



## Carrollwood Recreation District

### Board of Trustees

Mark Snellgrove  
President

Suzan Giunta  
Vice President  
Grounds Chairwoman

Mark Georgiades  
Treasurer

Joseph Costa  
Secretary

Michael Carelli  
Original Carrollwood  
Park Chairman

Scotty Cooper Park  
Chairman

Christina Price  
Community  
Development  
Chairwoman

Kevin Shidler  
White Sands Beach  
Chairman

Paul Siddall  
Recreation Center/  
Tennis Chairman

**January 11, 2021**

**Organizational Session - 6:00 p.m.**

**Executive Committee Meeting - 6:05 p.m.**

**Regular Meeting Agenda - 6:30 p.m.**

- 1. Call Regular Meeting to Order**
- 2. Roll Call**
- 3. Determination of Quorum**
- 4. Public Comment**
- 5. Motion to Approve the Consent Agenda**
  - Approval of December 2020 Treasurer's Report
  - Approval of December 14, 2020 Executive Committee Meeting Minutes
  - Approval of December 14, 2020 Regular Meeting Minutes
- 6. Regular Agenda Items**

#### **Treasurer Matters:**

#### **President:**

- 2021 Meeting Schedule publicly noticed in the Tampa Bay Times newspaper on December 23, 2020
- Discuss aquatic management for White Sands Beach & Scotty Cooper Park. Vote to award contract if Board desires



## Carrollwood Recreation District

### Board of Trustees

Mark Snellgrove  
President

#### **Vice President:**

Suzan Giunta  
Vice President  
Grounds Chairwoman

#### **Rec Center/ Tennis Chairman:**

- Review tennis court light repair proposals and vote to award contract

Mark Georgiades  
Treasurer

#### **Original Carrollwood Park Chairman:**

Joseph Costa  
Secretary

#### **White Sands Beach Chairman:**

- Lake Test Results - (included in the agenda)

Michael Carelli  
Original Carrollwood  
Park Chairman

#### **Scotty Cooper Park Chairman:**

Scotty Cooper Park  
Chairman

#### **Grounds Chairman:**

Christina Price  
Community  
Development  
Chairwoman

#### **Community Development Chairman:**

#### **CCA Liaison:**

Kevin Shidler  
White Sands Beach  
Chairman

### **7. Other Business**

Paul Siddall  
Recreation Center/  
Tennis Chairman

### **8. Adjourn**

**Carrollwood Recreation District Board Executive Meeting Minutes  
December 14, 2020**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

**1. Call To Order**

- President Mark Snellgrove called the meeting to order: 6:00 p.m.
- **Trustee Costa** made changes to the November 2020 meeting minutes.

**2. Roll Call** (rolled not called for Executive Meeting)

**Members present:**

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	<b>Secretary</b>	Present
Suzan "Suzy" Giunta	<b>Vice President &amp; Grounds</b>	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	<b>Treasurer</b>	Present
David O'Donnell	Scotty Cooper Park Chair	Not Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	<b>President</b>	Present

- Executive Meeting Adjourned at 6:30 p.m.

**Carrollwood Recreation District Board Regular Meeting Minutes  
December 14, 2020**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

**1. Call To Order**

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

**2. Roll Call**

**Trustees:**

**Members present:**

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	<b>Secretary</b>	Present
Suzan "Suzy" Giunta	<b>Vice President &amp; Grounds</b>	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	<b>Treasurer</b>	Present
David O'Donnell	Scotty Cooper Park Chair	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	<b>President</b>	Present

**3. Determination of Quorum**

- Yes: Nine Trustees present.

**4. Public Comment Opened**

- **Dr. Anna Brown** – Comment: the bench at Scotty Cooper Park has a loose seat.
- **Shelia Santafemia** – Comment: Scotty Cooper Park ongoing issues.
- **Eli** – Resident. No comment.
- **Jack Griffie** – Resident. No comment.
- **Andrea Griffie**- Resident. No comment.
- **Dr. Dylan** – Comment: Initially had concerns about the time the gate at WSB was closed in the evenings. The gate is closed and locked by sunset.

**Public Comment Closed:** 6:34 p.m.

**5. Consent Agenda Approval, including:**

- Motion by **Trustee Costa** to approve the consent agenda.
- Motion Seconded by **Trustee Giunta**
- Approval of November 2020 Treasurer's Report

- Approval of November 9, 2020 Executive Committee Meeting Minutes
- Approval of November 9, 2020 Regular Meeting Minutes
- **Vote:** 9 in favor; 0 opposed

## 6. Regular Agenda

### Suzan Giunta — Vice President & Grounds

- **Trustee Giunta:** The grounds company has not been following through.

### Mark Georgiades — Treasurer Matters:

- **Trustee Snellgrove:** discussed fees charged by Accounting & Consulting Professionals.  
  
