



## Carrollwood Recreation District

**January 8, 2024**

### Board of Trustees

Mark Snellgrove  
President

Dr. Anna Brown  
Vice President  
Recreation Center/  
Tennis Chairwoman

Mark Georgiades  
Treasurer

Joseph Costa  
Secretary

Matthew J. Lavisky  
Original Carrollwood  
Park Chairman

Jack Griffie  
Scotty Cooper Park  
Chairman

Christina Price  
Community  
Development  
Chairwoman

Dan Seeley  
Grounds Chairman

Kevin Shidler  
White Sands Beach  
Chairman

**Organizational Session - 6:00 p.m.**

**Executive Committee Meeting - 6:05 p.m.**

**Regular Meeting Agenda - 6:30 p.m.**

#### 1. Organizational Session

- **Vote** to fill the Board Vacancy through the Appointment process.
  - *Trustee \_\_\_\_\_: motion to Appoint \_\_\_\_\_ to the Board of Trustees of the Carrollwood Recreation District to fill the unexpired term of **Joseph Costa** (January 1, 2023 through December 31, 2024); appointment effective date January 8, 2024.*
- **Vote** to Appoint Officers and Committee Chairs.

#### 2. Call Regular Meeting to Order

#### 3. Roll Call

#### 4. Determination of Quorum

#### 5. Public Comment

#### 6. Motion to Approve the Consent Agenda

- Approval of December 8, 2024, Regular Meeting Agenda
- Approval of December 2023, Independent Accountant's Compilation Report
- Approval of December 11, 2023, Executive Committee Meeting Minutes
- Approval of December 11, 2023, Regular Meeting Minutes

#### 7. Regular Agenda Items

**Treasurer:**

**President:**

- 2024 Meeting Schedule Publicly Noticed in the Tampa Bay Times Newspaper on December 24, 2023.



## Carrollwood Recreation District

### Board of Trustees

Mark Snellgrove  
President

**Recreation Center/ Tennis Chairwoman:**

Dr. Anna Brown  
Vice President  
Recreation Center/  
Tennis Chairwoman

**Original Carrollwood Park Chairman:**

Mark Georgiades  
Treasurer

**White Sands Beach Chairman:**

- Review lab results from the swim side

Joseph Costa  
Secretary

**Scotty Cooper Park Chairman:**

Matthew J. Lavisky  
Original Carrollwood  
Park Chairman

**Grounds Chairman:**

Jack Griffie  
Scotty Cooper Park  
Chairman

**Community Development Chairman:**

Christina Price  
Community  
Development  
Chairwoman

**8. Other Business**

Dan Seeley  
Grounds Chairman

**9. Adjourn**

Kevin Shidler  
White Sands Beach  
Chairman

Carrollwood Recreation District Board  
Executive Meeting Minutes  
December 11, 2023

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- Mark Snellgrove called the meeting to order at 6:00 p.m.

2. Roll Call (not called for Executive Meeting)

**Trustees Present:**

Matt Lavisky	Original Carrollwood Park	Not Present
Joseph Costa	<b>Secretary</b>	Present
Dan Seeley	Grounds	Present
Dr. Anna Brown	<b>VP - Rec Center/Tennis</b>	Not Present
Mark Georgiades	<b>Treasurer</b>	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	<b>President</b>	Present

- Mark Snellgrove made corrections to the November 13, 2023, regular meeting minutes.
- Executive Meeting Adjourned at 6:30 p.m.

Carrollwood Recreation District Board  
Regular Meeting Minutes  
December 11, 2023

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

**1. Call To Order**

- Mark Snellgrove called the meeting to order: 6:30 p.m.

**2. Roll Call**

**Trustees Present:**

Matt Lavisky	Original Carrollwood Park	Present
Joseph Costa	<b>Secretary</b>	Present
Dan Seeley	Grounds	Present
Dr. Anna Brown	<b>VP - Rec Center/Tennis</b>	Present
Mark Georgiades	<b>Treasurer</b>	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Beach	Present
Mark Snellgrove	<b>President</b>	Present

**3. Determination of Quorum**

- Yes: nine trustees present at 6:35 p.m.

