



Carrollwood Recreation District

Board of Trustees

Mark Snellgrove
President

Michael Jaap
Vice President
Recreation Center/
Tennis Chairman

Ryan Maas
Treasurer

Joe Costa
Secretary

Michael Carelli
Community
Development
Chairman

Bill Lais
Grounds Chairman

David O'Donnell
Scotty Cooper Park
Chairman

Paul Siddall
Original Carrollwood
Park Chairman

Kevin Shidler
White Sands Beach
Chairman

Regular Meeting Agenda November 9, 2015 6:30 P.M.

1. Call to Order

2. Roll Call

3. Determination of Quorum

4. Public Comment

5. Approve Consent Agenda

- Approval of October 2015 Treasurer's Report
- Approval of October 12, 2015 Executive Committee Meeting Minutes
- Approval of October 12, 2015 Regular Meeting Minutes

6. Regular Agenda

Treasurer Matters:

- Update on Progression of the Audit

President:

- Discuss Committee meetings for 2016

Vice President:

Rec Center/Tennis Chairman:

Original Carrollwood Park Chairman:

- Woofstock Recap - Joe

White Sands Beach Chairman:

- Discuss the roof support beam at WSB - Paul



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Scotty Cooper Park Chairman:

Grounds Chairman:

- Tree Trimming Update (summary attached)
 - \$3,600 in tree trimming completed in October at the Rec Center, overflow lot, and Oaks along McFarland
 - An additional \$1,875 work authorized on November 4, 2015 for DAVEY to trim trees along the bike path at OCP, at Scotty Cooper Park, and the entire length of Lake Carroll Way. Schedule TBD.
 - An estimated \$6,725 in tree trimming remains (WSB, palm pruning, and remaining islands throughout the neighborhood)
- Landscape Bid Update: (summary attached)
 - List of prospective bidders attached for Board Review
 - Draft bid package attached for Board discussion, including cover letter, scope of work, insurance requirements. Cover letter requires some editing based on attorney input expected by week ending November 6.

Community Development Chairman:

CCA Liaison:

7. Other Business

8. Adjourn

Not Yet Approved
Carrollwood Recreation District
Executive Committee Meeting Minutes

Executive Committee Meeting – October 12, 2015

Order of business:

1. Mark Snellgrove Calls The Meeting To Order: 06:10

Members present:

Mike Carelli	Community Development	Present
Joe Costa	Secretary	Present
Michael "Mickey" J. Jaap	Vice President & Rec Center Chair	Not Present
Bill Lais	Grounds Chair	Not Present
Ryan Maas	Treasurer	Present
David O'Donnell	Scotty Cooper Park Chair	Not Present
Kevin Shidler	White Sands Chair	Not Present
Paul G. Siddall	Original Carrollwood Park Chair	Present
Mark Snellgrove	President	Present

- **Board Members Reviewed July Meeting Minutes:** Trustee Costa made corrections to the August minutes.

Meeting adjourned at 06:30 pm.

Executive meeting notes submitted by Trustee Joe Costa, October 12, 2015

Not Yet Approved
Carrollwood Recreation Regular Board Meeting Minutes
taken by Trustee Joe Costa

Carrollwood Recreation District Meeting – September 14, 2015

1. Call To Order

President Mark Snellgrove Calls The Meeting To Order: 6:31 p.m.

2. Roll Call

Members present:

Mike Carelli	Community Development	Present
Joe Costa	Secretary	Present
Michael "Mickey" J. Jaap	Vice President & Rec Center Chair	Arrived: 7:24 Present
Bill Lais	Grounds Chair	Arrived: 6:51 Present
Ryan Maas	Treasurer	Present
David O'Donnell	Scotty Cooper Park Chair	Not Present
Kevin Shidler	White Sands Chair	Present
Paul G. Siddall	Original Carrollwood Park Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum — requiring a minimum of 6 CRD members. Yes.

4. Public Comment

- **Resident Shelley Stewart:** Brought the board up to date on Woofstock.

Public Comment Closed: 6.35

5. Approve Consent Agenda

- **Motion from Trustee Maas:** To: Approve the consent agenda.
- **Seconded by Trustee Carelli**
- **Vote:** 6 in favor, 0 against
 - Approval of September 2015 Treasurer's Report
 - Approval of September 14, 2015 Executive Committee Meeting Minutes
 - Approval of September 14, 2015 Regular Meeting Minutes

6. Regular Agenda

Ryan Maas — Treasurer Matters

- **Trustee Maas:** Discussed fiscal year.
 - Progression of Audit: It is going well.
 - CCA rent payment: **Trustee Snellgrove** explained that the agreement for rent was approved in the budget. He also read the agreement to the board and residents in attendance.

Mark Snellgrove — President's Agenda

- **Trustee Snellgrove:**
 - Discussed the fallen wall behind the Recreation Center. If board desires we will vote to award contract for repair. If not, then determine next course of action. Quotes requested from the following contractors refer to quotes in the agenda.
 - ❖ G.D Burger / L.E. Pennington: \$16,950
 - ❖ Exterior Escapes: \$12,492
 - ❖ Veranda Homes: \$12,700
- **Trustee Snellgrove** stated that the board would need to have our attorney draw up an agreement with the contractor who fixes the wall.
- **Trustee Shidler** explained that a PVC fence would not work. It likely would not hold up. More so, the wall, for many residents, is part of their back yards. One home has a pool deck that abuts the wall. **The Trustee** also added that if we replace this wall, we will have to replace all the walls in the neighborhood. We should look into fixing the wall case-by-case. And if we hire an attorney, the agreement should be generic enough to work for all cases.
- **Trustee Lais** explained that in our agreement with contractors, the contractor takes on all the liability.
- **Trustee Costa** brought up the issue of liability and culpability should someone be injured by the wall.
- **Trustee Shidler** did not think that the entire wall should be inspected because a contractor might just say replace the entire wall.
- Each board member voiced their opinion on the wall repair.

**Carrollwood Recreation District Board Meeting Minutes
October 12, 2015**

- Trespass authorizations were updated with the Sheriff's Office for the Recreation Center, Scotty Cooper Park, Original Carrollwood Park, White Sands Beach
- **Resident Suzy Giunta** commented that a wall in her Father's neighborhood fell over and the neighborhood replaced it.

Motion from Trustee Siddall: To award the contract to repair a section of wall behind the home at 3421 Lacewood drive, subject to the homeowner signing an access agreement.

- **Seconded by Trustee Lais**
- Vote: 6 in favor, 0 against
- **Trustee Shidler** recused himself from the vote on the wall repair because the wall runs behind his home and the vote directly effects his property. Trustee Jaap was not present.
- **Trustee Snellgrove:** Laura asked for Thursday and Friday off. Shelley Stewart will fill in for her.

Vice President Mickey Jaap — Tennis & Recreation Center Chair

- **Trustee Jaap** —No updates

Paul G. Siddall — Original Carrollwood Park Chair

- **Trustee Costa:** Discussed the Woofstock agreement. The Board made minor changes. Trustee Costa would work with resident Shelley Stewart on the agreement changes.
- **Trustee Siddall:** Davey stated that they would only cut the grass at OCP once every two weeks. If it needs cutting, can we use Chuck Kim for \$300. This rate equals Davey's estimate for the cutting the OCP grass.
- **Trustee Snellgrove:** Said that he is having Laura Allegri put the lake results in the monthly agenda.