Motion by **Trustee Georgiades** to accept the engagement letter for Accounting & Consulting Professionals.
- Motion Seconded by **Trustee Giunta**  
**Vote:** 9 in favor; 0 opposed
- **Trustee Georgiades:** asked if the board could put together a list of projected maintenance costs. This would assist in making budgeting projections. The **Trustee** also asked **Trustee Shidler** about maintenance at WSB.
- **Trustee Shidler:** said that beyond nit-picky stuff, there doesn't seem to be any serious maintenance issues at WSB. **Trustee Shidler** commented that the neighborhood fences need some work.
- **Trustee Giunta:** proposed raising the tax rate in Original Carrollwood (the current Association Fee is \$600.00 per household). All costs are going up, but the cost of living in Original Carrollwood, and using the amenities, has remained the same.
- **Trustee Snellgrove:** stated that if the Board wanted to raise the tax rate to, for example, \$1,200, that could be done incrementally—with agreement from the neighborhood.
- **Trustee Shidler:** said that the Board would certainly have to justify the increase. People are going to want to see why we would need additional funds and what those funds would be used for.
- **Trustee Carelli:** said inflation is approximately 2%, so costs double every 29 years. When the debt service gets paid off, in 22 months, even with the additional funds, the

District, would eventually have to raise taxes to keep up with inflation.

- **Trustee Siddall:** In terms of grounds maintenance, the District has never been able to fully complete all the grounds projects that have been proposed. We are continuing to put band-aides on issues for lack of funds.

**Mark Snellgrove – President Matters:**

**Expository Nexus:** Trustee Carelli failed to file with the Supervisor of Elections to run for office as a Carrollwood Recreation District Trustee for the 2021-2022 term. His seat will be filled by newly elected Trustee, Jack Griffie, who will start his term in January 2021.

Current Board Member, Trustee, David O’Donnell, announced his resignation from the board, effective December 14, 2020. Two residents asked to fill this seat as a Trustee: Dr. Anna Brown and Michael Carelli (who expressed a desire to remain on the Board.)

The following vote took place in regard to filling this seat as a Trustee of the Carrollwood Recreation District:

Motion by **Trustee Shidler** to appoint **Michael Carelli** to the Board of Trustees of the Carrollwood Recreation District to fill the unexpired term (January 1, 2021 through December 31, 2022) of David O’Donnell, as recorded in the December 14, 2020 regular meeting minutes.

- Motion Seconded by **Trustee Price**
- **Vote:** 8 in favor; 0 opposed
- **Trustee Snellgrove:** asked the Board to vote on the proposed 2021 meeting schedule.

Motion by **Trustee Costa** to Motion to approve the 2021 meeting schedule for a legal notice publication in the Tampa Bay Times newspaper as follows

- Motion Seconded by **Trustee Shidler**
- **Vote:** 9 in favor; 0 opposed

The Carrollwood Recreation District, a Florida independent special district, meets on the 2<sup>nd</sup> Monday of each month, at 6:30 p.m. The meetings are open to the public and held at the Carrollwood Recreation Center located at: 3515 McFarland Road, Tampa, Florida 33618. More information on the District can be found online at: [www.originalcarrollwoodcrd.com](http://www.originalcarrollwoodcrd.com)

- |   |                                       |
|---|---------------------------------------|
| ➤ Annual Organizational Session               | 6:00 pm, Monday, January 11, 2021     |
| ➤ Regular Monthly Executive Committee Meeting | 6:05 pm, Monday, January 11, 2021     |
| ➤ Regular Monthly Board of Trustees Meeting   | 6:30 pm, Monday, January 11, 2021     |
| ➤ Monthly Committee Meeting                   | 10:00 am, Saturday, January 23, 2021  |
| ➤ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, February 8, 2021     |
| ➤ Regular Monthly Board of Trustees Meeting   | 6:30 pm, Monday, February 8, 2021     |
| ➤ Monthly Committee Meeting                   | 10:00 am, Saturday, February 20, 2021 |
| ➤ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, March 8, 2021        |
| ➤ Regular Monthly Board of Trustees Meeting   | 6:30 pm, Monday, March 8, 2021        |
| ➤ Monthly Committee Meeting                   | 10:00 am, Saturday, March 27, 2021    |

## Carrollwood Recreation District Board

➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, April 12, 2021
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, April 12, 2021
➤ Monthly Committee Meeting	10:00 am, Saturday, April 24, 2021
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, May 10, 2021
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, May 10, 2021
➤ Monthly Committee Meeting	10:00 am, Saturday, May 22, 2021
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, June 14, 2021
➤ Public Hearing: 2022 Fiscal Year Ending Budget	6:30 pm, Monday, June 14, 2021
➤ Regular Monthly Board of Trustees Meeting	6:40 pm, Monday, June 14, 2021
➤ Monthly Committee Meeting	10:00 am, Saturday, June 26, 2021
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, July 12, 2021
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, July 12, 2021
➤ Monthly Committee Meeting	10:00 am, Saturday, July 24, 2021
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, August 9, 2021
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, August 9, 2021
➤ Monthly Committee Meeting	10:00 am, Saturday, August 28, 2021
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, September 13, 2021
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, September 13, 2021
➤ Monthly Committee Meeting	10:00 am, Saturday, September 25, 2021
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, October 11, 2021
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, October 11, 2021
➤ Monthly Committee Meeting	10:00 am, Saturday, October 23, 2021
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, November 8, 2021
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, November 8, 2021
➤ Monthly Committee Meeting	10:00 am, Saturday, November 27, 2021
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, December 13, 2021
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, December 13, 2021
➤ Monthly Committee Meeting	10:00 am, Saturday, December 18, 2021

- **Trustee Snellgrove** was contacted by a Sheriff Deputy about the notorious Christmas Eve tradition of pelting innocent bystanders with spongy, jet-puffed sweet treats, which are often buoyed in hot chocolate or squished between graham crackers with Hershey's chocolate. Yes, we're talking about the hurling of marshmallows at unsuspecting cars and people. The **Trustee** asked residents in attendance, and Board Members, to make suggestions on what streets the Sheriff Deputies should patrol to thwart these potential marshmallow marauders.

### Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** Stacey Fender will be teaching Yoga at OCP. The class is free for Carrollwood residents. She has presented proper insurance and will teach her class on the old basketball court.

### Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** New stickers and keys have been ordered for boat owners. The new stickers and keys will be good until October of 2023.

### David O'Donnell — Scotty Cooper Park:

- **Trustee O'Donnell:** resigned for personal reasons.

**Paul Siddall — Recreation Center & Tennis**

- **Trustee Siddall:** There is a crack on one of the tennis courts.
- **Trustee Snellgrove:** The potential cost is \$9,800 to replace the light fixtures. The **Trustee** said he would have the area roped off for safety.
- **Trustee Siddall** said that he would like to replace the brackets, but not the fixtures. **The Trustee** noted that the lights are cabled, so they will not fall.
- **Trustee Price:** stated that she has a vendor in mind and would work with Janet on getting an estimate.
  
- **Trustee Siddall:** Asked **Trustee Shidler** about repaving the parking lots at the Rec Center and White Sands Beach. **Trustee Shidler** said any time after the first of the year would work.

**Trustee Price — Community Development:**

- **Trustee Price:** The Hillsborough County Zoning Dept. stipulated that because of the setback, changes have to be made to the proposed entry sign on Lake Carroll Way. The result is that entrance way signage will end up being a larger structure. The **Trustee** said that she and the vendor are still working out the details of the contract.
- **Trustee Siddall:** Asked about the lighting. **Trustee Price** said it would be “up lighting” and the color of lights could be changed.

**7. Other Business:**

- **Trustee Snellgrove** reopened public comment:
- **Dr. Dylan:** queried on the sign project’s inception. **Trustee Snellgrove** said: a couple of years ago, a car ran into the sign. **Trustee Price** added that a former Board member started the process and that she inherited the project. **The Trustee** added that the sign might go up in the middle of March 2021.

**8. Adjournment**

- **Trustee Costa:** Made a motion to adjourn
- **Motion** Seconded by **Trustee Giunta**
- **Vote:** 9 in favor; 0 opposed
- Meeting ended at 7:29 p.m.

*Meeting minutes recorded by Trustee Costa*

**Carrollwood Recreation District Board Executive Meeting Minutes  
November 9, 2020 – As Corrected**

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**1. Call To Order**

- President Mark Snellgrove called the meeting to order: 6:00 p.m.  
No changes to the October 2020 meeting minutes.

**2. Roll Call** (rolled not called for Executive Meeting)

**Members present:**

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	<b>Secretary</b>	Present
Suzan “Suzy” Giunta	<b>Vice President &amp; Grounds</b>	Present
Paul Siddall	Recreation/Tennis	Not Present
Mark Georgiades	<b>Treasurer</b>	Present
David O’Donnell	Scotty Cooper Park Chair	Not Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Not Present
Mark Snellgrove	<b>President</b>	Present

- Executive Meeting Adjourned at 6:30 p.m.

Carrollwood Recreation District Board Regular Meeting Minutes  
November 9, 2020 – **As Corrected**

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**1. Call To Order**

- President Mark Snellgrove called the meeting to order: 6:32 p.m.

**2. Roll Call**

**Trustees:**

**Members present:**

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	<b>Secretary</b>	Present
Suzan “Suzy” Giunta	<b>Vice President &amp; Grounds</b>	Present
Paul Siddall	Recreation/Tennis	Not Present
Mark Georgiades	<b>Treasurer</b>	Present
David O’Donnell	Scotty Cooper Park Chair	Not Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	<b>President</b>	Present

**3. Determination of Quorum**

- Yes: Six Trustees present.

**4. Public Comment Opened**

- **Dr. Anna Brown** –Resident. Revisit issues at Scotty Cooper Park and would like to discuss deteriorating roads and sidewalks in the neighborhood.
- **Jack Griffie** – Resident.
- **Doug Hughes**-Present to report on the tennis court lights.

**Public Comment Closed:** 6:34 p.m.

**5. Consent Agenda Approval, including:**

- Motion by **Trustee Costa** to approve the consent agenda.
- Motion Seconded by **Trustee Giunta**
- Approval of October 2020 Treasurer’s Report
- Approval of October 12, 2020 Executive Committee Meeting Minutes
- Approval of October 12, 2020 Regular Meeting Minutes
- **Vote:** 6 in favor; 0 opposed

## 6. Regular Agenda

### Suzan Giunta — Vice President & Grounds

- **Trustee Giunta:** Mentioned that there was a tradeshow for HOAs at the Convention Center.

