



Carrollwood Recreation District
February 12, 2024

Board of Trustees

Executive Committee Meeting - 6:00 p.m.

Mark Snellgrove
President

Regular Meeting Agenda - 6:30 p.m.

Dr. Anna Brown
Vice President
Recreation Center/
Tennis Chairwoman

1. Executive Committee Meeting

- Review & make corrections to the January 8, 2024, organizational session and regular meeting minutes.
- Review & finalize the February regular meeting agenda items.

Mark Georgiades
Treasurer

2. Call Regular Meeting to Order

Kristy Taylor
Secretary

3. Roll Call

- Mark Snellgrove
- Dr. Anna Brown
- Mark Georgiades
- Kristy Taylor
- Jared Brown
- Jack Griffie
- Matt Lavisky
- Dan Seeley
- Kevin Shidler

Jared Brown
Community
Development
Chairman

4. Determination of Quorum

Jack Griffie
Scotty Cooper Park
Chairman

5. Public Comment

Matthew J. Lavisky
Original Carrollwood
Park Chairman

6. Motion to Approve the Consent Agenda

- Approval of February 12, 2024, Regular Meeting Agenda
- Approval of January 2024, Independent Accountant's Compilation Report
- Approval of January 8, 2024, Organizational Session Minutes
- Approval of January 8, 2024, Executive Committee Meeting Minutes
- Approval of January 8, 2024, Regular Meeting Minutes

Dan Seeley
Grounds Chairman

Kevin Shidler
White Sands Beach
Chairman

7. Regular Agenda Items

Treasurer:

- Annual Audit Update



Carrollwood Recreation District

Board of Trustees

Mark Snellgrove
President

Dr. Anna Brown
Vice President
Recreation Center/
Tennis Chairwoman

Mark Georgiades
Treasurer

Kristy Taylor
Secretary

Jared Brown
Community
Development
Chairman

Jack Griffie
Scotty Cooper Park
Chairman

Matthew J. Lavisky
Original Carrollwood
Park Chairman

Dan Seeley
Grounds Chairman

Kevin Shidler
White Sands Beach
Chairman

President:

- Discuss annual request for off-duty deputies for Spring Break @ White Sands Beach – the week of March 11th
- Discuss concrete repair charge @ White Sands Beach – Glass Doctor

Recreation Center/ Tennis Chairwoman:

Original Carrollwood Park Chairman:

White Sands Beach Chairman:

- Review lab results from the swim side

Scotty Cooper Park Chairman:

Grounds Chairman:

Community Development Chairman:

CCA Liaison:

8. Other Business

- Reopen public comment

9. Adjourn

**Carrollwood Recreation District Board
Organizational Session
Executive Committee Meeting
Regular Meeting Minutes
January 8, 2024**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING OF ALL THE DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Organizational Session

- **Vote** to fill the Board Vacancy through the Appointment process.
 - **Trustee Seeley:** motion to Appoint **Kristy Taylor** to the Board of Trustees of the Carrollwood Recreation District to fill the unexpired term of **Joseph Costa** (January 1, 2023 through December 31, 2024); appointment effective date January 8, 2024.
 - **Motion** Seconded by **Trustee Griffie**
 - **Vote:** - 6-in favor – 0-opposed

- **Vote** to Appoint Officers and Committee Chairs.
 - **Trustee Lavisky:** motion to Elect the following Officers & Committee Chairs as follows:
 - Mark Snellgrove: President
 - Dr. Anna Brown: Vice President & Recreation Center / Tennis Chair
 - Mark Georgiades: Treasurer
 - Kristy Taylor: Secretary
 - Jared Brown: Community Development Chair
 - Jack Griffie: Scotty Cooper Park Chair
 - Matthew J. Lavisky: Original Carrollwood Park Chair
 - Dan Seeley: Grounds Chair
 - Kevin Shidler: White Sands Beach Chair
 - **Motion** Seconded by **Trustee Seeley**
 - **Vote:** - 7-in favor – 0-opposed

2. Executive Committee Meeting

- Mark Snellgrove made corrections to the December 11, 2023, regular meeting minutes.
- Executive Meeting Adjourned at 6:30 p.m.