Kevin Shidler — White Sands Beach Chair

- **Trustee Snellgrove:** The codes at WSB are programmed.

David O'Donnell — Scotty Cooper Park Chair

- **Trustee O'Donnell** – nothing to report.

Bill Lais — Grounds Chair

- **Trustee Lais:** Met with an arborist and a resident in regard to Trees on the Rec Center property. The Trustee got quotes for individual areas within the neighborhood e.g., The Rec Center, Scotty Cooper Park, White Sands Beach etc. The bids were similar, however, the Trustee is leaning toward Omega, because they were extremely thorough and knowledgeable.
- **Motion from Trustee Lais:** Motion to approve hiring Omega Tree Service to trim trees around Rec Center, east parking lot, and along McFarland for a total cost of \$3,600.
- **Seconded by Trustee Shidler**
 - Vote: 8 in favor, 0 against

Michael Carelli — Community Development

- **Trustee Carelli: Subject:** Duck Island is complete.

CCA Liaison – no liaison present.

Other Business

Motion from **Trustee Costa: To:** Adjourn.

- 2nd by Trustee Lais
- Vote: 9 in favor, 0 against

Meeting adjourned at 07:42 pm.

Meeting notes submitted by Trustee Costa, October 12, 2015

As Approved October 12, 2015
Carrollwood Recreation District
Executive Committee Meeting Minutes

Executive Committee Meeting – September 14, 2015

Order of business:

1. Mark Snellgrove Calls The Meeting To Order: 06:10

Members present:

Mike Carelli	Community Development	Not Present
Joe Costa	Secretary	Present
Michael “Mickey” J. Jaap	Vice President & Rec Center Chair	Not Present
Bill Lais	Grounds Chair	Not Present
Ryan Maas	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Not Present
Kevin Shidler	White Sands Chair	Not Present
Paul G. Siddall	Original Carrollwood Park Chair	Present
Mark Snellgrove	President	Present

- **Board Members Reviewed July Meeting Minutes:** Trustee Costa made corrections to the August minutes.

Meeting adjourned at 06:30 pm.

Executive meeting notes submitted by Trustee Joe Costa, September 14, 2015

As Approved October 12, 2015
Carrollwood Recreation Regular Board Meeting Minutes
taken by Trustee Joe Costa

Carrollwood Recreation District Meeting – September 14, 2015

1. Call To Order

President Mark Snellgrove Calls The Meeting To Order: 6:31 p.m.

2. Roll Call

Members present:

Mike Carelli	Community Development	Present
Joe Costa	Secretary	Present
Michael “Mickey” J. Jaap	Vice President & Rec Center Chair	6:44 p.m. Present
Bill Lais	Grounds Chair	Present
Ryan Maas	Treasurer	Present
David O'Donnell	Scotty Cooper Park Chair	6:42 p.m. Present
Kevin Shidler	White Sands Chair	Present
Paul G. Siddall	Original Carrollwood Park Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum — requiring a minimum of 6 CRD members. Yes.

4. Public Comment

- **Resident Shelley Stewart:** Introduced Jessica from TampaPets.org.
- **Jessica Kingsborough / CABA Rep:** *TampaPets.org*, an organization that supports animal rescue groups, would like to have an event at OCP on October 24th. They are expecting as many as 2,000 people to attend throughout the course of the day. There will be booths (approximately 60) with vendors selling wares. A Hillsborough County Sherriff's deputy will be present. Shelley Stewart will act as liaison for the Board. **Trustee Costa** will write the agreement.
- **Celeste Downy:** Said her name was left off the Crime Watch email.
- **Victor (a resident):** Moved to OC 16 months ago. At the time, he made the Board aware of a brick wall behind his home that was leaning. The wall has now fallen down. Victor brought a Boundary Survey for the Board to review. Victor would like the Board to determine who owns the wall and thereby who is responsible for its repair.
- **Trustee Jaap:** Explained that there are two choices. Repair the wall or take it down.

**Carrollwood Recreation District Board Meeting Minutes
September 14, 2015**

- **Trustee Shidler:** As an OC resident whose home abuts the very same wall, he feels that the wall was put in place to protect the wetlands and to separate the homeowners' properties from the public areas. The community is responsible for the wall.
- **Trustee Lais:** Suggested that tearing down the wall (with heavy machinery) would damage the properties surrounding the wall.
- **Trustee Siddall:** Suggested that the wall was poorly constructed.
- **Trustee Snellgrove:** Said that he believes that the community is responsible for the wall.
- **Trustee Costa:** Agreed. It is incumbent on the community to fix and maintain the wall.

Public Comment Closed: 7:02

5. Approve Consent Agenda

- **Motion from Trustee Shidler:** To: Approve the consent agenda.
- **Seconded by Trustee Costa**
- Vote: 9 in favor, 0 against

6. Regular Agenda

Ryan Maas — Treasurer Matters

- **Trustee Maas:** Discussed the remaining budget for fiscal year ending 9.30.2015. The Trustees have approximately two weeks to close out their budgets for the fiscal year.

Trustee Maas: The Suntrust account is officially closed.

Trustee Jaap: The excess reserve line item in the budget shows that we will end up with approximately \$150,000. The money should be slated for neighborhood improvements.

Mark Snellgrove — President's Agenda

- **Trustee Snellgrove:** John Probst made **Trustee Snellgrove** aware of an incident where he had to call repairmen about problems with the lift station. The cost may be in excess of \$2,000. The problem was caused by the excess storm water.
- **Trustee Snellgrove:** Horner Environmental began their monthly service.
- **Trustee Siddall:** Relayed an email to Jim Powell. "The storms left debris in the streets. The resident's email suggested street cleaners." The Board agreed this is an issue the county would handle.

Vice President Mickey Jaap — Tennis & Recreation Center Chair

- **Trustee Jaap** —The Trustee got Four A/C Bids.
 - NOTES: All bids use “Puron” refrigerant, the only one allowed for new systems.
 - Warranty info is included for each bid, warranties are separate for labor, equipment (air handler and compressor), and parts (coils, etc.)
 - Three of the bids are American Standard, which is the same manufacturer as Trane — but branded differently.
 - The bid from Ierna is the same one **Trustee Jaap** presented in August. It uses Bryant equipment. This bid does not appear to include building concrete pads though.
 - **Trustee Jaap**: suggested we go with the 14.5 seer system.
 - **Trustee Costa**: asked about the 15 seer system with the variable speed motors. How much more efficient is this system?
 - **Trustee Jaap**: called a vendor during the meeting to ask about the variable speed motors.

Motion from Trustee Jaap: To: Approve the Seminole AC bid for \$15,448 (14.5 seer) contingent on it being a variable speed system, if the system is not variable speed, we will go with the \$17,169.33 bid from Air One One for a 15 seer system.