### Mark Georgiades — Treasurer Matters:

- **Trustee Georgiades:** Received first credit from the county. We received the first \$16,000 and will receive approximately \$545,000 in total.

### Mark Snellgrove – President Matters:

Motion by **Trustee Giunta** to Award Republic Services, two garbage disposal contracts for a 36-month term at a total monthly cost of ~\$207.32 for White Sands Beach & the Recreation Center.

- Motion Seconded by **Trustee Shidler**
- **Vote:** 6 in favor; 0 opposed
- **Trustee Snellgrove:** stated that Jim Powell, president of the CCA mentioned the possibility of having the New Year's Fireworks at OCP. Generally, the CRD Board did not like the idea.

### Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** Not present.

### Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** The guard service is down to Friday, Saturday and Sunday.

### David O'Donnell — Scotty Cooper Park:

- **Trustee O'Donnell:** Not present. According to **Trustee Snellgrove**, a lending library was installed by the Girl Scouts at SCP.

### Paul Siddall — Recreation Center & Tennis

- **Trustee Siddall:** No Present.
- **Doug Hughes:** Came out to service the tennis court lights. The bullhorns that hold the two fixtures directly in the middle are mostly rusted through. The lights are so rusted that they cannot be removed from the bullhorns. He does not want to personally do the work, because it's too large a job. Mr. Hughes shared photos with the board. According to Mr. Hughes, the LED

lights would be nearly 100% more money and they are not made to be up as high as the poles and therefore would not supply enough light to the tennis courts. **Trustee Price** suggested having a bracket fabricated to lower the lights and accommodate LEDs. The cost to replace all the lights is approximately \$16,000.00. LED lighting would cost approximately \$32,000. **Trustee Shidler** made the point that the savings of the LED light bulbs is not worth the exorbitant cost. Mr. Hughes said he would like to present an estimate to the board to do some of the work.

**Trustee Price — Community Development:**

- **Trustee Price** suggested that the board create a maintenance schedule for equipment in the neighborhood so that we could make projections.
- **Trustee Price:** Said that Brixmor agreed to give the easement to The District for a cost of \$2,500, which was approximately the cost of their time and legal fees. They would handle this through their legal team. **Trustee Giunta** asked how we would approve the \$2,500. **Trustee Snellgrove** said we could simply make a motion.
- Motion by **Trustee Price** to pay Brixmor \$2,500 for the services required to secure easement for The District signage.
- Motion Seconded by **Trustee Shidler**
- **Vote:** 6 in favor; 0 opposed

**7. Other Business:**

- **Trustee Snellgrove** reopened public comment

**8. Adjourn**

- **Trustee Giunta:** Made a motion to adjourn
- **Motion** Seconded by **Trustee Price**
- **Vote:** 6 in favor; 0 opposed
- Meeting ended at 7:22 p.m.

*Meeting minutes recorded by Trustee Costa*

34102-89



Bureau of Laboratories  
Jacksonville, Miami, Pensacola,  
Tampa, West Palm Beach

I.D. NO. E14157  
DATE/TIME ANALYSIS  
2020 DEC 22 PM 2:50  
N012828

I.D. NO. E14157  
REC'D TAMPA  
For Lab Use Only  
2020 DEC 22 PM 1:39  
FLORIDA DEPT. OF HEALTH  
TAMPA, FL 33612

**SAMPLE COLLECTION AND REPORT FORM FOR  
NON-POTABLE WATER BACTERIOLOGICAL ANALYSIS**

**Sample Acceptance Criteria:**

Preservation  on ice  not on ice  15.7 °C  
 This sample does not meet the following NELAC requirements:

Program or Site Name: White Sands Beach  
County: Hillsborough Collector: Rich Larcomb Collector Phone #: 813-431-7720  
Collection Address: 11613 Carrollwood Dr  
Collection City: Tampa Collection State: FL Collection Zip: 33618  
Date Reported: 12/23/20 Comments: \_\_\_\_\_

Circle the analysis requested

Station No.	Date & Time Collected	Total Coliform/100ml MPN (SM9221B) MF (SM9222B)	Fecal Coliform/100ml MPN (SM9221E) MF (SM9222D)	Enterococci/100ml MF (EPA 1600)	Other	Lab Number
WSB North	12-22-20 1:05pm		8(B)			22170
WSB South	12-22-20 1:10pm					

Name and Mailing Address of Person to Receive Report  
Carrollwood Rec District  
3515 McFarland Road  
Tampa FL 33618

All tests are performed in accordance with NELAC standards.  
Qualifier codes: (U) = not detected; (B) = results based on colony counts outside the acceptable range; (Z) = TNTC at highest dilution performed; (Q) = sample holding time exceeded.

For enforcement samples, EPA recommends a maximum of 6 hours time lapse from sample collection to analysis of samples in the lab. Samples must be scheduled with the lab in advance to arrive by



Mark Snellgrove &lt;wmsnellgrov24@gmail.com&gt;

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## Aquatic Maintenance

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Mark Snellgrove &lt;wmsnellgrov24@gmail.com&gt;

Wed, Nov 4, 2020 at 2:42 PM

To: Perry Horner &lt;phorner@hornerenvironmental.com&gt;

Perry - ( scroll down & read ) -

Hello, I wanted to reach out to you regarding treatment of White Sands Beach & Scotty Cooper Park. I have emailed Ryan multiple times, but I'm falling in a black hole I'm afraid. I called and left him a voicemail message earlier this week, but he did not return my call. I understand that he participated in a recent conference call with our HOA board. They manage the open lake itself while my Board manages the property's shoreline.

