.
- Nicole Barolo: has the FOB postcard design and costs for board review & approval.
- Public comment closed at 6:32pm

6. Motion to Approve the Consent Agenda

- Approval of the May 12, 2025, Regular Meeting Agenda
- Approval of the April 2025, Independent Accountant's Compilation Report
- Approval of the April 14, 2025, Executive Committee Meeting Minutes
- Approval of the April 14, 2025, Regular Meeting Minutes

- Trustee Lavisky made a motion to approve.
- **Motion** Seconded by **Trustee Dr. Brown**
- **Vote:** 7-in favor – 0-opposed

7. Regular Agenda Items

CCA Liaison:

- CCA board member Ethan Pliskow: Easter was a great event, and more events are coming up. There are some lake concerns that the CCA will discuss at their meeting.
- The CRD Board wondered if there's a way the CCA could deal with the lake complaints on the number of gators and if there's a way to make it safer for swimming, specifically having a trapper remove the gators.

Treasurer Georgiades

- Review & discuss the draft budget for FY 2025-2026.
- Public hearing scheduled for June 9, 2025.
- Board members reviewed & discussed the proposed draft budget as presented by Treasurer Georgiades.
- \$50K budgeted for the reserve fund-(savings account) as in previous years.

President Snellgrove

- Board discussion:
 - Confirm off-duty Sheriff's deputy for May 23rd weekend (Friday, Saturday, Sunday, & Monday) – last year's times were: 12-7. Yes, the Board would like to have off-duty Sheriff's deputies again this year.
 - Also, the last Day of School is Friday, May 30, 2025, and will be added.
 - Discuss payment procedures for contactors & 14-day accounting cycle.
 - First-time contractors require: W-9, Acord certificate of liability insurance, CRD provided short form agreement for goods and services, the vendor quote with no sales tax, and an invoice which must then be approved for payment by the trustee who authorized the expenditure.

Recreation Center/ Tennis Chair Dr. Anna Brown

- Pickleball nets were ordered, and shade sails are being quoted.
- Roof needs to be sealed and painted.
- Board discussed advertising the FOBs.
 - Nicole Barolo received a quote for 1,000 postcards and yard signs. Presented designs and board discussed changes. Dates to purchase FOBs were discussed, first June 16th was the cut off. Then, decided to keep sales open until after July.
 - An email and text went out on FOB information.
 - Add QR code for CCA text alerts on signage.

- Add to postcard: WSB will be closed from dusk to dawn.
- Postcards and signs will be finalized and ordered.
- Video coming on a golf cart gate entrance/exit.
- Board discussion on leaving the restrooms unlocked during the operating hours after the FOB use is fully operational.
- Cameras are scheduled to be operational on June 15, 2025.
- The board discussed the closing time of the gates.

Original Carrollwood Park Chair Lavisky

- Batting cage is installed and ready for use.

White Sands Beach Chair Shidler

- Lab results from the swim side are good.
- Board discussion on delivery options for online payments. The Board decided against this.

Scotty Cooper Park Chair Griffie

- Not present.

Grounds Chair Seeley

- Not present.

Community Development Chair Jared Brown

- Presented the design for non-smoking signs and next steps.

8. Other Business

- Reopened Public Comment
- Jared Jones: no comment.
- Lili Kaufmann & Dr. Barry Kaufmann: were thrilled to hear about the new FOB system and inquired about the feedback from other residents.

9. Adjournment

- **Motion** by Trustee Georgiades to Adjourn
- Motion Seconded by **Trustee Shidler**
- **Vote:** 7-in favor – 0-opposed
- Time: 7:41pm

Meeting minutes recorded by Secretary Taylor

**Carrollwood Recreation District Board
Executive Committee Meeting
Regular Meeting Minutes
April 14, 2025 Board Approved**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING DIALOGUE WHILE
TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Executive Committee Meeting

- Review & make corrections to the March 10, 2025, regular meeting minutes.
- Review & finalize the April regular meeting agenda items.
 - Added OTC Security Cameras estimate # 1120 to the meeting agenda.

2. Regular Meeting

- President Mark Snellgrove called the regular meeting to order at 6:30pm.

