



Carrollwood Recreation District  
**April 14, 2025**

Board of Trustees

**Executive Committee Meeting - 6:00 p.m.**

Mark Snellgrove  
President

**Regular Meeting Agenda - 6:30 p.m.**

Dr. Anna Brown  
Vice President  
Recreation Center/  
Tennis Chairwoman

**1. Executive Committee Meeting**

- Review & make corrections to the March 10, 2025, regular meeting minutes.
- Review & finalize the April regular meeting agenda items.

Mark Georgiades  
Treasurer

**2. Call Regular Meeting to Order**

Kristy Taylor  
Secretary

**3. Roll Call**

- Mark Snellgrove
- Dr. Anna Brown
- Mark Georgiades
- Kristy Taylor
- Jared Brown
- Jack Griffie
- Matt Lavisky
- Dan Seeley
- Kevin Shidler

Jared Brown  
Community  
Development  
Chairman

Jack Griffie  
Scotty Cooper Park  
Chairman

**4. Determination of Quorum**

Matthew J. Lavisky  
Original Carrollwood  
Park Chairman

**5. Public Comment**

Dan Seeley  
Grounds Chairman

**6. Motion to Approve the Consent Agenda**

- Approval of the April 14, 2025, Regular Meeting Agenda
- Approval of the March 2025, Independent Accountant's Compilation Report
- Approval of the March 10, 2025, Executive Committee Meeting Minutes
- Approval of the March 10, 2025, Regular Meeting Minutes
- Approval of the A Total Solution quote in the amount of \$7,381.80 for repairs and maintenance to the fire sprinkler system & backflows at the Recreation Center.

Kevin Shidler  
White Sands Beach  
Chairman

**7. Regular Agenda Items**

**CCA Liaison:**



## Carrollwood Recreation District

### Board of Trustees

Mark Snellgrove  
President

Dr. Anna Brown  
Vice President  
Recreation Center/  
Tennis Chairwoman

Mark Georgiades  
Treasurer

Kristy Taylor  
Secretary

Jared Brown  
Community  
Development  
Chairman

Jack Griffie  
Scotty Cooper Park  
Chairman

Matthew J. Lavisky  
Original Carrollwood  
Park Chairman

Dan Seeley  
Grounds Chairman

Kevin Shidler  
White Sands Beach  
Chairman

#### **Treasurer:**

- Request for committee budget proposals for FY 2025-2026. Budget draft to be provided at the May meeting, with a Public Hearing scheduled for June 9<sup>th</sup>, 2025.

#### **President:**

#### **Recreation Center/ Tennis Chairwoman:**

#### **Original Carrollwood Park Chairman:**

#### **White Sands Beach Chairman:**

- Review lab results from the swim side

#### **Scotty Cooper Park Chairman:**

#### **Grounds Chairman:**

#### **Community Development Chairman:**

### **8. Other Business**

- Reopen public comment

### **9. Adjourn**

**Carrollwood Recreation District Board  
Executive Committee Meeting  
Regular Meeting Minutes  
March 10, 2025 – Not Yet Approved**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.  
THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING DIALOGUE WHILE  
TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

**1. Executive Committee Meeting**

- Review & make corrections to the February 10, 2025, regular meeting minutes.
- Review & finalize the March regular meeting agenda items.

**2. Regular Meeting**

- President Mark Snellgrove called the regular meeting to order at 6:32pm.

**3. Roll Call**

- |                      |  |             |
|----------------------|--|-------------|
| • Mark Snellgrove    | President                              | Present     |
| • Dr. Anna Brown     | Vice President Rec Center/Tennis Chair | Present     |
| • Mark Georgiades    | Treasurer                              | Present     |
| • Kristy Taylor      | Secretary                              | Present     |
| • Jared Brown        | Community Development Chair            | Present     |
| • Jack Griffie       | Scotty Cooper Park Chair               | Not Present |
| • Matthew J. Lavisky | Original Carrollwood Park Chair        | Not Present |
| • Dan Seeley         | Grounds Chair                          | Present     |
| • Kevin Shidler      | White Sands Beach Chair                | Not Present |

**4. Determination of Quorum**

- Yes: six trustees present at 6:32pm.

**5. Public Comment**

- Giuseppe Ferraro: no comment
- Nicole Barolo: She created answers to frequently asked questions for the website & social media. There's not been a lot of comments on Facebook – it's been going well with resident communication rollout. Nicole wants to convey when the FOBs will be available for resident distribution.