I had requested the two attached permits be renewed prior to expiration, but I have not received any correspondence or communication, so I can only assume neither have been renewed.

Anyway, Scotty Cooper Park around the dock is looking pretty shabby, so let me know if we can renew the permits and start up treatment again. I seem to recall signing a contract earlier this year, but I do not believe any treatments were ever done ?

I look forward to hearing from you.

Mark Snellgrove

813-846-0424

[Quoted text hidden]

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### 3 attachments



**Permit\_FFWC.pdf**

70K



**Permit\_EPC.pdf**

371K



**SitePlan\_CarrollwoodRecreation\_Carroll\_2017.pdf**

527K



P.O. Box 1469  
Eagle Lake, FL 33839  
1-800-408-8882

### AQUATIC PLANT MANAGEMENT AGREEMENT

Submitted to:

Date: December 10, 2020

Name Carrollwood Recreation District  
Address 3515 McFarland Rd  
City Tampa, FL 33618  
Phone 813-932-1257

This Agreement is between Applied Aquatic Management, Inc. hereafter called "AAM" and signee hereafter called "Customer".

The parties hereto agree as follows

A. AAM agrees to provide aquatic management services for a period of 12 months in accordance with the terms and conditions of this Agreement in the following sites:

One (1) Lakefront at Scotty Cooper Park

One (1) Lakefront White Sands Beach

B. The AAM management program will include the control of the following categories of vegetation for the specified sum:

- 1. Submersed vegetation control Included (As Per FWC Permit)
- 2. Emersed vegetation control Included (As Per FWC Permit)
- 3. Floating vegetation control Included (As Per FWC Permit)
- 4. Filamentous algae control Included
- 5. Shoreline grass & brush control Included (As Per FWC Permit)

Service shall consist of a minimum of monthly inspections and/or treatments as needed to maintain control of noxious growth throughout the term of our service.

C. Customer agrees to pay AAM the following amounts during the term of this Agreement:

The terms of this agreement shall be: 01/01/2021 thru 12/31/2021.  
Agreement will automatically renew as per Term & Condition 14.

Start-up Charge	NA	Due at the start of work	
Maintenance Fee	\$425.00	Due	monthly as billed x 12.
Total Annual Cost	\$5,100.00		

Invoices are due and payable within 30 days. Overdue accounts may accrue a service charge of 1 1/2% per month

D. AAM agrees to commence treatment within NA days, weather permitting, from the date of execution or receipt of the proper permits.

E. The Agreement shall have no force & is withdrawn unless executed and returned by Customer to AAM on or before January 10, 2020

F. Customer acknowledges that he has read and is familiar with the additional terms and conditions printed on the reverse side which are incorporated in this agreement.

Submitted: Telly R. Smith

Date: 12/10/2020

Accepted

Date:

AAM

Customer

## Terms and Conditions

1. The AAM Aquatic Plant Management Program will be conducted in a manner consistent with good water management practice using only chemicals which have a wide margin of safety for fish, waterfowl and human life and in conformance with applicable State and Federal Laws, regulations and rules. AAM agrees to indemnify Customer for any violation of such laws, rules or regulations.
2. Federal & State regulations require that various time-use restrictions be observed during & following treatment. AAM agrees to notify Customer of such restrictions verbally &/or by posting the restrictions at several readily visible locations on the perimeter of each body of water at the time of treatment. It shall be the Customer's responsibility to observe the restrictions throughout the required period. Customer understands & agrees that notwithstanding any other provisions of this Agreement, AAM does not assume any liability by any party to be notified, or to observe, the regulations.
3. The AAM Aquatic Plant Management Program is devised so that water areas are brought into a maintenance configuration as rapidly after their start, consistent with responsible management practices. Some forms of vegetation (particularly grasses & cattail) have visible residues after chemical treatment. Customer is responsible for removing such residues.
4. In addition to the amounts noted on the face of this Agreement, Customer shall also pay fees, taxes (including sales taxes) or charges that might be imposed by any government body with respect to the services offered herein.
5. This Agreement shall have as its effective date the first day of the month in which services are first rendered to Customer and shall terminate upon the last day of a month.
6. AAM is licensed & insured. Certificates of Insurance will be provided upon Customers request.
7. If at any time during the term of this Agreement, Customer does not feel AAM is performing in a satisfactory manner Customer shall promptly notify AAM who shall investigate the cause of Customer's lack of satisfaction & attempt to cure same. If nonsatisfactory performance continues, this Agreement may be voided by either party giving thirty days written notice & payment of all monies owing to the effective date of termination, which shall be the last day of the month.
8. Neither party shall be responsible in damages, penalties or otherwise for any failure or delay in the performance of any of its obligations hereunder caused by strikes, riots, war, acts of God, accidents, governmental orders & regulations, curtailment or failure to obtain sufficient material, or other forces (whether or not of the same class or kind as those set forth above) beyond its reasonable control & which, by the exercise of due diligence, it is unable to overcome.
9. AAM agrees to hold Customer harmless from any loss, damage or claims arising out of the sole negligence of AAM however, AAM shall in no event be liable to Customer or others, for indirect, special or consequential damages resulting from any cause whatsoever.
10. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida
11. In the event a legal action is necessary to enforce any of the provisions of this Agreement, the prevailing party is entitled to recover legal costs & reasonable attorney fees.
12. This Agreement constitutes the entire Agreement of the parties hereto & no oral or written alterations or modifications of the terms contained herein shall be valid unless made in writing & accepted by an authorized representative of AAM & Customer.
13. This Agreement may not be assigned by Customer without the prior written consent of AAM.
14. This Agreement shall automatically renew for term equal to its original term, unless a "Notice of Cancellation" has been received. The contract amount shall be adjusted at a minimum rate of 3% increase per year on the anniversary date of this Agreement. Unless otherwise agreed to in writing, by both parties, services shall be continuous without interruption.