3. Roll Call

• Mark Snellgrove	President	Present
• Dr. Anna Brown	Vice President Rec Center/Tennis Chair	Present
• Mark Georgiades	Treasurer	Present
• Kristy Taylor	Secretary	Present
• Jared Brown	Community Development Chair	Not Present
• Jack Griffie	Scotty Cooper Park Chair	Present
• Matthew J. Lavisky	Original Carrollwood Park Chair	Present
• Dan Seeley	Grounds Chair	Present
• Kevin Shidler	White Sands Beach Chair	Present

4. Determination of Quorum

- Yes: seven trustees present at 6:30 p.m.

5. Public Comment

- Shirley Pearsall- in attendance to present landscape architect plans for White Sands Beach improvements.
- Ethan Pliskow – no comment.
- Giuseppe Ferraro – no comment.
- Nicole Barolo: Asked how training is going with Janet in the business office and when the FOB keys are planned to begin selling, she needs some dates. She's going to start working on the demonstration video.
- Public comment closed at 6:32 p.m.

6. Motion to Approve the Consent Agenda

- Approval of the April 14, 2025, Regular Meeting Agenda
- Approval of the March 2025, Independent Accountant's Compilation Report
- Approval of the March 10, 2025, Executive Committee Meeting Minutes
- Approval of the March 10, 2025, Regular Meeting Minutes
- Approval of the A Total Solution quote in the amount of \$7,381.80 for repairs and maintenance to the fire sprinkler system & backflows at the Recreation Center.
- Trustee Griffie made a motion to approve.
- **Motion** Seconded by **Trustee Georgiades**
- **Vote:** 8-in favor – 0-opposed

7. Regular Agenda Items

CCA Liaison – provided by Ethan Pliskow:

- Easter egg hunt is scheduled for Saturday, April 19th at OCP.
- The new CCA resident texting system has been working well.

Treasurer Georgiades

- Request for committee budget proposals for FY 2025-2026. Budget draft to be provided at the May meeting, with a Public Hearing scheduled for June 9th, 2025.
- The board discussed various future capital projects:
 - A new Original Carrollwood Park fence will be budgeted for the next FY budget starting in October 2025.
 - FOB integration for all other parks.
 - Fans at White Sands Beach.
 - All park restrooms to be remodeled.

President Snellgrove

- Board discussed FOB system:
 - The installation of the access control gate system is complete. Now working on the administration side to get ready for selling and assigning FOB numbers.
 - Looking to start selling May 5, 2025, and start using by June 1, 2025.
 - Flyer to residents. Yard signs throughout the neighborhood.
 - Demonstration video to be created and posted on the community FB page and the website.
 - Access granted even with guard present is an advantage.
 - The system will maintain a record each time the fob is used.
 - The CRD pays a monthly fee for electronic access control.

- Dr. Ann Brown reported that when there is a power outage, the gate will open and remain open until the power is restored and will reset when power resumes.
- Trustee Seeley reported that the exit gate motion sensor that triggers the gate to open is being moved back.
- 2 - FOBs per household \$30 each.

Recreation Center/ Tennis Chair Dr. Anna Brown

- Nothing to report

Original Carrollwood Park Chair Lavisky

- The board discussed batting cage installation.
 - It hasn't been easy to find a contractor to install the batting cage. Trustee Lavisky asked if anyone had a suggestion for an installer?
 - Trustee Lavisky is going to reach out to our insurance agent to make sure that we have appropriate coverage with the addition of the access control gate system.

White Sands Beach Chair Shidler

- Lab results are good.
- Kevin has experienced some guard service issues and them not being as productive with personnel staffing and not following procedures.
- Board discussion on monitoring the guard service for improvement with more consistency.

Scotty Cooper Park Chair Griffie

- Nothing to report – Jack had to leave early.

Grounds Chair Seeley

- Board discussed landscaping at White Sands Beach:
 - Shirley Pearsall, a retired landscaping architect who has lived in the community for 24-years, discussed her recommendations for changes and adding new plants. Plans were drawn up for the board and public to review.
- Main entrance needs to be replanted, according to Shirley. She'll suggest some improvements on the south side also.
- Shirley also mentioned the wall on Butia Place at end by Bank of America is not looking good and falling. She's not sure who's responsible for the maintenance. The board discussed looking into it and what the needs will be to fix it.
- Board discussion on where to place the license plate reader.