Board discussion:

- There will be a transition period from keys to FOBs. We need to test the system before mass distribution.
- There will be a trial period at the beginning of April. During the trial run, residents will access White Sands Beach as normal, and test out how the FOB access works, what happens after hours and during deactivation, and make a 'how to' video.

- The goal is to have FOB access up and running by mid to late April or May.
- Jared Jones: Suggested FOB distribution be broken up on different days.
- Public comment closed at 6:46pm

#### 6. Motion to Approve the Consent Agenda

- Approval of the March 10, 2025, Regular Meeting Agenda
- Approval of the February 2025, Independent Accountant's Compilation Report
- Approval of the February 10, 2025, Executive Committee Meeting Minutes
- Approval of February 10, 2025, Regular Meeting Minutes
- Approval for ASI Landscape Management automatic renewal contract extension (1. contract extension period: March 1, 2025, to February 28, 2026); (2. cost for services increase per contract: from \$6,490.00/month to: \$6,684.71/month)
- Approval for acceptance of the Independent Auditors' Report: fiscal year ending September 30, 2024, from Brimmer, Burek and Keelan, LLP
- Trustee Seeley made a motion to approve.
- **Motion** Seconded by **Trustee Georgiades**
- **Vote:** 6-in favor – 0-opposed

#### 7. Regular Agenda Items

CCA Liaison:

- Jared Jones: no comment.

Treasurer Georgiades

- Request for committee budget proposals for FY 2025-2026. Budget draft to be provided at the May meeting, with a Public Hearing scheduled for June 9<sup>th</sup>.
- Committee members should begin planning their budgets & provide input to Mark Georgiades. There was discussion on the following:
  - Restroom renovations: new paint and some hardware replacement.
  - New water stations at White Sands Beach and Scotty Cooper Park.
  - FOB access at Scotty Cooper Park & Original Carrollwood Park.
  - New fencing at Original Carrollwood Park and the dog park.
  - New 'No Smoking' signage.
- Mark Georgiades reported that the liability insurance policy has been paid for another year.

President Snellgrove

- Nothing to report.

Recreation Center/ Tennis Chair Dr. Anna Brown

- Discussed new Pickleball nets.

Original Carrollwood Park Chair Lavisky

- Not present.

White Sands Beach Chair Shidler

- Lab results were a little high, which could occur due to heavy rain.

Scotty Cooper Park Chair Griffie

- Not present.
- There was a snake spotted at the park.

Grounds Chair Seeley

- The Board discussed:
  - Camera locations for the new gates.
  - Discussed using restroom code when key fobs are distributed.
  - Tree trimming has been completed around the dog park area.
  - The fallen tree behind the tennis courts was briefly discussed.
  - White Sand Beach pedestrian walkway will be completed soon.
  - Landscaping will be done at the entrance to WSB.
  - Board members to “test” access to cameras and system.
  - Discussed the guard staying until dark instead of leaving at a set time.

Community Development Chair Jared Brown

- Discussed adding no-smoking signage.

## **8. Other Business**

- Reopened Public Comment

## **9. Adjournment**

- **Motion** by Trustee Georgiades to Adjourn
- Motion Seconded by **Trustee Taylor**
- **Vote:** 6-in favor – 0-opposed
- Time: 7:22pm

*Meeting minutes recorded by Secretary Taylor*

**Carrollwood Recreation District Board  
Executive Committee Meeting  
Regular Meeting Minutes  
February 10, 2025 - Board Approved**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.  
THE NOTES CAPTURE THE ESSENCE AND MEANING OF THE MEETING DIALOGUE WHILE  
TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

**1. Executive Committee Meeting**

- Review & make corrections to the January 13, 2025, organizational session & regular meeting minutes.
- Review & finalize the February regular meeting agenda items.

**2. Regular Meeting**

- President Mark Snellgrove called the regular meeting to order at 6:32pm.

**3. Roll Call**

• Mark Snellgrove	President	Present
• Dr. Anna Brown	Vice President Rec Center/Tennis Chair	Present
• Mark Georgiades	Treasurer	Present
• Kristy Taylor	Secretary	Present
• Jared Brown	Community Development Chair	Not Present
• Jack Griffie	Scotty Cooper Park Chair	Not Present
• Matthew J. Lavisky	Original Carrollwood Park Chair	Present
• Dan Seeley	Grounds Chair	Not Present
• Kevin Shidler	White Sands Beach Chair	Present

**4. Determination of Quorum**

- Yes: six trustees were present at 6:32pm.

