



Carrollwood Recreation District

Board of Trustees

Mark Snellgrove
President

July 9, 2018

Suzan Giunta
Vice President
Recreation Center/
Tennis Chairwoman

Executive Committee Meeting - 6:00pm

Regular Meeting Agenda - 6:30pm

Ryan Maas
Treasurer

1. Call Regular Meeting to Order

Joseph Costa
Secretary

2. Roll Call

3. Determination of Quorum

4. Public Comment

Michael Carelli
Original Carrollwood
Park Chairman

5. Approve Consent Agenda

- Approval of June 2018 Treasurer's Report
- Approval of June 11, 2018 Executive Committee Meeting Minutes
- Approval of June 11, 2018 Public Hearing Meeting Minutes
- Approval of June 11, 2018 Regular Meeting Minutes

David O'Donnell
Scotty Cooper Park
Chairman

6. Regular Agenda

Jess Rasemont
Community
Development
Chairwoman

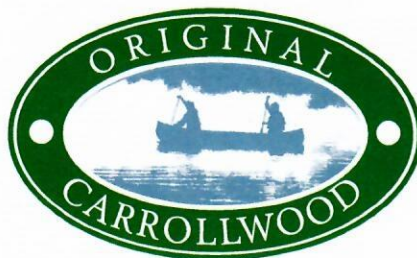
Treasurer:

President:

- Remote Deposit Capture
- Future Off-Duty: FWC

Kevin Shidler
White Sands Beach
Chairman

Paul Siddall
Grounds Chairman



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Paul Siddall
Grounds Chairman

Vice President:

- Community Improvement Discussion requires entire Board involvement
 - Neighborhood Lighting
 - Streets
 - Sidewalks
 - Low trees in county right of way
 - Main entrance improvements
 - other

Rec Center/ Tennis Chairwoman:

Original Carrollwood Park Chairman:

- TAMKO Settlement
- Swim Platform

White Sands Beach Chairman:

- Lake Test Results - (included in the agenda)

Scotty Cooper Park Chairman:

Grounds Chairman:

Community Development Chairwoman:

CCA Liaison:

7. Other Business

8. Adjourn

NOT YET APPROVED
Carrollwood Recreation District Board Executive Meeting Minutes
June 11, 2018 —

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

President Mark Snellgrove Called The Meeting To Order: 6:06 p.m.

2. Roll Call

Members present:

Mike Carelli	Original Carrollwood Park	Present
Joe Costa	Secretary	Present
Suzan “Suzy” Giunta	Vice President & Rec Center Chair	Not Present
Paul Siddall	Grounds Chair	Not Present
Ryan Maas	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Not Present
Jessica Rasemont	Community Development	Not Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- CRD meeting minutes from May were given to **Trustee Costa** to make corrections.
- **Trustee Shidler** said that the new carpet looks great.
- Executive Meeting Adjourned at 6:30 pm.

NOT YET APPROVED
Carrollwood Recreation District Board — Budget Hearing
June 11, 2018 —

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

President Mark Snellgrove Called The Meeting To Order: 6:30 p.m.

2. Roll Call

Members present:

Mike Carelli	Original Carrollwood Park	Present
Joe Costa	Secretary	Present
Suzan “Suzy” Giunta	Vice President & Rec Center Chair	Not Present
Paul Siddall	Grounds Chair	Present
Ryan Maas	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Present
Jessica Rasemont	Community Development	Not Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- **Trustee Ryan Maas:** Detailed the proposed budget for October 2018 – September 2019. **The Trustee** forecasted \$535,000 in revenue, but said expenses will be higher than in year’s past based on work that needs to be done to neighborhood facilities and structures.
- **Trustee Shidler:** Asked if he should modify security at the beach to remain within his projected budget. **The Trustee’s** concern is that there will not be enough budget for nine weeks of having a guard plus an off-duty officer. The Board decided that security from AAA will suffice. **Trustee Maas** said that if more funds are needed for guards at WSB, he would could draw from Community Development.
- **Resident Mike Arnold:** had no comment on the budget proposal, but asked why the FWC (Florida Fish and Wildlife) won’t watch the lake at White Sands Beach. **Trustee Shidler** explained that we are required to call FWC and pay because it is an off-duty request.
- **Trustee Siddall:** Said he personally witnessed thirteen people with boats approach White Sands Beach and turn away when they saw the guard.
- **Trustee Maas:** Stated that an off-duty officer parked at WSB will be as much as a deterrent as a paid for guard from AAA Security.

- **Trustee Mass** made a motion to Adopt the 2019 -FYE Budget – based on the District tax rate of \$600.00 to be assessed and collected upon the taxable property of the District for 2019 – FYE. Seconded by **Trustee Siddall**
- Vote: 7 in favor, 0 against

PUBLIC COMMENT OPENED 6:55 p.m.