**4. Public Comment**

- Resident Kristy Taylor: Present
- Resident Jared Brown: Lake Carroll Way resident - is interested in joining the Board.
- **PUBLIC COMMENT CLOSED AT 6:37 p.m.**

**5. Motion to Approve the Consent Agenda**

- Approval of December 11, 2023, Regular Meeting Agenda
- Approval of November 2023, Independent Accountant's Compilation Report
- Approval of November 13, 2023, Executive Committee Meeting Minutes
- Approval of November 13, 2023, Regular Meeting Minutes
  
- **Motion by Trustee Costa to Approve the Consent Agenda**
- **Motion** Seconded by **Trustee Georgiades**
- **Vote:** - 9-in favor – 0-opposed

6. Regular Meeting Items

**Mark Georgiades — Treasurer Matters:**

- Annual Audit Update: going well.
- Tax revenue has been coming in.
- The \$50,000 Rent/Lease payment will be made to the CCA Board tonight.
- Increased bonuses for employees. The Board unanimously agreed.

**Mark Snellgrove – President Matters:**

- **Trustee Snellgrove:** Reported that Trustee Price submitted her resignation at the November regular meeting, with the December meeting to be her last. Public notice of the Board vacancy was then provided in the December community newsletter resulting in Jared Brown expressing interest. The Board questioned Jared about his background. Jared happily answered questions.
- **Vote:** to fill the Board Vacancy through the Appointment process.
  - **Trustee Price** made a motion to appoint **Jared S. Brown** to the Board of Trustees of the Carrollwood Recreation District to fill the unexpired term (January 1, 2023, through December 31, 2024) of **Christina Price**; appointment effective date January 2, 2024.
  - **Motion** Seconded by **Trustee Seeley**
  - **Vote:** - 9-in favor – 0-opposed
- **Trustee Costa** made a motion to Approve the 2024 meeting schedule for a legal notice publication in the Tampa Bay Times newspaper as follows:
  - **Motion** Seconded by **Trustee Seeley**
  - **Vote:** - 9-in favor – 0-opposed

The Carrollwood Recreation District, a Florida independent special district, meets on the 2<sup>nd</sup> Monday of each month, at 6:30 p.m. The meetings are open to the public and held at the Carrollwood Recreation Center located at: 3515 McFarland Road, Tampa, Florida 33618. More information on the District can be found online at: [www.originalcarrollwoodcrd.com](http://www.originalcarrollwoodcrd.com)

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|-----------------------------------------------|---------------------------------------|
| ➤ Annual Organizational Session               | 6:00 pm, Monday, January 8, 2024      |
| ➤ Regular Monthly Executive Committee Meeting | 6:05 pm, Monday, January 8, 2024      |
| ➤ Regular Monthly Board of Trustees Meeting   | 6:30 pm, Monday, January 8, 2024      |
| ➤ Monthly Committee Meeting                   | 10:00 am, Saturday, January 20, 2024  |
| ➤ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, February 12, 2024    |
| ➤ Regular Monthly Board of Trustees Meeting   | 6:30 pm, Monday, February 12, 2024    |
| ➤ Monthly Committee Meeting                   | 10:00 am, Saturday, February 24, 2024 |
| ➤ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, March 11, 2024       |
| ➤ Regular Monthly Board of Trustees Meeting   | 6:30 pm, Monday, March 11, 2024       |

## Carrollwood Recreation District Board

> Monthly Committee Meeting	10:00 am, Saturday, March 23, 2024
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, April 8, 2024
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, April 8, 2024
> Monthly Committee Meeting	10:00 am, Saturday, April 20, 2024
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, May 13, 2024
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, May 13, 2024
> Monthly Committee Meeting	10:00 am, Saturday, May 25, 2024
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, June 10, 2024
> Public Hearing: 2025 Fiscal Year Ending Budget	6:30 pm, Monday, June 10, 2024
> Regular Monthly Board of Trustees Meeting	6:40 pm, Monday, June 10, 2024
> Monthly Committee Meeting	10:00 am, Saturday, June 22, 2024
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, July 8, 2024
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, July 8, 2024
> Monthly Committee Meeting	10:00 am, Saturday, July 20, 2024
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, August 12, 2024
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, August 12, 2024
> Monthly Committee Meeting	10:00 am, Saturday, August 24, 2024
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, September 9, 2024
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, September 9, 2024
> Monthly Committee Meeting	10:00 am, Saturday, September 21, 2024
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, October 14, 2024
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, October 14, 2024
> Monthly Committee Meeting	10:00 am, Saturday, October 26, 2024
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, November 11, 2024
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, November 11, 2024
> Monthly Committee Meeting	10:00 am, Saturday, November 23, 2024
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, December 9, 2024
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, December 9, 2024
> Monthly Committee Meeting	10:00 am, Saturday, December 21, 2024

- **Trustee Snellgrove** reported that the CRD has the ability to accept credit card payments, however, each in-person transaction has a 2.6% fee + .10 cents processing fee. The Trustee stated that, “it is a convenience we provide residents of our community, however, there is a cost to process credit cards”. **Trustee Anna Brown** recommended that the processing fee be added to the transaction so that the purchaser is paying the fee; the Board unanimously agreed.