**5. Public Comment**

- Ethan Pliskow: The pickleball net is falling apart. He will research some replacement options.
- Josh Shaffer from CCA: no comment
- Nicole Barolo: she's working on being added to the recently created community text notifications. She will also make a social media post and email about White Sands Beach construction updates & general neighborhood communications. She will also send updates to Roxanne – the Caroler editor. Nicole is also working on an FAQ page for the website. She needs the cost of the fob and suggestions on how to get more residents involved and create awareness of what is going on.
- Neill Boyd from CCA: no comment

- Jared Jones from CCA: no comment
- Public comment closed at 6:39pm

#### 6. Motion to Approve the Consent Agenda

- Approval of the February 10, 2025, Regular Meeting Agenda
- Approval of the January 2025, Independent Accountant's Compilation Report
- Approval of the January 13, 2025, Executive Committee Meeting Minutes
- Approval of the January 13, 2025, Organizational Session Minutes
- Approval of the January 13, 2025, Regular Meeting Minutes
- Trustee Lavisky made a motion to approve.
- **Motion** Seconded by **Trustee Georgiades**
- **Vote:** 6-in favor – 0-opposed

#### 7. Regular Agenda Items

##### CCA Liaison:

- Josh Shaffer: they are trying to figure out how to best communicate with the residents in our neighborhood. There's not one specific communication method that works well for everyone.

##### Treasurer Georgiades

- He met with the auditor, and we are in great shape. Copies of the audit will be mailed to the Hillsborough County Clerk of the Court and Florida's Auditor General.
- \$50,000 has been deposited into the savings account – which is great.
- Report on hurricane expenses to date
  - \$70,622.73 which is documented as hurricane expenses – consisting mainly of trimming trees; debris cleanup; and fence repairs.

##### President Snellgrove

- Nicole Barolo has been retained for public relations.
  - She will be on a retainer moving forward to communicate with the residents via social media.
  - She will serve as a public relations liaison.
- Board discussion on the FOB costs:
  - \$30 for the fob.
  - Current key costs are \$20 for each park key. Residents will be saving money in the long run since we will not need as many keys.
  - 1,000 fobs were pre-purchased to get started.
- Discuss annual request for off-duty Sheriff's deputies during Spring Break (the week of March 17<sup>th</sup>) at White Sands Beach.
  - Keep the same schedule as always.
- Reported the resignation of one of the three part-time employees.

Recreation Center/ Tennis Chair Dr. Anna Brown

- Nothing to report.

Original Carrollwood Park Chair Lavisky

- Batting cage was damaged during the hurricane and cage replacements are under \$4k, so researching best options for repairs.
- Lights are up and running and operational.
- A TECO line was down, and a wall was down near the dog run and apartment complex. TECO removed the wall debris & fixed the line.
- Field is rented to for a few weeks for football.
- The board discussed that tennis court, volleyball court and OCP park rental rates and that they should be the same or as close to the same to keep them all consistent as much as we can.

White Sands Beach Chair Shidler

- Lab results are good.
- Full-time guard service will start on March 1st.
- Trustee Shidler reported to the Board that an email was received from a resident regarding an incident between two residents. The email stated that there was an encounter between the resident who was at White Sands Beach and another resident, who is a part-time employee of the CRD. The resident was asked why they were at WSB and if they lived in the neighborhood and the first resident found this offensive as to why it was asked since there was nothing wrong.
  - The part-time employee has resigned.
  - CRD will look for a replacement for the position.

Scotty Cooper Park Chair Griffie

- Not present.

Grounds Chair Seeley

- Not present.
- Installation of the access control gates got a delayed start, but hopefully this week and Nicole will inform the residents via social media.

Community Development Chair Jared Brown

- Not present



## 8. Other Business

- Reopened Public Comment
- Nicole Barolo wanted to know if there was a schedule for the remainder of the parks to get the FOB system installed.
  - Board discussion: at this time, we're still working on obtaining cost estimates for the other parks & tennis courts, but we will keep the momentum going to get them all done as soon as possible. We'll inform residents as soon as we can.
- Nicole asked if there was any other CRD info that needed to be communicated to the residents - maybe guard service schedule?
- Josh Shaffer asked about an informal way for residents to see if other residents can do a service and if we could communicate that in the neighborhood.