- Resident **Stacy Fender** (Lipsey) asked if she could teach Yoga at White Sands Beach. This would be a paid service. Stacy said she has done it a few times with friends. She has taught her class on the dock at WSB, but can teach on the sand. **Trustee Maas** asked how many days a week she would teach. Stacy said initially she would teach two days a week. **Trustee Shidler**, explained that The Board cannot allow a vendor to use the property for a revenue producing endeavor. The beach would still be open to all the residents. There is no fee for using WSB, only a deposit that must be paid for parties or events. **Trustee Shidler** explained that we have turned away other businesses, such as one that wanted to install vending machines.

PUBLIC COMMENT CLOSED 7:07 p.m.

6. Regular Agenda

- Motion from **Trustee Snellgrove** to approve the consent agenda.
- Seconded by **Trustee Siddall**
- Vote: 7 in favor, 0 against

Ryan Maas — Treasurer Matters

- **Trustee Siddall:** Said there would be a lot of sprinkler work to be done in the neighborhood.

Mark Snellgrove — President’s Agenda

- **Trustee Snellgrove:** Discussed having off-duty officers at WSB on Sunday’s during the summer. If the need arises for additional guards, we will address it.
- **Trustee Siddall:** Will look into getting additional officers at WSB.

Trustee Carelli: To **Trustee Snellgrove:** Do you review attendance records? And has anyone been dismissed from the board for lack of attendance. **The Trustee** said no, but added that attendance of Board Members eighty to ninety percent of the time is important to decision making, and that the absence of members can have financial ramifications. If, for example, The Board did not have a quorum on this evening, we would have had to pay the attorney to change the date of the budget hearing.

Vice President Suzy Giunta — Tennis & Recreation Center Chair

- **Trustee Giunta: Trustee Snellgrove** reported that the window cleaning is complete and new carpet has been installed at the Rec Center.
- **Trustee Siddall:** We have had an issue with carpet stains and blemishes on the walls. Is there a new procedure in place for renters? Trustee Snellgrove said yes.

Michael Carelli — Original Carrollwood Park

- **Trustee Carelli:** Updated **The Board** on the decking warranty claim at both Scotty Cooper Park and White Sands Beach. **Trustee Carelli** had been in contact with TamCo who installed the synthetic boards on both docks. He turned the warranty claims over to **Trustee Rasemont**, who said she had run into a brick wall working with TamCo. **Trustee Carelli** took over the issue. He spoke to The Board attorney, Scott Pence, who said he could not handle the issue because he also represents TamCo. **The Trustee** then called TamCo directly and has learned that they will honor the warranty. By the July Board Meeting, we should have an estimate from TamCo for work on the docks.

Kevin Shidler — White Sands Beach Chair:

- **Trustee Shidler:** No additional comments.

David O'Donnell — Scotty Cooper Park Chair

- **Trustee O'Donnell:** Two new toilets were installed at SCP. They have not been tested yet.
- **Trustee O'Donnell: The Trustee** received a call from his neighbor, who said he saw a gator at Scotty Cooper Park. **Trustee Siddall** said that little gators can get through the gator blocks. **Trustee O'Donnell** called FWC and who came and took the 3' gator away.
- **Trustee Maas** said that he has noticed that the gator blocks are not always in place. **Trustee Siddall** said he would check with SFWMD.

Paul Siddall — Grounds Chair

- **Trustee Siddall:** Because **John Probst's** hours having been reduced, **The Trustee** is having trouble ensuring that vendors are completing their work in the neighborhood, because John said he has been too busy to follow up with the vendors.
- **Trustee Shilder:** Shared that he had a minor confrontation with John and that he has noticed that John has been a bit rude when asked to help out in the neighborhood. **The Trustee** said that when the carpet in the Rec Center was being installed, the doors would not shut, and when John was called to assist, John complained that he would charge The Board two additional hours to come back to work. **Trustee Snellgrove** explained that John was originally hired for approximately \$11,700 per year, plus paid holidays. Now John's salary is \$19,000. He makes an

additional \$2,600 to clean the rec center and gets paid mileage. Costs were getting out of hand so The Board had to curtail his hours. John's attitude changed significantly after **Trustee Snellgrove** asked John to watch his hours.

Jessica Rasemont — Community Development

- **Trustee Rasement:** Not present.

Other Business

- **Motion from Trustee Costa:** to adjourn
- **Seconded by Trustee Shidler**
- Vote: 7 in favor, 0 against

Meeting adjourned at 8:00 pm

Meeting minutes humbly submitted by Trustee Costa

AS-APPROVED

6-11-18

Carrollwood Recreation District Board Executive Meeting Minutes

May 14, 2018 — As Corrected

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

2. Call To Order

President Mark Snellgrove Called The Meeting To Order: 6:08 p.m.