- **Seconded by Carelli.**
- Vote: 9 in favor, 0 against

- Further discussion revealed that having a variable speed system was not necessary so the Board agreed to go with the Seminole AC Bid.

- **Stephanie (a resident):** asked about Tennis in the community. Stephanie joined the Wednesday tennis league. She asked: What are the guidelines if she wanted to start a league with players who come from outside the neighborhood. **Trustee Jaap** said we have no rules about bringing guests. If a resident books the courts, it's fine, as long as the players are not being charged money. However, there may be a limited number of courts that a single resident can reserve. **Trustee Jaap** suggested that the resident reserve the courts with **Laura Allegri**. Stephanie also asked about putting up an awning. **Trustee Snellgrove** suggested that she get bids for the awning and share it with the board.

- **Trustee Jaap:** Discussed an email from a resident detailing maintenance issues.

Paul G. Siddall — Original Carrollwood Park Chair

- **Trustee Costa:** Tampa Crossefire cancelled their season. They didn't have enough girls to field a team.

**Carrollwood Recreation District Board Meeting Minutes
September 14, 2015**

- Chuck Kim discussed selling snow cones at i9 sports event. The board approved.
- **Trustee Costa:** i9 Sports
 - Buccaneers having a booth.
 - Cabinets are falling apart in the concession at OCP. Likely have water damage.
 - Anthony Vetrano of i9 will work on the baseball field this week.
- **Motion from Trustee Siddall:** To approve a \$2,100 for a slab of concrete to be poured where the dogs drink water.
- **Seconded by Trustee Jaap**
- Vote: 9 in favor, 0 against
- **Trustee Siddall:** The fence company (that did the work on the dog park) came out and did more work and sent more invoices — however they have not completed the work. The fence company claims that there is a miscommunication. **Trustee Siddall** disagrees and would like to withhold payment until the contractor completes the work. **Trustee Siddall** is not happy with the gauge of the ties that hold the fence to the fence posts. He would also like the ties at the top to be placed every 12 inches rather than every 24 inches. The vendor also didn't do any repairs on the holes in the fence, which are large enough for a child to crawl through. **Trustee Snellgrove** has worked with this vendor before and had no problems. **Trustee Snellgrove** also said that the scope of work for the fence work should be in the agenda. **Trustee Shidler** suggested getting an estimate from someone else to finish the work and deduct it from the contract, but to make the vendor aware of that ahead of time. **Trustee Snellgrove** will contact the vendor and make them aware of how we are going to proceed.

Kevin Shidler — White Sands Beach Chair

- **Trustee Shidler:**
 - Guards will work Saturday and Sunday in September.

David O'Donnell — Scotty Cooper Park Chair

- **Trustee O'Donnell** – nothing to report.

Bill Lais — Grounds Chair

- **Trustee Lais:** Shared an incredibly detailed scope of work agreement that he created for Original Carrollwood property maintenance.
- **Trustee Lais:** brought up the subject of having a different maintenance company for OCP, as **Trustee Siddall** has not been happy with the current property maintenance at OCP. The group generally agreed that OCP should be included in the scope of work.

Michael Carelli — Community Development

- **Trustee Carelli: Subject:** Duck Island. **The Trustee** with two different landscapers. Recommendation were the same. **Trustee Carelli** oversaw all of the prep work including, weed killing and tree trimming. **The Trustee** suggested numerous options for moving forward. The Trustee got three bids. The lowest bid was from Pel for \$8,130.00. It was quite a bit less than the other bids.
 - **Motion from Trustee Carelli:** To award the Duck Island contract to PEL (Prime Environmental Landscaping).
 - **Seconded by Trustee Jaap**
 - Vote: 9 in favor, 0 against

CCA Liaison – no liaison present.

- **Brian Hughes of the CCA Board:** Reported complaints of skateboarders and bikers at White Sands Beach and other places in Carrollwood. The boarders and bikers pose a danger to themselves and other residents. Hughes suggested putting up a sign warning that skateboarding is not allowed. He also warned that skateboarders who break the rules could be charged with trespassing.

Other Business

Motion from **Trustee Costa: To:** Adjourn.

- 2nd by Trustee Lais
- Vote: 9 in favor, 0 against

Meeting adjourned at 08:40 pm.

Meeting notes submitted by Trustee Costa, September 14, 2015

Tree Trimming Quotes Summary
Updated Nov 4, 2015

Area	Contractor		Comments
	DAVEY	Omega	
Rec Enter	\$ 2,400	\$ 2,500	Done, Omega
WSB		\$ 1,350	quote from DAVEY not provided
SCP	\$ 800	\$ 2,150	DAVEY given auth to proceed 11/04/15
McFarland Oaks Sidewalk		\$ 1,100	Done
OCP	\$ 550		DAVEY given auth to proceed 11/04/15
Palm Pruning	\$ 3,075		quote from Omega not requested
Lake Carroll Way	\$ 500		DAVEY given auth to proceed 11/04/15
Islands 5, 6, 7, 9, 10, 18, 19	\$ 2,300		quote from Omega not requested
Amount Authorized November 4, 2015	\$ 1,850		
Remaining work:	\$ 5,375	\$ 1,350	Schedule TBD

**Prospective Bidder List
Grounds Bid, November 2015**

Contractor	Contact	Phone	Email	Website	How do we know them?
The Davey Tree Expert Company	Joe Kitchie, Branch Manager	813-854-2383	joe.kitchie@davey.com	www.davey.com	Incumbent
Clean and Green Design and Landscaping	Ron Del Favero	813-732-3576	rondelfavero2664@gmail.com	No website	Former resident of O.C. asked to be included on this bid
Synergy Landscapes	David M. Kravetz, President/CEO	727-643-3981	synergylandscapes@yahoo.com	http://www.synergyscapesfl.com/	Brian Hulls and Mike Carelli
Greenview	Larry Rhumm	727-804-8864	debs@greenviewfl.com	Greenview.com	Mike Carelli
Village Lawn Care	Albert Aucoin	813-977-6414	VLCenterprises@hotmail.com	No website	
Florida Landscape Consultants	Beau Bohannon	813-992-4227	Beau@flcgreen.com	Floridalandscapeconsultants.com	
Fieldstone	Scott Leroy	727-822-7866	sleroy@fieldstonels.com	Fieldstone.com	
Bratton Landcare	Keith Bratton	813-310-9730	brattonlandcare@aol.com	No website	
Waterside	Dominick	813-846-6342			
Valleycrest	Charles Turner	243-5399	cturner@valleycrest.com	Valleycrest.com	Mark Snellgrove (via Greg Cox email)
Landscape Maintenance Professionals	Bobby Law	426-5132	Robert.law@lmppro.com	Lmppro.com	
Sunrise Landscape	Jim Potantus	985-9381	Jpotantus@sunriselandscape.com	www.sunriselandscape.com	
Naturescape	Blake Heydinger 748-2312 No website				

<<<Addressee>>>

Re: Invitation to Bid - Annual Landscape Maintenance Contract

Dear Bidder,

This Invitation to Bid is offered by the Carrollwood Recreation District (CRD), organized and existing pursuant to Ch. 99-418, Laws of Florida, located at 3515 McFarland Road, Tampa, Florida. The CRD is a nine-member board of trustees responsible for maintenance, upkeep, and operation of all the neighborhood properties and common areas. The maintenance responsibilities of the Board are funded by annual tax levies of all residential properties located in the District¹. Visit the CRD website (www.OriginalCarrollwoodCRD.com) for more information.