## 9. Adjournment

- **Motion** by Trustee Lavisky to Adjourn
- Motion Seconded by **Trustee Shidler**
- **Vote:** 6-in favor – 0-opposed
- Time: 7:23pm

*Meeting minutes recorded by Secretary Taylor*



A TOTAL SOLUTION, INC. (ATS)  
Security & Fire Protection  
3487 Keystone Road  
Tarpon Springs FL 34688  
Phone: 727-942-1993  
Fax: 727-943-5919

## QUOTE

**DATE**

2/13/2025

**QUOTE #**

0000182659

**CUST #**

0002114

**CUSTOMER:**

Carrollwood Community Center  
3515 McFarland Rd  
Tampa FL 33618

**JOB LOCATION:**

Carrollwood Community Center  
3515 McFarland Rd  
Tampa FL 33618

P.O. NUMBER		TERMS	SALES PERSON
		NET 15	Danielle McPherson
QUAN	PART	DESCRIPTION	
		<p>A Total Solution is pleased to propose the following comprehensive life safety solution for Carrollwood Community Center . Your satisfaction is important to us, and we plan to exceed your expectations. This proposal is a complete package, including material and service. We look forward to being of service to you.</p> <p>Per Florida Statutes we are required to give the local fire departments all customer discrepancies over 5 working days past the inspection date.</p> <p>Scope of work: Technician will drain the system and replace the missing gasket, head wrench for the spare head box. Replace the pendants that are missing cover plates and or painted/corroded with new pendants and cover plates as old pendants are no longer manufactured. Perform the 5 year Fire Sprinkler Inspection and FDC Hydrostatic. Technician will disassemble the backflow's and make repairs , test, ensure there are no leaks and certify. Water to the facility will need to be shut down for short time due to repairs on the Domestic Backflow.</p> <p>ATS recommends the quoted amount of hours to complete the work outlined above, if more hours are need ATS's technicians will stop at the approved number of hours and get approval to continue.</p> <p>Items excluded:</p> <ul style="list-style-type: none"><li>*Any additional equipment that may be required for the service.</li><li>*Any work that maybe needed for dampers and/or shutdowns to be done by others.</li><li>*Any gas/plumbing/electrical work that maybe needed to be done by others.</li><li>*Any patching/replacement of ceilings, and/or floors due to installation</li><li>*Any bonding, special/additional insurance requirements and/or overtime labor</li><li>*Any unknown site conditions/revisions requiring additional materials/changes after the contract signing shall be handled as a change order to the contract and invoiced separately.</li><li>*Any EMT Piping and/or drops needed for the installation shall be installed by others.</li></ul>	
1.00		Inspection (5 Year) of Fire Sprinkler System and a copy of the Inspection Report to be secured in the facility's Fire Alarm Log Book.	
1.00		Inspection (5 Year) of Fire Department Connection Hydrostatic Test and a copy of the Inspection Report to be secured in the facility's Fire Alarm Log Book.	
2.00		Pressure Gauges	
1.00		Fire Safety Signage	
1.00		Head Wrench	
21.00		Conealed pendants & Coverplates	

Customer Print \_\_\_\_\_

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

ATS Print \_\_\_\_\_ ATS Signature \_\_\_\_\_ Date \_\_\_\_\_



A TOTAL SOLUTION, INC. (ATS)  
Security & Fire Protection  
3487 Keystone Road  
Tarpon Springs FL 34688  
Phone: 727-942-1993  
Fax: 727-943-5919

## QUOTE

**DATE**

2/13/2025

**QUOTE #**

0000182659

**CUST #**

0002114

**CUSTOMER:**

Carrollwood Community Center  
3515 McFarland Rd  
Tampa FL 33618

**JOB LOCATION:**

Carrollwood Community Center  
3515 McFarland Rd  
Tampa FL 33618

P.O. NUMBER		TERMS	SALES PERSON
		NET 15	Danielle McPherson
QUAN	PART	DESCRIPTION	
2.00		Gasket	
1.00		Domestic Backflow Materail	
1.00		6" Backflow Material	
1.00		Freight charges on material	
1.00		Sprinkler Labor- 2 Technicians	
1.00		Trip Fee For Two (2) Technicians	
Acceptance			
We appreciate the opportunity to offer this quote for the service at your location and hope we are favored with your order.			
In signing this quote the subscriber acknowledges the acceptance of all terms and conditions contained herein.			
This proposal is only good for 30 days.			
Any past due invoices are subject to having late fees, collection costs, and all attorney fees added to the open balance			

Customer Print \_\_\_\_\_

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

ATS Print \_\_\_\_\_ ATS Signature \_\_\_\_\_ Date \_\_\_\_\_