



Carrollwood Recreation District

January 13, 2025

Board of Trustees

Mark Snellgrove
President

Dr. Anna Brown
Vice President
Recreation Center/
Tennis Chairwoman

Mark Georgiades
Treasurer

Kristy Taylor
Secretary

Jared Brown
Community
Development
Chairman

Jack Griffie
Scotty Cooper Park
Chairman

Matthew J. Lavisky
Original Carrollwood
Park Chairman

Dan Seeley
Grounds Chairman

Kevin Shidler
White Sands Beach
Chairman

Executive Committee Meeting - 6:00 p.m.

Organizational Session - 6:30 p.m.

Regular Meeting Agenda - 6:30 p.m.

1. Executive Committee Meeting

- Review & make corrections to the December 9, 2024, regular meeting minutes.
- Review & finalize the January regular meeting agenda items.

2. Organizational Session

- **Vote** to Appoint Officers and Committee Chairs.

3. Call Regular Meeting to Order

4. Roll Call

- Mark Snellgrove
- Dr. Anna Brown
- Mark Georgiades
- Kristy Taylor
- Jared Brown
- Jack Griffie
- Matt Lavisky
- Dan Seeley
- Kevin Shidler

5. Determination of Quorum

6. Public Comment

7. Motion to Approve the Consent Agenda

- Approval of January 13, 2025, Regular Meeting Agenda
- Approval of December 2024, Independent Accountant's Compilation Report
- Approval of December 9, 2024, Executive Committee Meeting Minutes
- Approval of December 9, 2024, Regular Meeting Minutes



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8. Regular Agenda Items

CCA Liaison:

Treasurer:

President:

- 2025 Meeting Schedule Publicly Noticed in the Tampa Bay Times Newspaper on December 25th, 2024.

Recreation Center/ Tennis Chairwoman:

Original Carrollwood Park Chairman:

White Sands Beach Chairman:

- Review lab results from the swim side

Scotty Cooper Park Chairman:

Grounds Chairman:

Community Development Chairman:

9. Other Business

10. Adjourn

**Carrollwood Recreation District Board
Executive Committee Meeting
Regular Meeting Minutes
December 9, 2024 – **Not Yet Approved****

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING DIALOGUE WHILE
TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Executive Committee Meeting

- Review & make corrections to the November 11, 2024, regular meeting minutes.
- Review & finalize the December regular meeting agenda items.

2. Regular Meeting

- President Mark Snellgrove called the regular meeting to order at 6:31pm.

3. Roll Call

- | | | |
|----------------------|--|-------------|
| • Mark Snellgrove | President | Present |
| • Dr. Anna Brown | Vice President Rec Center/Tennis Chair | Present |
| • Mark Georgiades | Treasurer | Not Present |
| • Kristy Taylor | Secretary | Present |
| • Jared Brown | Community Development Chair | Present |
| • Jack Griffie | Scotty Cooper Park Chair | Present |
| • Matthew J. Lavisky | Original Carrollwood Park Chair | Present |
| • Dan Seeley | Grounds Chair | Present |
| • Kevin Shidler | White Sands Beach Chair | Not Present |

4. Determination of Quorum

- Quorum established: six trustees present at 6:31pm.
- Seventh trustee arrived at 6:50pm.

5. Public Comment

- **Fred Thompson:** no comment
- **Paul Siddall:** wanted to know if the base of the light poles are up to code?
Discussed FEMA reimbursements & procedures and if it's worth the time to file for claims. He's working on the trees that are down and getting them cleared along Sweetwater Creek. It can cause flooding if the debris is not cleaned up.
- **Ethan Pliskow:** is still working on the streetlights that are out from the last storm. He reported all the ones that he noticed to Hillsborough County.
- **Jared Jones:** has some concerns about the light pole placements at OC park – expressing a safety concern. Suggested better lighting for outdoor events.

- Public comment closed at 6:43pm

6. Motion to Approve the Consent Agenda

- Approval of December 9, 2024, Regular Meeting Agenda
- Approval of November 2024, Independent Accountant's Compilation Report
- Approval of November 11, 2024, Executive Committee Meeting Minutes
- Approval of November 11, 2024, Regular Meeting Minutes

- **Trustee Seeley** made a motion to approve.
- **Motion** Seconded by **Trustee Dr. Brown**
- **Vote:** 6-in favor – 0-opposed

7. Regular Agenda Items

CCA Liaison:

- Jared Jones: no comment.

Treasurer Georgiades

- Not present.
- **Vote to:** Approve the annual engagement letter for the District's accountant.