The CRD is pleased to invite you to bid on a monthly contract for grounds maintenance services. Before preparing your bid, please recognize there are two critical scope elements that are integral to conformance with the Contract for this work:

1. The selected contractor shall perform and complete routine grounds maintenance services as described herein on a Thursday and/or Friday.
2. The selected contractor shall remove aquatic weeds from White Sands Beach by noon on Friday.

These requirements and other scope items are described in more detail in the attached Schedule A, *Area to be Maintained*. Responding bidders shall acknowledge understanding of these critical scope elements by adding a signature from an officer or manager of the bidder as indicated below and returning this cover letter with an original signature to the CRD by 5:00 PM EST ____, 2015. Bidders unable to comply with these critical scope elements are encouraged to not participate in the bid. Non-conformance with these critical scope elements during the term of this contract could result in termination of this contract with cause, or other applicable remedies available to the CRD, described in the contract terms and conditions.

Name: _____

Title: _____ Company: _____

Email address: _____

Signature: _____ Date: _____

Bidders shall enter a fixed-price not-to-exceed monthly fee for services described herein on the attached Bid Form. Bids shall be submitted in a **sealed** envelope no later than 5:00 PM EST ____, 2015 to:

¹ It is the opinion of the CRD and its legal counsel that this solicitation does not trigger public bid requirements. However, all correspondence to or from the CRD Board is subject to Florida's public records law.

Bill Lais, Trustee
Carrollwood Recreation District
3515 McFarland Road
Tampa, FL 33618

All bids will remain sealed until they are opened at the ____, 2015 monthly Board meeting. Bids will be evaluated based on price first, and then on conformance to bid specifications. The CRD shall not be obligated to award a contract under this bid. Submission of a bid is not a guarantee of award, and under no circumstances shall the CRD be liable for any fees, costs, or other obligations of Bidder for preparing a bid for this work. The CRD reserves the right to nullify this bid at any time before a contract is fully executed. Each bidder will be notified via email by the CRD if the bid is nullified or the date is extended.

Questions shall be submitted via email to the CRD at Office@OriginalCarrollwoodCRD.com no later than 5:00 PM EST ____, 2015. Questions will be answered by the CRD in a timely fashion to preserve the bid schedule. Questions and answers will be shared anonymously with each bidder. All electronic correspondence from the CRD will be delivered to the email address provided by the bidder(s) above.

This bid package includes the following items:

- Cover letter
- Agreement for Services
- Contract Terms and Conditions
- SCHEDULE A - Property to be Maintained
- SCHEDULE B - Grounds Maintenance Specifications
- SCHEDULE C - Standard Landscape Specifications
- Insurance requirements
- Bid Form (to be completed)

If any of these items are not included please contact the CRD office as soon as practicable at 813-932-1257.

Important due dates:

5:00 PM EST _____, 2015	Return cover letter and acknowledgement of critical scope items
5:00 PM EST _____, 2015	Deadline for submission of questions
5:00 PM EST _____, 2015	Bids due
_____, 2015	Intended announcement of selected bidder
_____, 2015	Estimated start date of contract, <i>pending execution of Agreement for Services</i>

The CRD reserves the right to adjust these dates.

The term of the contract will not begin until a fully-executed contract is in effect between the CRD and the selected bidder, and appropriate insurance certificates are on file with CRD. The term of the contract is five (5) years from the effective date of the contract.

<<CRD letterhead>>

Please review all bid documents carefully. The CRD welcomes feedback on the scope of work, especially if services required can be adjusted to generate a cost-savings to the District. Bidders must submit a base-bid for monthly fees as proposed herein on the attached bid form; alternate scope of work shall be provided in writing with a line-item deduct price indicated on the bid form. Proposing cost-savings alternatives is not an evaluation criterion for award of this bid.

The CRD appreciates your cooperation in this bid process.

Sincerely,

<<<CRD>>>

[FOR PROCUREMENT OF SERVICES]

AGREEMENT FOR SERVICES

This Agreement for Goods and Services ("Agreement") is made this ____ day of _____, 20____, between Carrollwood Recreation District, a special district of the State of Florida organized and existing pursuant to Ch. 99-418, Laws of Florida, whose address is 3515 McFarland Rd, Tampa, FL 33618 (the "District") and _____, a _____ corporation, authorized to do business in the State of _____, with its principal place of business at _____ ("Seller") for the purchase of services described hereafter pursuant to the terms contained in this Agreement.

THE PROJECT: _____

1. **Services to be Provided.** Seller shall furnish services at the Project, the scope, prices and corresponding timeframes of which are all specified within Attachment I.

2. **Contract Documents.** As used herein, the term Contract Documents shall mean this Agreement; the attached General Terms and Conditions; other documents incorporated into this Agreement, including those identified below; and amendments to this Agreement executed after the effective date of this Agreement. In the event of any conflict among any of the Contract Documents, the conflict shall be resolved so as to give effect to the overall intent of the Contract Documents, as determined by the District. The following are incorporated into and made a part of this Agreement by reference:

Attachment I – Scope of Services
Attachment II – Insurance Requirements

All of the foregoing Contract Documents are sometimes referred to herein as the "Contract". In the event of a conflict between any of the Attachments and the terms and conditions of either the Agreement or the General Terms and Conditions, the Agreement or General Terms and Conditions (as applicable) shall govern and control.

SELLER:

THE DISTRICT:

CARROLLWOOD RECREATION DISTRICT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Seller's License No

GENERAL TERMS AND CONDITIONS

1. **Complete Agreement.** This Contract contains all the terms and conditions agreed upon by the parties hereto, and no other terms or agreements, oral or otherwise, except as expressly incorporated herein, respecting the subject matter of this Contract shall be deemed to exist, or to bind any of the parties hereto. This Contract shall be binding upon, and inure to the benefit of, the District and Seller and their respective heirs, successors, personal representatives and permitted assigns.

2. **Acceptance.** The parties shall be bound by this Contract and its terms and conditions when Seller (a) executes and returns an acknowledgment copy of the Agreement, or (b) renders for the District any of the services ordered. No contract shall exist except as hereinabove provided.

3. **Changes.** No other agreement or course of prior dealings between the parties nor any usage of trade shall be relevant or admissible to supplement, explain, or vary any of the terms or conditions of this Contract. the District reserves the right at any time to make changes in any one or more of the following: (a) specifications, drawings and data incorporated by reference into the Contract where items to be furnished are to be specifically manufactured for the District; (b) methods of performance of the required services; (c) place of performance of services; (d) time of performance and (e) scope of services; provided, however, that no such change materially affects the Seller's ability to perform. If any such change causes an increase or decrease in Seller's cost of, or the time required for, performance hereunder, an equitable adjustment shall be made in the Agreement price(s) or delivery schedule(s), or both.