# Aquagenix

A D B I SERVICES COMPANY

MANAGING YOUR ENVIRONMENTAL NEEDS

## Special Service Agreement

**Carrollwood Recreation District**

3515 McFarland Road  
Tampa, FL 33618

Contact: Mark Snellgrove Phone: (813) 932-1257

Proposal ID	Date	Terms
121906	12/4/2020	Balance Due 30 Days After Completion Of Work

Quantity	Description	Taxable	Unit Price	Extended Price
1	Revenue required to assist with getting the EPC permit renewed for aquatic plant control at 3515 McFarland Road, Tampa FL 33618	No	\$500.00	\$500.00
1	Note - cost of permit is not included	No		
			<b>Total</b>	<b>\$500.00</b>

This offer is good for twenty one (21) days from date of quote. Sales Tax Not Included.

**DO NOT PAY FROM THIS AGREEMENT - INVOICE TO FOLLOW**

*Joel Morris*

**AQUAGENIX**

*Joel Morris*

**PRINT NAME**

*12/10/2020*

**DATE**

**CUSTOMER**

**PRINT NAME**

**DATE**



# Aquagenix

A D B I SERVICES COMPANY

MANAGING YOUR ENVIRONMENTAL NEEDS

## AQUATIC MANAGEMENT AGREEMENT

This agreement, proposal #113736 dated 12/15/2020, is made between AQUAGENIX and CUSTOMER:

Carrollwood Recreation District  
3515 McFarland Road  
Tampa, FL 33618 (813) 932-1257

Both CUSTOMER and AQUAGENIX agree to the following terms and conditions:

### 1. General Conditions:

AQUAGENIX will provide aquatic management services on behalf of the CUSTOMER in accordance with the terms and conditions of this Agreement at the following aquatic site(s):

2 Ponds located in Tampa, FL.

### 2. Contract Term:

The term of this Agreement shall be 12 Month(s) or as otherwise provided by Contract Addendum.

### 3. Contract Services:

CUSTOMER agrees to pay Aquagenix the following amounts during the term of this Agreement for these specific water management services.

Algae and Aquatic Weed Control	Included
Border Grass and Brush Control to Water's Edge	Optional
Water Testing (see addendum 13a)	Included
Aquatics Consulting	Included
Fish Stocking (Bass and Bream)	Optional
Management Reporting	Included
Biological Control Agent Permit Applications (Triploid Grass Carp, Mosquito Fish)	Optional
Trash Pick Up and Disposal	Optional
Blue Dye	Optional
Includes (2) beach areas per SWFWMD and EPC permitting guidelines. Signs will be posted for any applications that could affect usage of the recreation areas	Included

Total Annual Program Investment                      Annual: \$4,000.00                      Quarterly: \$1,000.00

4 inspections per Year with treatment as necessary

\*\*Triploid Grass Carp stocking subject to required approval of Fish Wildlife Conservation Commission

## Scheduled Visits

January 1	February	March	April 1	May	June
July 1	August	September	October 1	November	December

#### 4. Starting Date:

The starting day of this Agreement is the first day of the month in which services are first provided without regard to the actual days unless otherwise agreed to in writing, by both parties. Services shall be continuous without interruption.

#### 5. Schedule of Payment:

\$1,000.00 shall be due and payable upon execution of this Agreement; the balance shall be payable in advance as outlined in Paragraph 3 above. CUSTOMER agrees to pay Aquagenix within thirty (30) days after date of invoice at Aquagenix's home office. Failure to pay any amount when due shall constitute a default under this Agreement.

#### 6. Limited Offer:

The offer contained in this Agreement is valid for thirty (30) days only and must be returned to our office for acceptance within that period. If not accepted within that time, the offer shall be void.

#### 7. Safety:

Aquagenix agrees to use specialized equipment and products, which in its sole discretion, will provide safe and effective results for the specific site(s).

#### 8. Address Change:

In the event that AQUAGENIX or CUSTOMER undergoes a change in address, notification to the other party shall be made by first class mail. Written instructions including the new address and telephone number will be enclosed in the notification.