- **Trustee Lavisky** made a motion to approve.
- **Motion** Seconded by **Trustee Jared Brown**
- **Vote:** 6-in favor – 0-opposed

President Snellgrove

- **Vote to:** Approve the 2025 meeting schedule for a legal notice publication in the Tampa Bay Times newspaper as follows:

The Carrollwood Recreation District, a Florida independent special district, meets on the 2nd Monday of each month, at 6:30 p.m. The meetings are open to the public and held at the Carrollwood Recreation Center located at: 3515 McFarland Road, Tampa, Florida 33618. More information on the District can be found online at: www.originalcarrollwoodcird.com

- | | |
|---|---------------------------------------|
| ➤ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, January 13, 2025 |
| ➤ Annual Organizational Session | 6:30 pm, Monday, January 13, 2025 |
| ➤ Regular Monthly Board of Trustees Meeting | 6:30 pm, Monday, January 13, 2025 |
| ➤ Monthly Committee Meeting | 10:00 am, Saturday, January 25, 2025 |
| ➤ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, February 10, 2025 |
| ➤ Regular Monthly Board of Trustees Meeting | 6:30 pm, Monday, February 10, 2025 |
| ➤ Monthly Committee Meeting | 10:00 am, Saturday, February 22, 2025 |
| ➤ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, March 10, 2025 |
| ➤ Regular Monthly Board of Trustees Meeting | 6:30 pm, Monday, March 10, 2025 |
| ➤ Monthly Committee Meeting | 10:00 am, Saturday, March 29, 2025 |
| ➤ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, April 14, 2025 |
| ➤ Regular Monthly Board of Trustees Meeting | 6:30 pm, Monday, April 14, 2025 |
| ➤ Monthly Committee Meeting | 10:00 am, Saturday, April 26, 2025 |
| ➤ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, May 12, 2025 |

➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, May 12, 2025
➤ Monthly Committee Meeting	10:00 am, Saturday, May 24, 2025
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, June 9, 2025
➤ Public Hearing: 2026 Fiscal Year Ending Budget	6:30 pm, Monday, June 9, 2025
➤ Regular Monthly Board of Trustees Meeting	6:35 pm, Monday, June 9, 2025
➤ Monthly Committee Meeting	10:00 am, Saturday, June 28, 2025
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, July 14, 2025
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, July 14, 2025
➤ Monthly Committee Meeting	10:00 am, Saturday, July 26, 2025
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, August 11, 2025
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, August 11, 2025
➤ Monthly Committee Meeting	10:00 am, Saturday, August 30, 2025
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, September 8, 2025
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, September 8, 2025
➤ Monthly Committee Meeting	10:00 am, Saturday, September 27, 2025
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, October 13, 2025
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, October 13, 2025
➤ Monthly Committee Meeting	10:00 am, Saturday, October 25, 2025
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, November 10, 2025
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, November 10, 2025
➤ Monthly Committee Meeting	10:00 am, Saturday, November 22, 2025
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, December 8, 2025
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, December 8, 2025
➤ Monthly Committee Meeting	10:00 am, Saturday, December 20, 2025

- **Trustee Dr. Brown** made a motion to approve.
- **Motion** Seconded by **Trustee Seeley**
- **Vote:** 7-in favor – 0-opposed

Recreation Center/ Tennis Chair Dr. Anna Brown

- The additional cameras that were installed are all now working.
- The Board discussed the annual Christmas bonuses for the employees.

Original Carrollwood Park Chair Lavisky

- Continued discussion of the ball field lights & poles installation. A contract has been signed. Trustee Lavisky will further discuss light pole height and placement with the contractor.
- Batting cage quotes were very high; this is not an urgent need to be repaired at this time.
- Still need to remove some debris & the batting cage.
- Contracts with the 2-baseball teams are up for renewal. The 10-year-old team will be renewing their contract. The other team, Diamond Elite, has chosen not to renew. Modifications were made to the insurance requirements by Trustee Lavisky.
- Lights will be down for about 2-months.

White Sands Beach Chair Shidler

- Not present.
- Lab results are 7.5.
- **Trustee Seeley:** the need for upgrades and renovations for the restrooms should be discussed in the future.