4. **Payment.** Unless otherwise noted in the Contract Documents, the specified Agreement price(s) include all sales, use and other similar taxes imposed by law upon, or on account of the delivery of the services covered by the Contract. The prices stated in the Contract are firm and are not subject to escalation unless otherwise expressly stated in the Contract. Payment will be made for goods and services properly and timely provided and performed within twenty (20) days of the District's receipt of an invoice from Seller and the District's acceptance thereof. Seller shall not submit an invoice for payment more frequently than monthly. If as a result of any of the services to be provided by Seller hereunder, Seller or anyone for whom Seller is legally liable should have any lien rights against any of the District's property, then as a condition precedent to any payment obligation of the District hereunder and upon demand from the District, Seller shall furnish to the District a waiver of lien and release on the form designated by the District.

5. **Delivery/Time of the Essence.** Time is of the essence of this Contract. Failure to complete performance of services within the scheduled time shall give the District the right to cancel services not yet performed without additional charge. the District may at any time request assurance that Seller will complete its performance on time. In the event reasonable grounds for insecurity arise, and Seller fails to give to the District adequate assurance of performance satisfactory to the District, in the District's sole opinion, Seller will be deemed to be in material default of this Contract.

6. **Nonconforming Services.** Services not conforming to the terms of this Contract shall be deemed defective services. If required by the District, Seller shall (as directed by the District) correct all defective services. Seller shall bear all direct, indirect and consequential costs of such correction (including, but not limited to fees

and charges of engineers, architects, attorneys and other professionals) made necessary thereby, and shall hold the District harmless for same. If the Seller fails to so correct all defective services as required under the Contract Documents within a seven-day period after receipt of written notice from the District to commence and continue correction of such defective services with diligence and promptness, the District may after such seven-day period, without prejudice to any other remedies the District may have, at law or equity, correct such deficiencies. In such event, the District may deduct from any amounts due Seller, either under this Contract or any other agreement between the District and Seller, the reasonable cost of correcting such defective services. If payments then or thereafter due the Seller are not sufficient to cover such amounts, the Seller shall immediately pay the difference to the District.

7. **Acceptance of Defective Services.** Should the District determine, in its sole opinion, it is in the District's best interest to accept defective services, the District may do so. Seller shall bear all direct, indirect and consequential costs attributable to the District's evaluation of and determination to accept such defective services. If such determination is rendered prior to final payment, an amendment to this Contract shall be executed evidencing such acceptance, incorporating the necessary revisions into this Contract and reflecting an appropriate decrease in the price(s). If the District accepts such defective services after final payment, Seller shall pay to the District, within fifteen (15) days from receipt of demand for payment, an appropriate amount determined by the District to adequately compensate the District for its acceptance of such defective services.

8. **Termination/Suspension.**

8.1 **District's Termination for Convenience.** the District may, at its convenience, and upon written notification being sent to Seller, terminate or suspend all or any portion of this Contract for services not performed as of the date of termination or suspension of this Contract. Seller shall receive payment for services provided prior to Seller's receipt of such notice. Seller shall not be entitled to any recovery on account of profit or unabsorbed overhead with respect to services not actually performed, or on account of future services, as of the effective date of termination or suspension. No termination or suspension shall relieve the District or Seller of any of their respective obligations as to any services performed prior to Seller's receipt of the termination or suspension order.

8.2 **Termination by District for Seller's Default.** the District may, upon forty-eight (48) hours written notice to Seller, terminate this Contract if the Seller has failed to fulfill any of its material obligations under this Contract and Seller has failed to commence and diligently proceed thereafter to cure such breach. Such termination shall be without prejudice to any other rights or remedies of the District. In the event of any such termination for cause, no further payment hereunder shall be due Seller until the full measure of the District's damages (including the cost to complete the services and the District's attorney's fees) has been determined. If the District's cost of completing the services exceeds the balance of the total Agreement price(s) for services not paid to Seller, Seller shall promptly pay such excess to the District. Notwithstanding anything in the Contract Documents to the contrary, at the District's sole election, any default by Seller under this Contract may be deemed a default by Seller under any other agreement between the District and Seller and a default by Seller under any other agreement between the District and Seller may be deemed a default by Seller under this Contract. If this Contract should be terminated by the District as a result of an alleged default by Seller and if it is later determined that

Seller was not in default, the notice of termination for default shall be deemed to be a notice of termination for convenience and Seller's rights and remedies shall be limited to those set forth in paragraph 8.1 above. In the event of a termination for Seller's default, the District shall also have all of its rights and remedies available under law or at equity.

8.3 Termination by Seller for District's Default. In the event the District is in default of its obligations as defined below, Seller may give written notice to the District of such default. For purposes of this paragraph 8.3, the parties acknowledge and agree that Seller may terminate this Contract due to a District default only if the District refuses to pay undisputed amounts properly due and owing hereunder within forty-five (45) days of such amounts becoming due and owing hereunder. If the District fails to cure such default within seven (7) days written notice to the District from Seller, the Seller may, upon seven (7) additional days written notice to the District, terminate the Contract, whereupon the Seller's rights and remedies shall be limited to those set forth in paragraph 8.1 above.

9. Inspection. the District, its respective representatives, agents and employees, shall have access at all times, whether the services are being performed on or off the Project site, for observation and inspection of the services. Seller shall provide proper and safe access for such observation and inspections. The making or failure to make any inspection or observation, or payment for or acceptance of, the services shall not impair the District's right later to reject subsequently discovered defective or nonconforming services, or to avail itself of any other remedy to which the District may be entitled under law or at equity.

10. Warranties. Seller warrants to the District that any services or work furnished under this Contract shall be free from all defects, shall be of the quality specified, shall be fit and appropriate for the purpose intended, and shall conform to the provisions, specifications, performance standards, drawings, samples or other requirements contained or referenced in this Contract. Seller also warrants to the District that all materials and equipment furnished under the Contract shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the instructions of the applicable manufacturers, fabricators, suppliers or processors except as otherwise provided for in the Contract Documents. In addition to the above warranties if, within one (1) year after completion of the services or work provided for herein, or such longer periods of time as may be provided in this Contract, any services or work are found to be defective or not in conformance herewith, Seller shall correct it promptly after receipt of written notice from the District. Seller shall also be responsible for and pay for replacement or repair of any adjacent materials or work which may be damaged as a result of the correction of Seller's services or work. the District's rights and remedies pursuant to this paragraph are in addition to, and not a limitation on, all other rights or remedies allowed by law or equity.

11. Infringement. Seller warrants that the sale or use of services provided by Seller or Seller's patents covered by this Contract either alone, or in combination with other services, will not infringe or contribute to the infringement of any patents, trademarks, or copyrights, either in the United States or foreign countries. Seller covenants and agrees to defend, with counsel acceptable to the District, every suit, action or proceeding that shall be brought against the District, or any party selling or using the District's services purchased hereunder, for any alleged infringements of any patents, trademarks, or copyrights, by reason of the sale or use of said services either alone, or in combination with other services, and to pay all expenses and attorneys' fees incurred in defending every such suit, action or proceeding and to pay and

discharge any and all judgments or decrees which may be rendered in any such suit, action or proceeding against such defendant therein.