3. Regular Meeting

- President Mark Snellgrove called the regular meeting to order at 6:31pm

4. Roll Call

Mark Snellgrove	President	Present
Dr. Anna Brown	Vice President Rec Center/Tennis Chair	Not Present
Mark Georgiades	Treasurer	Present
Kristy Taylor	Secretary	Present
Jared Brown	Community Development Chair	Not Present

Jack Griffie	Scotty Cooper Park Chair	Present
Matthew J. Lavisky	Original Carrollwood Park Chair	Present
Dan Seeley	Grounds Chair	Present
Kevin Shidler	White Sands Beach Chair	Present

5. Determination of Quorum

- Yes: seven trustees present at 6:36pm

6. Public Comment

- No residents in attendance

7. Motion to Approve the Consent Agenda

- Trustee Griffie made a motion to Approve.
- **Motion** Seconded by Trustee Georgiades
- **Vote:** - 7-in favor – 0-opposed

8. Regular Agenda Items

Treasurer Georgiades

- Audit will soon be completed, and a draft copy will be available to review.
- Trustee Seeley spoke with the grounds contractor and received a credit due to lower gas prices.
- The Rec Center roof will require stucco repair, other areas will be sealed, and the roof has some shingles missing. There has been wind damage as well as leaks.

President Snellgrove

- In June, the Board will adopt the FYE-2025 budget.
- The CRD's 2024 meeting schedule was advertised in The Tampa Bay Times newspaper on December 24th.
- Reported year-end bonuses for Janet and Gary.

Recreation Center/Tennis Chair Dr. Brown

- Not present

Original Carrollwood Park Chair Lavisky

- Issue with people propping gate open and it being left open. A report was made to Janet about a vagrant in the park and appearing to be on drugs and walking around the track yelling at others.
- Trustee Griffie says there was a vagrant known as cat man that had been reported to the Sheriff and has previously visited Scotty Cooper Park.
- Sticks and bungy cords are used to prop open the gate.
- Discussion on how to make changes and remind residents that it is not allowed.
- Maybe publish a notice to residents that you are not allowed to prop open the gate.
- Maybe a gate alarm - if it's left open for a certain amount of time it will go off.
- Cameras could be an option and are affordable.
- Install a different type of lock & gate plate.

- We have security monitoring at the rec center and maybe look at what can be done there also.
- Is someone going to be watching and enforcing the videos.
- Access control will solve this in the future because we will know who the last resident was to open the gate.
- Baseball field use and the teams prop open the gate, but they have been removing the props when practice is over.
- Dog park access has been propped open.
- Its residents that are leaving it propped open.
- Capital improvement projects at OCP could consider new higher fence with access control.
- Discussion of a taller fence at White Sands Beach, OCP and Scotty Cooper Park.
- Trustee Seeley will discuss options with the fence company he is working with on quotes and options for access control at White Sands Beach, OCP and Scotty Cooper Park.

White Sands Beach Chair Shidler

- Nothing to report.

Grounds Chair Seeley

- Lake Carroll Way has some low hanging trees and he's getting a quote.
- White Sands Beach has 4 areas with concrete damage from trees. A quote has been requested for repairs.
- Looking at increasing the concrete wall around the perimeter to 7-feet.
- Next fiscal year plan to budget for access control gates at White Sands Beach.

Scotty Cooper Park Chair Griffie

- Nothing to report.
- Trustee Seeley will look at having some of the trees trimmed.

Community Development Chair Jared Brown

- Not present.
- Gary with maintenance said the signage was very small to read. President Snellgrove researched how much it would cost to make larger, but recommended it isn't worth the cost.

9. Other business

- None

10. Adjournment

- **Motion** by Treasurer Georgiades to Adjourn
- Motion Seconded by **Trustee Griffie**
- **Vote:** 7-in favor – 0-opposed
- Time: 7:18pm

Meeting minutes recorded by Secretary Taylor

Carrollwood Recreation District Board
Executive Meeting Minutes
December 11, 2023 CORRECTED

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- Mark Snellgrove called the meeting to order at 6:00 p.m.

2. Roll Call (not called for Executive Meeting)

Trustees Present:

Matt Lavisky	Original Carrollwood Park	Not Present
Joseph Costa	Secretary	Present
Dan Seeley	Grounds	Present
Dr. Anna Brown	VP - Rec Center/Tennis	Not Present
Mark Georgiades	Treasurer	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	President	Present

- Mark Snellgrove made corrections to the November 13, 2023, regular meeting minutes.
- Executive Meeting Adjourned at 6:30 p.m.

Carrollwood Recreation District Board
Regular Meeting Minutes
December 11, 2023 **CORRECTED**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- Mark Snellgrove called the meeting to order: 6:30 p.m.