Scotty Cooper Park Chair Griffie

- **Vote to:** award a 12-month contract to Horner Environmental Professionals, Inc. for Aquatic Plant Management at White Sands Beach and Scotty Cooper Park in the amount of \$4,180.00.
- **Trustee Griffie** made a motion to approve.
- **Motion** Seconded by **Trustee Jared Brown**
- **Vote:** 7-in favor – 0-opposed

Grounds Chair Seeley

- **Review White Sands Beach access control gate proposals and vote to award a contract.**
- Board discussion as follows:
 - 3-fence companies were solicited for bids.
 - Access control FOB wireless system with a 6' gate with OC logo.
 - There will be a separate walk-thru gate.
 - A security guard will still be utilized. When the guard is not there, a FOB will be required for access. Codes will-not be utilized for access.
 - Access will be programmed at the business office. Residents will purchase a FOB just like previous key purchases.
 - Access will be programed for certain times & events. The same opening and closing times will still apply. When the park is closed, no access will be granted.
 - Cameras will also be installed, but by a different contractor after installation is complete.
 - First, White Sands Beach will get the new access control gate system. Then, OC Park, Scotty Cooper Park, and the dog park will follow with fob access installation.
 - Timeframe: 6-weeks to fabricate the fence, installation is estimated for early February. The goal is to have White Sands Beach fully operational by Spring Break.
 - Resident communications planned for a month prior.
 - The Board selected the West Florida Fence dba Perimeter Solutions Group proposal.

- **Vote to:** award a contract to West Florida Fence dba Perimeter Solutions Group to install an access control gate system at White Sands Beach in the amount of \$64,288.55.
- **Trustee Seeley** made a motion to approve.
- **Motion** Seconded by **Trustee Lavisky**
- **Vote:** 7-in favor – 0-opposed
- Also, Trustee Seeley reported that several islands need attention. Preventative maintenance has helped save us with more debris cleanup.

Community Development Chair Jared Brown

- Discussed the need for access control gate communication to residents. Message in the Caroler, Facebook posts, text messages and signs at White Sands Beach. Fees for FOB keys & timeline of installation approximately 4-6 weeks prior.

8. Other Business

- Reopened Public Comment.

9. Adjournment

- **Motion** by **Trustee Jared Brown** to Adjourn
- Motion Seconded by **Trustee Griffie**
- **Vote:** 7-in favor – 0-opposed
- Time: 7:22pm

Meeting minutes recorded by Secretary Taylor

**Carrollwood Recreation District Board
Executive Committee Meeting
Regular Meeting Minutes
November 11, 2024 – Board Approved**

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THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING DIALOGUE WHILE
TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Executive Committee Meeting

- Review & make corrections to the October 14, 2024, regular meeting minutes.
- Review & finalize the November regular meeting agenda items.

2. Call Regular Meeting to Order

- Meeting called to order at 6:31PM

3. Roll Call

- | | | |
|----------------------|--|-------------|
| • Mark Snellgrove | President | Present |
| • Dr. Anna Brown | Vice President Rec Center/Tennis Chair | Present |
| • Mark Georgiades | Treasurer | Present |
| • Kristy Taylor | Secretary | Not Present |
| • Jared Brown | Community Development Chair | Not Present |
| • Jack Griffie | Scotty Cooper Park Chair | Present |
| • Matthew J. Lavisky | Original Carrollwood Park Chair | Present |
| • Dan Seeley | Grounds Chair | Not Present |
| • Kevin Shidler | White Sands Beach Chair | Present |

4. Determination of Quorum

- Quorum established: six members present

5. Public Comment

- Ethan Pliskow reported that several streetlights are out in the community. He will provide the address range and the pole numbers for Janet so she can report them.
- Public commented closed at 6:32

6. Motion to Approve the Consent Agenda

- Approval of November 11, 2024, Regular Meeting Agenda
- Approval of September 2024, Independent Accountant's Compilation Report
- Approval of September 9, 2024, Executive Committee Meeting Minutes
- Approval of September 9, 2024, Regular Meeting Minutes
- Approval of October 14, 2024, Independent Accountant's Compilation Report
- Approval of October 14, 2024, Executive Committee Meeting Minutes
- Approval of October 14, 2024, Regular Meeting Minutes

- **Trustee Griffie** made a motion to approve.
- **Motion** Seconded by **Trustee Georgiades**
- **Vote:** 6-in favor – 0-opposed

7. Regular Agenda Items

CCA Liaison:

- CCA board president John Schinka came to mention that the CCA elections are coming up in December. The annual New Years Eve fireworks show has been scheduled. November is the timeline the District typically pays the rent check to the CCA so that check will be coming soon. The Octoberfest went well and had a good turnout. CCA will be trying to better promote the event for the next one.

Treasurer:

- Trustee Georgiades reported that we are in good financial shape while we are waiting for the tax revenue to begin flowing in.