12. Compliance with Laws. Seller's performance shall strictly conform to and comply with all applicable laws, rules, regulations, codes, safety orders, labor agreements, and working conditions to which it is subject, including but not limited to all state, federal, and local non-discrimination in employment provisions and all local regulations and building codes. Seller shall execute and deliver all documents required to effect or evidence such compliance. As part of the specified Agreement price(s), Seller shall be responsible for obtaining all permits necessary to perform the services hereunder. Seller shall initiate the permitting process within one day of the execution of the Contract.

13. Indemnification.

13.1 To the fullest extent permitted by law, Seller agrees to indemnify, defend and hold the District and its respective officers, directors, members, agents, consultants or employees of any of them (collectively "Indemnitees") from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the services, whether such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including loss of use or economic loss resulting therefrom, but only to the extent that such claim, damage, loss or expense is caused by Seller or anyone for whom it is liable. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Indemnification. This Indemnification is in addition to and not in lieu of common law indemnification to which the Indemnitee is entitled.

13.2 The duty to defend under this Indemnification is independent and separate from the duty to indemnify, and the duty to defend exists regardless of any ultimate liability of Seller or any Indemnitee. The duty to defend arises immediately upon presentation of a claim by any party and written notice of such claim being provided to Seller. Seller's obligation to indemnify and defend under this Indemnification will survive the expiration or earlier termination of this Contract until it is determined by final judgment that an action against the Indemnitee for the matter indemnified hereunder is fully and finally barred by the applicable statute of limitations.

14. Assignments, Setoff. Any delegation, subcontracting, subletting, or assignment by operation of law or otherwise of all or any portion of the obligations to be performed by Seller without the prior written consent of the District shall be deemed a material default by Seller under this Contract. the District may deduct from any amounts due or to become due to Seller under this Contract or any other agreement between Seller and the District, any sum or sums owed to the District from Seller arising under this Contract or any other agreement between Seller and the District. If the District has entered into an agreement with a contractor for the provision of services related to the services to be provided by Seller under this Contract, the District may assign the rights and obligations of this Contract to such contractor, provided the District gives written notice of the same to Seller. In the event that the District elects to assign its rights and obligations to the contractor and gives written notice of such assignment to Seller, all rights and obligations of the District under this Contract will be transferred to the contractor and Seller acknowledges that the District shall not have any further obligations under this Contract.

15. Applicable Law. Interpretation of this Contract and the rights of the parties hereunder shall be construed under and governed

by the laws of the State of Florida, except that the Florida conflict-of-laws provisions shall not be invoked in order to apply the laws of another state or jurisdiction.

16. **Claims.** In the event of any claim or other matter in dispute between the District and Seller arising from or otherwise relating to this Contract, the Project, the Seller's provision of services, the Contract Documents, or the breach thereof, the party claiming the dispute shall provide the other party prompt written notice of such dispute. The parties hereby agree that they shall first negotiate to resolve the dispute in good faith in an attempt to prevent the need for mediation or litigation. In the event that the parties are unable to reach a resolution of the dispute within thirty (30) days after receipt of the initial dispute notice, the parties shall submit the dispute to non-binding mediation before a mutually agreed upon mediator. If the parties are unable to mutually agree on a mediator within thirty (30) days after the dispute being submitted to mediation, either party may seek mediation under the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. If the parties are unable to resolve the dispute through mediation and litigation proves necessary, either party may initiate such litigation. In the event of any such litigation, the prevailing party shall be entitled to recover its reasonable attorneys' and paralegals' fees and costs through all trial and appellate levels of litigation, and in any settlement, mediation, bankruptcy or administrative proceedings including attorneys' fees and costs incurred in litigating entitlement to attorneys' fees and costs, as well as in determining or quantifying the amount of recoverable attorneys' fees and costs. The reasonable costs to which the prevailing party is entitled shall also include costs that are taxable under any applicable statute, rule, or guideline, as well as non-taxable costs, including, but not limited to, costs of investigation, copying costs, electronic discovery costs, telephone charges, mailing and delivery charges, information technology support charges, consultant and expert witness fees, travel expenses, court reporter fees, and mediator fees, regardless of whether such costs are otherwise taxable. Unless otherwise provided by law, any such litigation between the parties hereto shall be instituted and maintained in the appropriate State Court in and for the County where the Project is located, such court having sole and exclusive venue and jurisdiction over such matters.

17. **Independent Contractor.** Seller agrees that Seller is an independent contractor, and that no tax, assessment or legal liability of Seller, or of his agents or employees, becomes by reason of this Contract an obligation of the District.

18. **Non-Waiver.** The failure of the District to enforce at any time or for any period of time any one or more of the provisions of this Contract shall not be construed to be and shall not be a waiver of any such provision or provisions or of the District's right thereafter to enforce each and every such provision. Any waiver, approval or consent granted to Seller shall be limited to the matters specifically and expressly stated in writing thereby to be waived, approved or consented to and shall not relieve Seller of the obligation to obtain any future waiver, approval or consent. Despite any prior waiver, approval or consent as to any particular matter, the District may at any time require strict compliance with this Contract as to any other matter.

19. **Ownership of Documents.** To the extent Seller generates any documents for the Project, ("Project Instruments"), such Project Instruments will be deemed a "work for hire" product and the District shall be deemed the owner of such Project Instruments and shall

have the right to use the Project Instruments, even if this Contract is terminated for any reason. To the extent it is later determined that any Project Instruments are not a "work for hire" product, the parties agree to treat any Project Instruments as if they are a "work for hire" product. Seller agrees to take any action necessary to transfer any and all intellectual property rights it may have with respect to any Project Instruments to the District. Seller further represents and warrants that the use of any such Project Instruments does not infringe upon the intellectual property rights of any third party and Seller agrees to indemnify, defend and hold harmless the District, the District's contractors, consultants and their directors, officers, agents and employees from any and all liabilities, claims, damages, penalties, demands, judgments, actions, proceedings, losses or costs, including but not limited to reasonable attorneys' fees and paralegals' fees, arising out of or resulting from the use of any Project Instruments. The terms of this paragraph shall survive the termination of this Contract.

20. **Risk of Loss.** Notwithstanding the terms of shipment, the risk of loss shall pass to the District only after delivery of any goods or materials to the Project site or other place designated in writing by the District.

21. **Seller's Representative.** Seller hereby designates _____, who is authorized to render decisions on behalf of Seller and otherwise bind Seller to the District; and the District is entitled to rely upon such representative of Seller in all matters concerning this Contract.

22. **Insurance.** During the term of this Contract, Seller shall provide, pay for, and maintain with companies satisfactory to the District, the types of insurance described in Attachment II.

23. **Severability.** In the event any provision, or any part or portion of any provision of this Contract shall be deemed or defined by any law or order any court or any governmental agency, or regulatory body having jurisdiction over either party, or held or declared by a court of competent jurisdiction to be unlawful, invalid, void or otherwise unenforceable, the rights and obligations of the parties shall be reduced or abated only to the extent required to remove or cure such illegal or unenforceable portion, so long as the Contract is not affected in a manner or to the extent which would render it economically, technically, materially, or commercially infeasible to either party.