2. Roll Call

Trustees Present:

Matt Lavisky	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Dan Seeley	Grounds	Present
Dr. Anna Brown	VP - Rec Center/Tennis	Present
Mark Georgiades	Treasurer	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Beach	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: nine trustees present at 6:35 p.m.

4. Public Comment

- Resident Kristy Taylor: Present
- Resident Jared Brown: Lake Carroll Way resident - is interested in joining the Board.
- **PUBLIC COMMENT CLOSED AT 6:37 p.m.**

5. Motion to Approve the Consent Agenda

- Approval of December 11, 2023, Regular Meeting Agenda
- Approval of November 2023, Independent Accountant's Compilation Report
- Approval of November 13, 2023, Executive Committee Meeting Minutes
- Approval of November 13, 2023, Regular Meeting Minutes

- **Motion by Trustee Costa to Approve the Consent Agenda**
- **Motion** Seconded by **Trustee Georgiades**
- **Vote:** - 9-in favor – 0-opposed

6. Regular Meeting Items

Mark Georgiades — Treasurer Matters:

- Annual Audit Update: going well.
- Tax revenue has been coming in.
- The \$50,000 Rent/Lease payment will be made to the CCA Board tonight.
- Increased bonuses for employees. The Board unanimously agreed.

Mark Snellgrove – President Matters:

- **Trustee Snellgrove:** Reported that Trustee Price submitted her resignation at the November regular meeting, with the December meeting to be her last. Public notice of the Board vacancy was then provided in the December community newsletter resulting in Jared Brown expressing interest. The Board questioned Jared about his background. Jared happily answered questions.
- **Vote:** to fill the Board Vacancy through the Appointment process.
 - **Trustee Price** made a motion to appoint **Jared S. Brown** to the Board of Trustees of the Carrollwood Recreation District to fill the unexpired term (January 1, 2023, through December 31, 2024) of **Christina Price**; appointment effective date January 2, 2024.
 - **Motion** Seconded by **Trustee Seeley**
 - **Vote:** - 9-in favor – 0-opposed
- **Trustee Costa** made a motion to Approve the 2024 meeting schedule for a legal notice publication in the Tampa Bay Times newspaper as follows:
 - **Motion** Seconded by **Trustee Seeley**
 - **Vote:** - 9-in favor – 0-opposed

The Carrollwood Recreation District, a Florida independent special district, meets on the 2nd Monday of each month, at 6:30 p.m. The meetings are open to the public and held at the Carrollwood Recreation Center located at: 3515 McFarland Road, Tampa, Florida 33618. More information on the District can be found online at: www.originalcarrollwoodcrd.com

- | | |
|---|---------------------------------------|
| ➢ Annual Organizational Session | 6:00 pm, Monday, January 8, 2024 |
| ➢ Regular Monthly Executive Committee Meeting | 6:05 pm, Monday, January 8, 2024 |
| ➢ Regular Monthly Board of Trustees Meeting | 6:30 pm, Monday, January 8, 2024 |
| ➢ Monthly Committee Meeting | 10:00 am, Saturday, January 20, 2024 |
| ➢ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, February 12, 2024 |
| ➢ Regular Monthly Board of Trustees Meeting | 6:30 pm, Monday, February 12, 2024 |
| ➢ Monthly Committee Meeting | 10:00 am, Saturday, February 24, 2024 |
| ➢ Regular Monthly Executive Committee Meeting | 6:00 pm, Monday, March 11, 2024 |
| ➢ Regular Monthly Board of Trustees Meeting | 6:30 pm, Monday, March 11, 2024 |

Carrollwood Recreation District Board

➤ Monthly Committee Meeting	10:00 am, Saturday, March 23, 2024
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, April 8, 2024
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, April 8, 2024
➤ Monthly Committee Meeting	10:00 am, Saturday, April 20, 2024
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, May 13, 2024
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, May 13, 2024
➤ Monthly Committee Meeting	10:00 am, Saturday, May 25, 2024
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, June 10, 2024
➤ Public Hearing: 2025 Fiscal Year Ending Budget	6:30 pm, Monday, June 10, 2024
➤ Regular Monthly Board of Trustees Meeting	6:40 pm, Monday, June 10, 2024
➤ Monthly Committee Meeting	10:00 am, Saturday, June 22, 2024
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, July 8, 2024
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, July 8, 2024
➤ Monthly Committee Meeting	10:00 am, Saturday, July 20, 2024
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, August 12, 2024
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, August 12, 2024
➤ Monthly Committee Meeting	10:00 am, Saturday, August 24, 2024
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, September 9, 2024
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, September 9, 2024
➤ Monthly Committee Meeting	10:00 am, Saturday, September 21, 2024
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, October 14, 2024
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, October 14, 2024
➤ Monthly Committee Meeting	10:00 am, Saturday, October 26, 2024
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, November 11, 2024
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, November 11, 2024
➤ Monthly Committee Meeting	10:00 am, Saturday, November 23, 2024
➤ Regular Monthly Executive Committee Meeting	6:00 pm, Monday, December 9, 2024
➤ Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, December 9, 2024
➤ Monthly Committee Meeting	10:00 am, Saturday, December 21, 2024