- OTC Security Cameras estimate # 1120 presentation & discussion.
- **Motion by Trustee Seeley** to: Award OTC Security Cameras a contract to install security cameras for the entrance gate at White Sands Beach for \$5,175.34.
- **Motion** Seconded by **Trustee Shidler**
- **Vote:** 7-in favor – 0-opposed

Community Development Chair Jared Brown

- Not present.

8. Other Business

- Reopened Public Comment.
- Nicole asked to re-confirm the FOB distribution date so she can make the newsletter production deadline along with a postcard mailer.
 - May 5th start selling, \$30.00 cash, check, credit card.

9. Adjournment

- **Motion** by Trustee Lavisky to Adjourn
- Motion Seconded by **Treasurer Georgiades**
- **Vote:** 7-in favor – 0-opposed
- Time: 7:32pm

Meeting minutes recorded by Secretary Taylor.

Carrollwood Recreation District

Proposed Budget

October 2025 - September 2026

Assessment Rate: \$800 per OC Home

June 9, 2025 Public Hearing

	<u>Total</u>
Income	
GENERAL	
605 Rec Center Room Charges	24,000.00
610 Interest	16,800.00
615 Special Assessments	656,000.00
616 Special Assessments - Reserve Fund Replenish	50,000.00
620 Other	13,000.00
Total Income	<u>\$ 759,800.00</u>
Expenses	
03 PRESIDENT	
820 Contingency & Other President	12,800.00
825 Gatekeeper Service	4,000.00
830 Insurance - Bonds	250.00
835 Insurance - Officer D&O	7,500.00
845 Insurance - Prop/Liab/Umbrella	65,000.00
850 Insurance - Workers Comp	3,000.00
870 Operating Supplies	9,000.00
900 Professional Services	8,000.00
915 Cleaning Contract	8,500.00
960 Utilities - TECO	20,000.00
965 Utilities - Trash	3,000.00
970 Utilities - Water	12,000.00
Total 03 PRESIDENT	<u>\$ 153,050.00</u>
05 TREASURER	
805 Accounting-Bookkeeper	11,500.00
810 Accounting - Auditing	11,000.00
815 Accounting - Bank Charges/Fees	400.00
875 Board Fee - State	175.00
910 Property Taxes - Non-Ad Valorem	500.00
920 Rent/Leases - CCA	60,000.00
Total 05 TREASURER	<u>\$ 83,575.00</u>
07 WHITE SANDS BEACH	
855 Lake Testing	500.00
924 Repairs & Maint WSB	15,000.00
940 Guard Service WSB	77,500.00
985 Capital Improvements WS Beach	1,000.00

Total 07 WHITE SANDS BEACH	\$ 94,000.00
09 SCOTTY COOPER PARK	
925 Repairs & Maint SCP	10,000.00
986 Capital Improvements SCP	15,000.00
Total 09 SCOTTY COOPER PARK	\$ 25,000.00
11 ORIGINAL CARROLLWOOD PARK	
926 Repairs & Maint OCP	15,000.00
987 Capital Improvements OCP	105,000.00
Total 11 Original Carrollwood Park	\$ 120,000.00
13 TENNIS	
927 Repairs & Maintenance Tennis	8,000.00
Total 13 TENNIS	\$ 8,000.00
15 RECREATION CENTER	
865 Office Supplies Rec Center	4,250.00
885 Payroll Taxes	5,000.00
890 Pest Control Rec Center	1,000.00
895 Postage	500.00
928 Repairs & Maint Rec Center	20,000.00
930 Salary - Maintenance	22,500.00
935 Salary - Office	24,000.00
936 Travel - Mileage Reimbursement	925.00
941 Security Monitoring Rec Center	5,000.00
950 Telephone	3,000.00
988 Capital Improvement Rec Center	0.00
Total 15 RECREATION CENTER	\$ 86,175.00
17 GROUNDS	
860 Landscaping Monthly	90,000.00
929 Repairs & Maint Grounds	35,000.00
955 Tree Trimming	5,000.00
990 Capital Improvements - Grounds	0.00
Total 17 GROUNDS	\$ 130,000.00
19 COMMUNITY DEVELOPMENT	
989 Capital Improvements Comm Dev	10,000.00
Total 19 COMMUNITY DEVELOPMENT	\$ 10,000.00
Total Expenses	\$ 709,800.00
Total Income	\$ 759,800.00
Excess Income Over Expenses	\$ 50,000.00