2. Roll Call

Members present:

Mike Carelli	Original Carrollwood Park	Present
Joe Costa	Secretary	Arrived at 6:25 Present
Suzan “Suzy” Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Present
Ryan Maas	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Present
Jessica Rasemont	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- CRD meeting minutes from March were given to **Trustee Costa** to make corrections.
- Executive Meeting Adjourned at 6:28 pm.

AS APPROVED
6-11-18
Carrollwood Recreation District Board Meeting Minutes
May 14, 2018

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

President Mark Snellgrove Called The Meeting To Order: 6:30 p.m.

2. Roll Call

Members present:

Mike Carelli	Original Carrollwood Park	Present
Joe Costa	Secretary	Present
Suzan “Suzy” Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Present
Ryan Maas	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Present
Jessica Rasemont	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum — requiring a minimum of 6 CRD members. Yes.

4. Public Comment

- **Residents in attendance** — Missy Siddall. No comment.
- Public Comment Closed 6:32 p.m
- **5. Approve Consent Agenda**
- Motion from **Trustee Rasemont** to: approve the consent agenda.
- Seconded by **Trustee Costa**
- Vote: 9 in favor, 0 against

6. Regular Agenda

Ryan Maas — Treasurer Matters

- **Trustee Maas: The Trustee** went over specific details of the proposed October 2018 — September 2019 budget which is approximately \$100,000 more than our previous year. **The Trustee** went over specific allocations and budget adjustments for White Sands Beach, Original Carrollwood Park, Scotty Cooper Park, The Recreation Center and Tennis Courts, Grounds and Community Development.

- **Trustee Maas:** Monetary reimbursement for mileage has been higher than it should be for specific CRD employees. **Trustee Snellgrove** said we are getting charged as much as eleven miles per day. **Trustees Snellgrove and Maas** both suggested a flat payment. **Trustee O'Donnell** suggested that with all the running around being done to field neighborhood problems, including trips to Lowe's, the mileage does not seem inflated. **Trustee Shidler** agreed.
- **Trustee Snellgrove:** Because we've gone over budget in regard to what we are paying our maintenance employee, we must better manage work hours and make a greater effort to have him work no more than fifteen hours per week. **Trustee Shidler** said that we have a great asset in our maintenance employee and we should not risk losing him. **Trustee Carelli** said that the employee is 2.5% of our revenue and we must have a system of checks and balances to track his hours. **Trustee Siddall** suggested we pay in 15-minute increments. **Trustee O'Donnell** suggested that any problems that arise after regular work hours must be approved by a board member. **Trustee Snellgrove** agreed that this was a good idea.
- **Trustee Maas:** Questioned whether the Board should keep John Probst's salary the same? The Board agreed but would limit his hours to 15 per week and follow **Trustee O'Donnell's** suggestion that additional work hours must be approved by a Board Member.
- **Trustee Maas:** Will amend the proposed budget.
- **Dave Williams (Plumber):** Suggested jet flow toilets for Scotty Cooper Park, explaining that jet flow toilets contain a bladder that forces water through. Mr. Williams also checked the lines at WSB to determine the volume vs pressure issue. He also back flushed the lines to see if something was constricting the flow. He believes that a jet flow toilet will be effective in solving the slow flushing problem. **Trustee Siddall** asked if the bladder would work with a low flow toilet. Mr. Williams said it would. **Trustee O'Donnell** asked what happens when the bladder in the jet flush goes bad. Mr. Williams said the toilet would not flush.

Mark Snellgrove — President's Agenda

- **Trustee Snellgrove:** Treasurer's report is done.
- **Trustee Snellgrove:** **Trustee Costa** published the Budget Hearing Notice in the Tampa Bay Times on 4/20/18
- **Trustee Snellgrove:** Off Duty Deputy requested for WSB for dates including: May 25, 26, 27, 28, June 1,2,3.
- **Trustee Snellgrove:** The Board is incurring employee cost for the Woofstock event. The Trustee suggested that next year the Board should charge a fee and collect a deposit, consistent with rental practices & deadlines for the Recreation Center
- **Trustee Carelli:** Voiced similar concerns and detailed his communications with Woofstock representatives as less than cordial.

Vice President Suzy Giunta — Tennis & Recreation Center Chair

- **Trustee Giunta:** Discussed estimates for repairs to the wall at the Rec Center damaged by a vehicle accident.
 - Motion from **Trustee Giunta** to: award a contract to Exterior Escapes for replacement of the concrete wall on Orange Grove Drive for the estimated cost of \$4,730.00
 - Seconded by **Trustee Siddall**
 - Vote: 9 in favor, 0 against

 - Motion from **Trustee Giunta** to: award a contract to West Florida Fence for replacing/repairing the decorative fence at the Rec Center on Orange Grove Drive for the estimated cost of \$1,490.00
 - Seconded by **Trustee Rasemont**
 - Vote: 9 in favor, 0 against

- **Trustee Giunta:** Detailed estimates to clean the windows at the Rec Center every six months.
 - Motion from **Trustee Giunta** to: award a bi-annual window cleaning contract to Fish Window Cleaning for \$490.00
 - Seconded by **Trustee Rasemont**
 - Vote: 9 in favor, 0 against

- **Trustee Giunta:** Presented estimates for pressure washing the Rec Center. **Trustee Siddall** suggested that pressure washing away wasp nests should be part of the agreement.