### **Matt Lavisky — Original Carrollwood Park:**

- **Trustee Lavisky:** The OCP ballfield lights went out. **The Trustee** had an electrician look into the issue. The timer had stopped working. It is now fixed.

### **Kevin Shidler — White Sands Beach:**

- The lab results were 7.5 from the swim side. That’s good.
- The luminary sand delivery is scheduled for Monday, December 18<sup>th</sup>.

### **Jack Griffie — Scotty Cooper Park:**

- **Trustee Griffie:** No new business.

**Dr. Anna Brown — VP & Recreation Center & Tennis:**

- **Trustee Brown:** Asked if someone can update her on the November's Board meeting discussion regarding the roofing discussion, because she was absent.
- **Trustee Griffie:** Updated **Trustee Brown** and the Board on the roofing proposals for the Recreation Center including stucco repair work that needs to first be done. After some discussion and consideration all factors:
  - **Trustee Brown** made a motion to award a contract to Watertight Roofing Services to replace the roof on the Recreation Center with additional stucco work to be performed for an amount up to \$55,000.00.
  - **Motion** Seconded by **Trustee Seeley**
  - **Vote:** - 9-in favor – 0-opposed

**Dan Seeley — Grounds:**

- **Trustee Seeley:** Presented ground and aerial photo renderings of White Sands Beach detailing a proposal for replacing the block wall at the entryway with a black 6' foot fence to match Scotty Cooper Park. The proposal includes commercial automated gates at the entry and exit points with sensors, especially beneficial when a guard is not on duty. **The Trustee** will begin getting estimates for the project. The project would be done in stages. The Board agreed with the design presentation.

**Chrissie Price — Community Development:**

- **Trustee Price:** The sign installation began on December 11<sup>th</sup>. While this (December) is the Trustees' last Board meeting, the Trustee stated that she would happily see the project through should any issues with the signage arise.

**7. Other Business:**

- **Trustee Snellgrove** – Ask if there as any new Business.
- **Trustee Costa** — stated that he will be resigning his position on the board. **The Trustee** added that he has been on the CRD Board for more than 12 years and that his resignation was prompted by a busier work schedule. **The Trustee** also submitted a written resignation letter, which reads as follows:

**Resignation Letter to The Carrollwood Board of Trustees:**

To The CRD Board and Original Carrollwood:

It is with mixed emotions that I resign from the Carrollwood Recreation District Board. My twelve years on the board has been incredibly rewarding, and I am grateful for the opportunity to have served Original Carrollwood – a neighborhood I truly love.

I want to express my deepest appreciation for the many dedicated and passionate Board Members I have had the pleasure of working with over the years. Every member has brought to this Board a unique set of abilities, the highest level of professionalism, and fiduciary integrity all in service to our neighborhood.

I am particularly grateful to — the unofficial mayor of Original Carrollwood — Mark Snellgrove, with whom I served on the CCA Board and who recruited me into service as part of the CRD. I know of no one more dedicated to this community.

The CRD Board embodies the spirit of altruism and community service, and it has been an honor to be a part of an organization that understands the importance of fostering a strong sense of connection among neighbors.

I'm proud of what this Board has accomplished over the past 12 years, and I leave with a profound sense of gratitude for friends I've made and the experiences we've shared.

**8. Adjournment**

- Public Comment: Reopened at 7:34 p.m.
- **Motion by Trustee Costa to adjourn at 7:37 p.m.**
- **Motion** Seconded by Trustee Shidler
- **Vote:** - 9-in favor – 0-opposed

*Meeting minutes recorded by Secretary Costa*



**Carrollwood Recreation District Board  
Executive Meeting Minutes  
November 13, 2023 CORRECTED**

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EXACT PHRASING AS CLOSELY AS POSSIBLE.

**1. Call To Order**

- Mark Snellgrove called the meeting to order at 6:00 p.m.

**2. Roll Call** (rolled not called for Executive Meeting)

**Trustees present:**

Matt Lavisky	Original Carrollwood Park	Present
Joseph Costa	<b>Secretary</b>	Not Present
Dan Seeley	Grounds	Not Present
Dr. Anna Brown	<b>VP - Rec Center/Tennis Chair</b>	Not Present
Mark Georgiades	<b>Treasurer</b>	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	<b>President</b>	Present

- President Snellgrove made corrections to the October 9, 2023, regular meeting minutes.
- Executive Meeting Adjourned at 6:30 p.m.