President:

- Previously there was a question as to whether we (CRD) should file an insurance claim for the storm damage from Hurricane Milton. Mark Snellgrove estimates that the cost to us for repairs is about \$40,000.00. Our insurance agent reminded us that we must consider the wind deductible and/or mitigate cost, when possible, to avoid making a claim. The board consensus is that since the deductibles are for each community park separately, we should absorb the cost.
- There is damage to the wall behind the house at the corner of Phoenix Circle and Orange Grove Drive, a tree fell over the wall and into the preserve behind the tennis courts. It crushed a section of the block wall. The homeowners were asking what portion we would pay for. Trustee Shidler stated that the insurance companies usually say that the tree is the responsibility of the homeowner. The wall repair is our responsibility. The consensus of the board is that since we have repaired the walls at our cost on at least two other occasions, we should follow that precedent and assume the cost of the wall repair. Trustee Lavisky will draft a letter to the homeowners stating that the tree has fallen onto District property and has caused damage. We will ask for their insurance company's information.
- President Snellgrove recommended Perimeter Solutions Group for hurricane fence repairs as follows:
 - \$4,802.18 - Tennis Court Repair
 - \$1,008.75 – Original Carrollwood Park repair

- \$2,709.00 - the fence along Orange Grove Drive
- \$1,938.00 - Scotty Cooper Park Repair
- A total of \$10,457.93 for all hurricane damage to fences.
- **Trustee Dr. Anna Brown** made a motion to exercise our ability to authorize emergency repair work and to award a contract to West Florida Fence, a division of Perimeter Solutions Group (PSG) in the amount of \$10,457.93 for multiple fence repairs due to hurricane damage.
- **Motion** Seconded by **Trustee Griffie**
- **Vote:** 6-in favor – 0-opposed

Recreation Center/ Tennis Chairwoman:

- Reviewed the proposals to add more monitoring cameras to the recreation center and incorporate additional cameras to monitor the tennis courts.
- **Trustee Dr. Anna Brown** made a motion to award a contract to OTC Security Cameras Tampa for the Tennis Courts in the amount of \$4,495.55; and to award another contract to OTC for additional cameras at the recreation center in the amount of \$2,140.03.
- **Motion** Seconded by **Trustee Lavisky**
- **Vote:** 6-in favor – 0-opposed

Original Carrollwood Park Chairman:

- Trustee Lavisky reported about a large amount of vandalism at OCP. He also recommends replacing the ball field lights since the original lights & poles were toppled by hurricane Milton. The batting cage was completely destroyed also.
- The price to replace the lights & poles is \$17,375.00
- The estimated price for the batting cage is \$6,000.00
- Trustee Georgiades stated there is room in the budget for this expense.
- Trustee Dr. Anna Brown agreed that the lights are needed for evening use and community events. President Snellgrove agreed. Trustee Griffie asked about how often the batting cage gets utilized. Trustee Lavisky believes that we should get a few more quotes on the batting cages while making the light replacement a priority. Trustee Shidler mentioned that the old lights were not tall enough and did not light the field properly. The recommended height for light poles at a Little League park is 30-50 feet high. Trustee Shidler recommended increasing the pole height. Trustee Lavisky will work on this and report back at the December meeting.

- **Trustee Lavisky** made a motion to exercise our ability to authorize emergency repair work and to award a contract to LDH Electrical Service in the amount not to exceed \$24,000.00; to remove the old poles and lights and install new poles and lights; with Trustee Lavisky authorized to work with LDH on proper pole height specifications.
- **Motion** Seconded by **Trustee Shidler**
- **Vote:** 6-in favor – 0-opposed

White Sands Beach Chairman:

- The swimming area has tested with values below the limit and White Sands beach park is open again.
- The winter guard service hours are: Friday-Sunday 8-hour days.

Scotty Cooper Park Chairman:

- Trustee Griffie requested who we can use to treat the aquatic weeds. President Snellgrove said that Horner Environmental has been used in the past but been difficult to restart up again. Trustee Shidler recommended we reach out to the contractor that is treating Lake Lipsey. President Snellgrove will follow up on this.

Grounds Chairman:

- President Snellgrove reported that Trustee Seeley has just authorized ASI Landscape Management to complete tree work and debris removal from hurricane Milton at all the community properties.

Community Development Chairman:

- No report.

8. Other Business

- Public Comment reopened at 7:39.

A member of the public asked: can we get a crosswalk on Schefflera Road or Latania Drive. Bowman Academy preschool students do-not have a crosswalk. Trustee Shidler said the county will have to do a study to determine if a crosswalk is warranted. President Snellgrove mentioned taking this matter up with CCA and perhaps reach out to county government.

9. Adjourn

- **Motion** by **Trustee Shidler** to Adjourn
- Motion Seconded by **Treasurer Griffie**
- **Vote:** 6-in favor – 0-opposed
 - Time: 7:41pm

Meeting minutes recorded by Trustee Dr. Anna Brown