24. **Construction.** The parties hereto acknowledge that they have carefully reviewed this Contract and have had an opportunity to be advised by counsel of their choosing with respect thereto, and that they understand its contents and agree that this Contract shall not be construed more strongly against any party hereto, regardless of who is responsible for its preparation.

25. **Captions.** The headings used throughout this Contract are inserted for reference purposes only and are in no way to be construed as a limitation of the scope of the particular paragraphs to which they refer.

26. **Interpretation.** Whenever used herein the singular number shall include the plural, the plural of the singular, and the use of any gender shall include all genders. The term "including" is not limiting, and the terms "hereof", "herein", "hereunder", and similar terms in this Contract refer to this Contract as a whole and not to any particular provision of this Contract, unless expressly stated otherwise..

ATTACHMENT I

SCOPE OF SERVICES

(See Attached)

[NOTE: PRIOR TO ATTACHING THE SCOPE OF SERVICES, DISTRICT WILL NEED TO CONFIRM THERE ARE NO INCONSISTENT OR OTHERWISE OBJECTIONABLE TERMS INCLUDED.]

SCHEDULE A
PROPERTY TO BE MAINTAINED

An estimated 18 acres of non-contiguous property, plus 26 roadway median islands and 3 planting beds, located in the Original Carrollwood Subdivision, Tampa, Florida, is to be maintained for a period of 5 years under this scope of work. Maintenance of these areas is the responsibility of the Carrollwood Recreation District (CRD) and its Contractor(s). The areas to be maintained are summarized in Table 1.

Area	Approximate Total Acreage to be Maintained	Estimated Mowing Acreage	Ownership
Recreation Center	6.5	4	Carrollwood Civic Association
Original Carrollwood Park	9	9	Carrollwood Recreation District
Scotty Cooper Park	1	0.25	Carrollwood Civic Association
White Sands Beach	1.5	0.5	Carrollwood Civic Association
Total	18	13.75	

Other Areas			
Roadway median islands (26)	<i>not measured</i>	<i>not measured</i>	Hillsborough County
Planting beds			
Rec Center (1)	<i>not measured</i>	<i>not measured</i>	Carrollwood Civic Association
Main Entrance (2)	<i>not measured</i>	<i>not measured</i>	Hillsborough County

Table 1: Property to be Maintained

Mowing and edging activities shall take place weekly from May 15 through October 15 each year, then every other week thereafter or at an alternate frequency as agreed to by both parties. Contractor shall provide budget for a minimum of 45 cuts annually, including weekly visits to conduct other maintenance activities as specified herein.

Required maintenance activities include:

1. Carrollwood Recreation Center and parking areas
 - a. Grounds – mowing, pruning, weed control, trimming, mulching of shrubs and trees in accordance with SCHEDULE B and C
 - b. Monthly maintenance of all plant bed areas
 - c. Ditch, and bridge to tennis courts - maintained as necessary to minimize erosion, promote visibility and adequate drainage
 - d. Tennis courts – trees, and shrubs kept from protruding onto courts as needed
 - e. Welcome sign: replace flowers on or about November 15 and April 15 each year
 - i. November 15: (15) 6" red and green poinsettias, (6) red, white and pink begonias with soil amendments as appropriate to maintain healthy growth and appearance
 - ii. April 15: (90) annuals in two existing flower beds with soil amendments as appropriate to maintain healthy growth and appearance
 - f. Maintain irrigation system in accordance with SCHEDULE B
 - g. Pest control for turf and foliage-destroying organisms including fungi (nuisance pests treated by others)
2. White Sands Beach
 - a. Grounds – mowing, pruning, weed control, trimming, mulching of shrubs and trees in accordance with SCHEDULE B and C
 - b. Monthly maintenance of all plant bed areas
 - c. Removal and disposal of weeds from beach and boat ramp area every Friday, including removal of lake grasses that wash up on the beach¹
 - d. Spraying of weeds growing on beach sand areas as needed²
 - e. Raking of volleyball court sand every Friday
 - f. Removal of organic debris from volleyball court, sidewalk, parking area and picnic area
 - g. Maintain irrigation system in accordance with SCHEDULE B
 - h. Pest control for turf and foliage-destroying organisms including fungi (nuisance pests treated by others)
3. Scotty Cooper Park
 - a. Grounds - mowing, pruning, weed control, trimming, mulching of shrubs and trees in accordance with SCHEDULE B and C
 - b. Monthly maintenance of all plant bed areas
 - c. Maintenance of playgrounds and swing set area - placing one 3" (or as otherwise specified by CRD) new top dressing of mulch annually, approximately 20 cubic yards. Playground mulch shall meet the performance specification and invoicing schedule specified in SCHEDULE C.

¹ Lake grasses will be raked into piles by the CRD for Contractor to dispose

² Weeds growing in water will be maintained by others

- d. Maintain irrigation system in accordance with SCHEDULE B
 - e. Pest control for turf and foliage-destroying organisms including fungi (nuisance pests treated by others)
4. Twenty-six (26) Roadway Median Islands
- a. Grounds – mowing, pruning, weed control, trimming, mulching of shrubs and trees in accordance with SCHEDULE B and C
 - b. Pest control for turf and foliage-destroying organisms including fungi (nuisance pests treated by others)
5. Two (2) planting beds at entry signs at Main Entrance near Dale Mabry Highway and Lake Carroll Way
- a. Grounds - mowing, pruning, weed control, trimming, mulching of shrubs and trees in accordance with SCHEDULE B and C
 - b. Replace seasonal flowers on or about November 15 and April 15 each year
 - i. November 15: (21) 6" red and green poinsettias, (240) red, white and pink begonias, with soil amendments as appropriate to maintain healthy growth and appearance
 - ii. April 15: (90) annuals in two existing flower beds with soil amendments as appropriate to maintain healthy growth and appearance
 - c. Pest control for turf and foliage-destroying organisms including fungi (nuisance pests treated by others)
6. Property located around cul-de-sac near west end of Butia Place, including the sidewalk between the District property and the bank property
- a. February 1 through May 15: Blow leaves and clippings weekly. Remove and properly dispose of blown debris at a permitted municipal landfill.
 - b. May 16 through January 31: Blow leaves and clippings each cut. Debris may be blown into planters or grass areas owned by the District.
7. Original Carrollwood Park
- a. Grounds - mowing, pruning, weed control, trimming, mulching of shrubs and trees in accordance with SCHEDULE B and C
 - b. Monthly maintenance of all plant bed areas
 - c. Maintenance of playgrounds and swing set area - placing one 3" (or as otherwise specified by CRD) new top dressing of mulch annually, approximately 20 cubic yards. Playground mulch shall meet the performance specification and invoicing schedule specified in SCHEDULE C.
 - d. Application of a legal, non-selective herbicide to all clay areas to eliminate unwanted growth as needed
 - e. Raking and leveling all clay areas twice a month, with edging around baseball diamond