#### 9. Termination Procedure:

This Agreement may be terminated by either party with sixty (60) days written notice. Notification must be sent by certified mail, return receipt requested, to Aquagenix, 100 N Conahan Dr, Hazleton, PA 18201. Aquagenix reserves the right, under special circumstances, to initiate surcharges relating to extraordinary price increases of water treatment products.

- a. "Date of Termination" will be defined as: two (2) months after the last day of the month in which "Notice of Cancellation" was received by Aquagenix in accordance with Paragraphs 9b and 9c.
- b. In the event that your account is not settled in full at the same time as your cancellation letter is received, Aquagenix will continue to bill you until the contract expires. Settlement in full includes payment for one months service after the end of the month in which the cancellation letter is received by Aquagenix.
- c. Payment in full shall be defined as payment to Aquagenix through the effective "Date of Termination" as determined by the procedure outlined above in Paragraphs 9a and 9b.



# Waterway Survey Chart

12/15/2020 02:57 PM

**Customer Name**      Carrollwood Recreation District

<b>Inspection Date</b>	<b>Waterway Number</b>	<b>Average Depth (In Feet Deep)</b>	<b>Surface Cover (In Acres)</b>	<b>Perimeter (Linear Feet)</b>
11/15/2019	Scotty Cooper		0.25	
	White Sands		0.75	
2 Waterways for Carrollwood Recreation District			1.00	



**Carrollwood Rec District**

3515 McFarland Rd,  
Tampa, FL 33618  
Attn: Christina Price

**Scope of Work** – We have proposed to convert the existing area lights in the tennis court area with new LED fixtures. AMPRO to provide all labor, materials & equipment for completion.

**Center Court Poles – (2) poles (4) fixtures per pole**

- Remove & Dispose the existing (8) HID MH shoebox style lot light fixtures along with the existing bullhorn mounting hardware.
- Supply & Install (8) new LED HOWARD XALE 227w LED fixtures with new mounting hardware. We also will replace the bullhorn mounts on each pole.

**Outside Court Poles – (4) poles (2) fixtures each**

- Remove & Dispose the existing (8) HID MH shoebox style lot light fixtures along with the existing bullhorn mounting hardware.
- Supply & Install (8) new LED HOWARD XALE 227w LED fixtures with new mounting hardware. We also will replace the bullhorn mounts on each pole.

Site Survey - \$350

AMPRO to provide equipment to reach the lighting to remove the existing & install the new fixtures. \$1,180.00 per day for lift equipment. This project would be a 2-day project if all fixtures were converted.

XALE LED Fixtures -	\$397.60 each	(16)	\$6,361.6
4-fixture bull horn mounts -	\$310.65 each	(2)	\$621.30
2-fixture bullhorn mounts -	\$268.40 each	(4)	\$1,073.60
LABOR -	\$1,500 per day		\$3,000 total

\*\* 5-year warranty on the fixtures through HOWARD. AMPRO provides a 1-year labor warranty.  
TERMS - 50% deposit required to order materials. Balance due upon completion

**AMPRO Representative:** Grant Hudson **Date:** 12/22/2020

**Acceptance of Proposal:** \_\_\_\_\_ **Date:** \_\_\_\_\_

PROPRIETARY AND CONFIDENTIAL INFORMATION:  
This proposal is for the Exclusive Use of AMPRO, Inc. (Discloser) and the Recipient named above. Recipient shall use the Confidential Information only for the purpose of evaluating potential business with Discloser. Recipient shall limit disclosure of Confidential Information within its own organization to its directors, officers, partners, members and/or employees having a need to know and shall not disclose Confidential Information to any third party (whether an individual, corporation, or other entity) without the prior written consent of Discloser. This proposal contains material which is derived in whole or in part from material supplied by AMPRO, Inc. You may not modify, copy, reproduce, republish, upload, post, transmit or distribute in any way any material from this proposal.  
TERMS AND CONDITIONS:  
Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. This proposal may be withdrawn by us if not accepted within thirty (30) days.

## Carrollwood Rec District

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**From:** Chrissie P <urbanchris@gmail.com>  
**Sent:** Tuesday, December 22, 2020 1:22 PM  
**To:** Carrollwood Rec District  
**Subject:** Fwd: Lighting Repair/Replace Project

Janet,

Second proposal below. This one is only for the center two poles. This is the vendor that was selected for the entryway signage.

----- Forwarded message -----

**From:** Angela Burney <[angela.burney@signstar.net](mailto:angela.burney@signstar.net)>  
**Date:** Thu, Dec 17, 2020 at 8:18 AM  
**Subject:** Re: Lighting Repair/Replace Project  
**To:** Chrissie P <[urbanchris@gmail.com](mailto:urbanchris@gmail.com)>

Good Morning Chrissie,

I just spoke to Danny about this lighting project. Here's what Danny says:

"Here is some ballpark pricing....

Those 2-light brackets that hold the lights run about \$380 a piece. I think they would need 2 per pole for a total of 4 brackets - \$1520

The lights if 1000W MH HID you would be looking at about \$90 each for the lamp and \$252 for each ballast. They have 8 lights (4 on each pole)... so if we replaced all lamps and ballasts you would be looking at \$2736 in materials.