**Carrollwood Recreation District Board  
Regular Meeting Minutes  
November 13, 2023 CORRECTED**

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**1. Call To Order**

- Mark Snellgrove called the meeting to order: 6:30 p.m.

**2. Roll Call**

**Trustees present:**

Matt Lavisky	Original Carrollwood Park	Present
Joseph Costa	<b>Secretary</b>	Not Present
Dan Seeley	Grounds	Not Present
Dr. Anna Brown	<b>VP - Rec Center/Tennis Chair</b>	Not Present
Mark Georgiades	<b>Treasurer</b>	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Beach	Present
Mark Snellgrove	<b>President</b>	Present

**3. Determination of Quorum**

- Yes: six trustees present at 6:30 p.m.

**4. Public Comment**

- Resident Carmen Valenti: expressed concern about a neighbor of hers working on vehicles in the driveway.
- Resident Kristy Taylor: Present.
- **PUBLIC COMMENT CLOSED AT 6:37 p.m.**

**5. Motion to Approve the Consent Agenda**

- Approval of November 14, 2023, Regular Meeting Agenda
- Approval of October 2023, Independent Accountant's Compilation Report
- Approval of October 9, 2023, Executive Committee Meeting Minutes
- Approval of the October 9, 2023, Regular Meeting Minutes

- **Motion by Trustee Georgiades to Approve the Consent Agenda**
- **Motion Seconded by Trustee Griffie**
- **Vote:** 6-in favor: 0-opposed

## 6. Regular Agenda Items

### Mark Georgiades — Treasurer Matters:

- **Trustee Georgiades:** The annual audit is underway.
- **Trustee Georgiades:** We should begin receiving tax revenues in December when residents begin paying their property taxes.

### Mark Snellgrove – President Matters:

- **Trustee Snellgrove:** Nothing new to report.

### Matt Lavisky — Original Carrollwood Park:

- **Trustee Lavisky:** Requested the procurement procedure for a new grill at OCP. **Trustee Shidler** explained and provided vendors that the District has used previously for grills at WSB.
- **Trustee Lavisky:** Updated the Board on the ballfield light usage.
- **Trustee Lavisky:** Updated the Board on the ballfield maintenance upkeep.

### Kevin Shidler — White Sands Beach:

- **Trustee Shidler** authorized a small irrigation repair to be made by Chuck Kim.
- **Trustee Shidler** received a request at the meeting from resident Eric Pellenbarg for a new volleyball net at WSB.
- **Trustee Shidler** reviewed lab results from the swim side.
- **Trustee Shidler** reported that the wall repairs are proceeding and should be completed soon.

### Jack Griffie — Scotty Cooper Park:

- **Trustee Griffie:** Nothing new to report.

### Dr. Anna Brown — VP & Recreation Center & Tennis:

- **Trustee Brown:** Absent.
- **President Snellgrove:** led the discussion on the agenda items.
- **Agenda Item: Procedure Revision for the Small Meeting room used by Community Groups. The following was approved by the Board:**
- The small meeting room may be reserved for non-profit community groups for 1-3 hours at no-charge under the following conditions:

- The attendees of the meeting must be 80% residents. (A list of attendees and their addresses is to be provided to the office).
  - The group is non-profit, and the meeting has no-cost to the attendees.
  - The meeting room has-not been rented for a daily rental.
  - The person renting the room must be a resident & responsible for damages.
  - The group is responsible for the set-up and clean-up of the space. For meetings held after office hours, the group leader should pick up a key prior to office closing and return the key in the drop box at the conclusion of the meeting.
- **Agenda Item: Roof Repair / Replacement at Recreation Center:**
    - The Board reviewed six roof proposals. Additional information is needed before a final vote can take place.
    - **Trustee Griffie:** recommended having the contractor that recently installed the new gutters to remove and reinstall them-(instead of the roofing contractor), along with having the crack in the stucco repaired prior to roof replacement.
    - **Trustee Griffie:** will do some additional research in preparation for the December board meeting due to his expertise in construction.

**Dan Seeley — Grounds:**

- **Trustee Seeley:** Absent.

**Chrissie Price — Community Development:**

- **Trustee Price:** The new signage for all the community properties is scheduled to be installed in the next two weeks.

**7. Other Business:**

- **Trustee Price:** Informed the Board that she will resign her board seat at the December regular board meeting.

**8. Adjournment:**

- Public Comment: Reopened at 7:28 p.m.
- **Motion by Trustee Griffie to Adjourn**
- **Motion** Seconded by **Trustee Shidler**
- **Vote:** - 6-in favor: 0-opposed
- **Time:** 7:29 p.m.

*Meeting minutes recorded by President Snellgrove*