- **Trustee Snellgrove** reported that the CRD has the ability to accept credit card payments, however, each in-person transaction has a 2.6% fee + .10 cents processing fee. The Trustee stated that, “it is a convenience we provide residents of our community, however, there is a cost to process credit cards”. **Trustee Anna Brown** recommended that the processing fee be added to the transaction so that the purchaser is paying the fee; the Board unanimously agreed.

Matt Lavisky — Original Carrollwood Park:

- **Trustee Lavisky:** The OCP ballfield lights went out. **The Trustee** had an electrician look into the issue. The timer had stopped working. It is now fixed.

Kevin Shidler — White Sands Beach:

- The lab results were 7.5 from the swim side. That’s good.
- The luminary sand delivery is scheduled for Monday, December 18th.

Jack Griffie — Scotty Cooper Park:

- **Trustee Griffie:** No new business.

Dr. Anna Brown — VP & Recreation Center & Tennis:

- **Trustee Brown:** Asked if someone can update her on the November's Board meeting discussion regarding the roofing discussion, because she was absent.
- **Trustee Griffie:** Updated **Trustee Brown** and the Board on the roofing proposals for the Recreation Center including stucco repair work that needs to first be done. After some discussion and consideration all factors:
 - **Trustee Brown** made a motion to award a contract to Watertight Roofing Services to replace the roof on the Recreation Center with additional stucco work to be performed for an amount up to \$55,000.00.
 - **Motion** Seconded by **Trustee Seeley**
 - **Vote:** - 9-in favor – 0-opposed

Dan Seeley — Grounds:

- **Trustee Seeley:** Presented ground and aerial photo renderings of White Sands Beach detailing a proposal for replacing the block wall at the entryway with a black 6' foot fence to match Scotty Cooper Park. The proposal includes commercial automated gates at the entry and exit points with sensors, especially beneficial when a guard is not on duty. **The Trustee** will begin getting estimates for the project. The project would be done in stages. The Board agreed with the design presentation.

Chrissie Price — Community Development:

- **Trustee Price:** The sign installation began on December 11th. While this (December) is the Trustees' last Board meeting, the Trustee stated that she would happily see the project through should any issues with the signage arise.

7. Other Business:

- **Trustee Snellgrove** – Ask if there as any new Business.
- **Trustee Costa** — stated that he will be resigning his position on the board. **The Trustee** added that he has been on the CRD Board for more than 12 years and that his resignation was prompted by a busier work schedule. **The Trustee** also submitted a written resignation letter, which reads as follows:

Resignation Letter to The Carrollwood Board of Trustees:

To The CRD Board and Original Carrollwood:

It is with mixed emotions that I resign from the Carrollwood Recreation District Board. My twelve years on the board has been incredibly rewarding, and I am grateful for the opportunity to have served Original Carrollwood – a neighborhood I truly love.

I want to express my deepest appreciation for the many dedicated and passionate Board Members I have had the pleasure of working with over the years. Every member has brought to this Board a unique set of abilities, the highest level of professionalism, and fiduciary integrity all in service to our neighborhood.

I am particularly grateful to — the unofficial mayor of Original Carrollwood — Mark Snellgrove, with whom I served on the CCA Board and who recruited me into service as part of the CRD. I know of no one more dedicated to this community.

The CRD Board embodies the spirit of altruism and community service, and it has been an honor to be a part of an organization that understands the importance of fostering a strong sense of connection among neighbors.

I'm proud of what this Board has accomplished over the past 12 years, and I leave with a profound sense of gratitude for friends I've made and the experiences we've shared.

8. Adjournment

- Public Comment: Reopened at 7:34 p.m.
- **Motion by Trustee Costa to adjourn at 7:37 p.m.**
- **Motion** Seconded by **Trustee Shidler**
- **Vote:** - 9-in favor – 0-opposed

Meeting minutes recorded by Secretary Costa