Lastly, the tow behind lift to get on that walkway I believe would run you \$1500

Labor I would figure 2 days.... \$2640

Total \$8396 plus tax. This would be if we replaced all the brackets, lamps and ballasts.

Of course this is just a guess as we do not know all the details. Perhaps all the lights are working and just the brackets need to be replaced?? Or perhaps some are working and some are not??"

I will call you this morning to discuss this information.

--  
-Chrissie

## Carrollwood Rec District

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**From:** Mark Snellgrove <wmsnellgrov24@gmail.com>  
**Sent:** Wednesday, November 18, 2020 9:50 AM  
**To:** Carrollwood Rec Center CRD  
**Subject:** Tennis court repairs  
**Attachments:** CRD tennis court.docx

Janet -

Doug Hughes attended the CRD meeting and after a full meeting discussion, attached is what he recommended to the Board. He initially said he would not do the job, but I think at the meeting it changed....

He is recommending new lights & brackets on the 2-center light poles. The Board wants to keep the cost down and maybe do this in 2-phases over 2-budget cycles. The lights along the outside perimeter are not as bad and can wait - per Doug. But we need to do the 2-center poles right away, it's a safety concern. The brackets that hold the light fixtures are the real issue.

So, you need to let Paul know what he missed at the meeting, and perhaps read the meeting minutes. But, Paul and I cannot be discussing this back and forth outside the meeting.

You can go out and solicit for 2 more quotes to comply with the bylaws. Doug recommended against LED because it's double the cost, and the poles are too tall for LED. The poles are non-standard tennis poles, and much taller. Doug told the board that LED would not provide enough lighting because the poles are too tall for LED. Also, the brackets that hold the fixtures for LED are an issue with concrete poles - per Doug. All board members agreed at the November meeting not to do LED.

I would encourage you to solicit for two more quotes quickly, so we can be prepared to vote on this at the December meeting. I believe based on the discussion at the meeting, the Board will be pleased with a quote for \$9,800, as the numbers Doug was estimating at the meeting were double.

The issue is getting a contractor to fabricate the mounting brackets to attach to a concrete pole, and the height of the poles.

----- Forwarded message -----

**From:** Doug Hughes <[doug@ldhelectrical.com](mailto:doug@ldhelectrical.com)>  
**Date:** Tue, Nov 17, 2020 at 5:14 PM  
**Subject:** Tennis court repairs  
**To:** Mark Snellgrove <[wmsnellgrov24@gmail.com](mailto:wmsnellgrov24@gmail.com)>

Pricing for tennis court lights, please forward as needed. I found a much better price on the lights

Sent from [Mail](#) for Windows 10

## Carrollwood Rec District

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**From:** Mark Snellgrove <wmsnellgrov24@gmail.com>  
**Sent:** Wednesday, December 23, 2020 3:17 PM  
**To:** Carrollwood Rec Center CRD  
**Subject:** Tennis Lights  
**Attachments:** CCF122320\_0002.pdf

Janet -

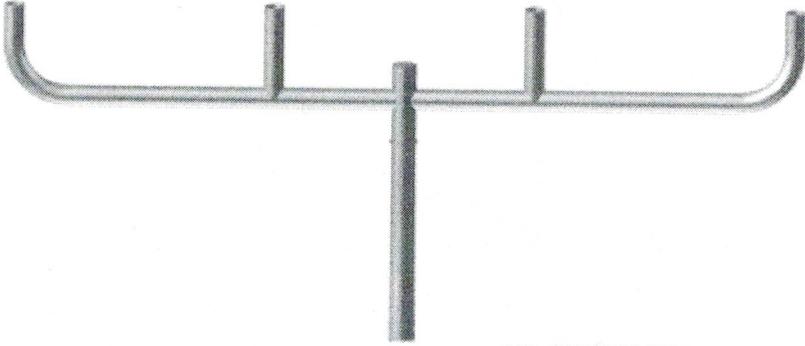
Attached is a drawing from LDH - ( Doug ) - the electrician for the tennis court lights. Paul had asked during the meeting if the old light fixtures could be used, but Doug is saying no that they cannot, because everything is too rusty for the old fixtures to attach to the bull horn brackets.

So the LDH price from Doug that was quoted is for all new.

----- Forwarded message -----

From: **Doug Hughes** <[doug@ldhelectrical.com](mailto:doug@ldhelectrical.com)>  
Date: Wed, Dec 23, 2020 at 3:08 PM  
Subject: CCF122320\_0002.pdf  
To: Mark Snellgrove <[wmsnellgrov24@gmail.com](mailto:wmsnellgrov24@gmail.com)>

Sent from [Mail](#) for Windows 10



V-PRO™



Just Google (Four Light BullHorn)

Thanks

Doug

LDH ELECTRICAL SERVICE

4906 CROFTON WAY

TAMPA FL 33625

EC13002037

813-299-0913

11/17/2020

Pricing to Carrollwood Recreation District. Tennis court light repairs.

Pricing to replace the lights on the two center poles, Eight fixtures total.

My price is \$9,825.00

1. Replace eight 1000watt M.H fixtures with new.
2. Remove old and install new, four head bull horn light holders on top of existing poles.
3. Labor and materials included in this bid.

Thanks,

Doug Hughes