- **The Board:** Examined the Rec Center carpet and determined that it needed replacing. **Trustee Giunta** presented three bids for replacement. **Trustee Maas** suggested taking photos before each rental. **Trustee Costa** suggested walking through the room with the renter prior to an event and having them sign an agreement stating the room and carpet are in good order.
 - Motion from **Trustee Giunta** to: award the carpet replacement and installation to Naffco Flooring and Interiors for a cost of \$5,906.00.
 - Seconded by **Trustee Shidler**
 - Vote: 9 in favor, 0 against

Michael Carelli — Original Carrollwood Park

- **Trustee Carelli:** Detailed additional expenses of approximately \$4,500 for work on the covered area at WSB. **The Trustee** considered it an emergency repair under the board guidelines and necessary to maintain the integrity and safety of the structure. **The Board** agreed that **Trustee Carelli's** decision was sound.

- **Trustee Carelli:** Said that **Trustee Shidler** saw smoke at Original Carrollwood Park near the swing sets. John Probst, put the fire out. It started again. **Trustee Siddall** was contacted and called the fire department. The fire department determined that a lightning strike had super-heated the ground, and the heat, having moved to the surface, set fire to the bark on the playground.

Kevin Shidler — White Sands Beach Chair:

- **Trustee Shidler:** Detailed complaints of offensive music at WSB. **Trustee Shilder** said that not much can be done about it, because it is the guard's job to police the gate, not to address people playing loud or offensive music. **Trustee Siddall** disagreed, explaining that the guard should ask them to turn the music down. **Trustee Shidler** asked then, where does the Guard draw the line? Does the guard look for alcohol or other infractions? This could substantially change the guard's job description.
- **Trustee Shidler:** Lake test looked good.

David O'Donnell — Scotty Cooper Park Chair

- **Trustee O'Donnell:** Two new toilets were installed.

Paul Siddall — Grounds Chair

- **Trustee Siddall:** A family wants to install a bench on Sabal Road and McFarland. The Board said that was fine.

Jessica Rasemont — Community Development

- **Trustee Rasement:** There was a recent post on the neighborhood Facebook Page. **The Trustee** felt the post was offensive and because of that, could jeopardize her career. She removed the post, but it was reposted. **Trustee Snellgrove** said that governing a Facebook does not come under the purview of the Board.
- **Trustee Rasemont,** said she has decided to resign from the board. **Trustee Snellgrove** accepted her resignation.
 - Motion from **Trustee Maas** to: to remove any association the CRD has to a Facebook page or any social media page and that no Trustee shall administer a social media site designed to represent the Original Carrollwood community as a whole.
 - Seconded by **Trustee Shidler**
 - Vote: 9 in favor, 0 against
- **Trustee Rasemont,** asked to be reinstated to the board. She was.

Other Business

- **Motion from Trustee Giunta:** to adjourn

- **Seconded by Trustee Shidler**
- **Vote: 9 in favor, 0 against**

Meeting adjourned at 9:12 pm

Meeting minutes humbly submitted by Trustee Costa



SHELLY PARKER
WS - DECKING & RAILING LEAD

June 12, 2018

ATTN: Michael Carelli
Carrollwood Recreation District Center
3515 McFarland Road
Tampa, FL 33618

RE: Limited Warranty Claim No. 5033653
11613 Carrollwood Drive, Tampa, FL 33618

Dear Mr. Carelli:

TAMKO appreciates your purchase and installation of TAMKO decking and/or railing products on your property. We regret that you have experienced an issue that has caused you to report this claim to TAMKO.

In a good faith effort to resolve your claim, TAMKO offers you a cash settlement in the amount of \$30,482.67. To accept this cash settlement, TAMKO asks that you complete the enclosed general release form. Once TAMKO has received the signed release a check in the amount stated above will be sent to you.

If our settlement offer is not satisfactory and you do not feel we can otherwise reach an agreement, then you may seek arbitration pursuant to the mandatory binding arbitration required under the terms of TAMKO's limited warranty. Please feel free to contact me if you have any questions.

Very truly yours,

TAMKO Building Products, Inc.

By:

A handwritten signature in black ink that reads "Shelly Parker".

Shelly Parker
WS - Decking & Railing Lead