- f. Pest control for turf and foliage-destroying organisms including fungi (nuisance pests treated by others)
 - g. Contractor shall ensure that fences in the Park are kept free from grass, weeds, vines, and trees. Maintenance may be performed by using a non-selective herbicide, hand pulling, or a wire edger in accordance with SCHEDULES B and C. The fence will be routinely inspected by CRD for damage caused by mowing or trimming. During the award walk-through meeting, Contractor and CRD will itemize any existing damage to fence and identify these areas on an aerial. Repair of any new damage occurring to fence from mowing or trimming is the responsibility of the contractor.
- 8. Inspections: The District reserves the right to inspect work performed by Contractor and to direct Contractor to make minor changes in work schedule and or workmanship. Contractor shall name a point of contact that must be an officer, owner, manager, or principal of the company; available by cell phone during normal business hours.
- 9. Schedule: Contractor will provide the District with a detailed schedule of how the work will be accomplished along with a statement of anticipated labor forces. The schedule is to include target dates for all cycle and periodic work, time estimates for task completion, staffing requirements, labor and personnel, equipment, and supplies.

SCHEDULE B
GROUNDS MAINTENANCE SPECIFICATIONS

1. Mowing and Edging
 - a. All grass areas shall be mowed weekly on Thursdays from April 15 to October 15 and no less than twice a month for the balance of the year, totaling at least 45 mowings per year. At no time shall more than one-third (1/3) of the length of the leaf surface be removed in one mowing.
 - b. All areas maintained shall have a finished appearance (weather permitting) at the end of the workday. Removal of grass clippings is encouraged, as the District reserves the right to direct Contractor to remove clippings if they become readily visible in clumps or windrows. Removal of all other trimmings or fallen debris is required during mowing.
 - c. All lawn areas shall be mowed to a height appropriate for maintaining healthy sod at all times of the year, free of scalping. Rotary-type mowers designed for commercial should be used where possible. Small mowers may be used for difficult or tight areas where commercial mowers cannot maneuver. The entire extent of lawn areas shall be mowed in one operation if possible. Mowing patterns shall be changed frequently to avoid wear. Clippings, mulch, or other plant debris must be prevented from entering ponds, lakes, water features, and drains; in the event that this occurs, the material shall be removed immediately. Mower blades shall be sharp at all times to provide a quality cut.
 - d. Edging shall be performed at every mowing and will include parking edge, walks, and beds around trees. Endeavors will be made to insure that all shapes and configurations of plant beds are kept free of imperfections. Sprinkler heads, trunks of trees, and shrubs shall not be damaged by edging.
 - i. Use of a blade edger is required where grass meets concrete
 - ii. Wire edging may be used where grass abuts planting beds or asphalt
 - e. The areas around all plant beds, curbs, walks, streets, trees, plants, and buildings will be neatly edged and trimmed. Mechanical edgers or weed cutters with monofilament line for edging shall be used. The shapes and configurations of plant beds as installed will be maintained as well as a clean, trenched edge between grass and mulch areas. Care will be exercised not to injure tree trunks or plant materials during edging operations.
 - f. Contractor will clean all clippings from sidewalks, curbs, and roadways immediately after mowing and edging. Clippings will not be swept, blown, or otherwise disposed of in gutters or sewer drains. At no time shall debris be blown into neighboring properties.
2. Policing: All foreign materials are to be removed from lawn and bed areas upon each mowing. All debris and litter collected during the policing operation shall be removed from site and properly disposed at a permitted municipal landfill.
3. Weeds

- a. All planting areas except grassed areas shall be weeded often enough to maintain a clean, neat, and finished appearance free of invasive plant species. Entire site shall be weeded no less than once every two (2) weeks.
- b. Herbicide Use
 - i. Pre-emergence herbicide and post-emergence herbicide may be used along building edges, fence lines, tree wells, and bed areas as long as the appearance of dead vegetation is not apparent from ten (10) feet away. Any damage to existing turf or plant material due to herbicide shall be the responsibility of Contractor.
 - ii. Pre-emergence and/or post-emergence herbicides shall be applied to optimize control of turfgrass weeds.
 - iii. All herbicide activity will be monitored by a licensed Pest (herbicide) Control Operator on a full-time basis who must be a principal of the prime contractor. All licenses required by the State of Florida will be available for inspection and shall be qualified, updated, and renewed as needed.
 - iv. All applications of herbicide are to be in strict compliance with local, state, and federal laws. Application to be consistent with manufacturer recommendations.
 - v. Weed and lake grass removal from the beach areas at White Sands Beach shall include all labor, hauling, and dump fees.
 - vi. At no time shall post-emergent herbicides be permitted when weeds have established themselves as to dominate planting beds.
 - vii. All paved areas shall be kept weed free. This may be accomplished by using a wire edger or application of post-emergent herbicide. Weeds greater than two inches must be pulled and not sprayed.
- 4. Turfgrass and Shrub Conditioning
 - a. Contractor to assume full responsibility for meeting the nutritional requirements of maintained areas to prevent over-fertilization, strongly acidic soil conditions, and strongly alkaline soil conditions. The District reserves the right to direct Contractor (or hire a third party) to collect and analyze soil samples from maintained areas at any time during the term of this contract.
 - b. All turf areas shall be fertilized in accordance with local, state, and federal laws. Fertilization shall occur at least twice per year (March and September). Any turf area killed or damaged as a result of over-fertilization will be the responsibility of the Contractor. Contractor will reestablish those areas or materials to the original undamaged condition.
 - c. Conditioning of shrubs and ground covers should be in accordance with rates stipulated in fertilizer summary SCHEDULE C. Contractor shall apply fertilizer away from stem of plant on bare ground and reestablish mulch at end of operation. Contractor shall assume responsibility for cleaning or repairing any staining damage to the property due to foliar spray.
- 5. Pruning "Specific" Requirements

- a. Foundation Plantings: 24-36" height, allowing plant life to assume its own contours without forcing any shape. Plants should be cut back again gently during March or April. No pruning or trimming will occur past May, or else flowering in the subsequent season may be impaired.
 - b. General Hedge Row: 24-36" height, removing excessively long branching to encourage fullness. Contractor will trim hedges squarely with the top more narrow than the bottom to facilitate exposure to the sun and prevent shading of lower foliage. Contractor will avoid rounding except as the hedge forms the edge of serpentine beds, and then only round vertical faces of hedge.
 - c. Sculptured Shrubs: Trimmed to maintain natural and uniform form. Contractor will remove colonial shoots between plants.
6. Pest Control
 - a. The Contractor will inspect lawn areas, shrubs, and trees each visit for indications of pest problems and advise the District of such problems. Contractor is responsible for identification and eradication/control of disease and insect damage including but not limited to: scale, mites, fungus, chinch bugs, grubs, nematodes, mole crickets (nuisance pests including but not limited to fire ants, wasps, bees, will be by others). Upon confirmation of a specific problem requiring treatment, Contractor will apply pesticides as needed on a spot treatment basis, whenever possible using the least toxic yet effective pesticide. All spraying of pesticides will be performed when temperatures are below 90 degrees Fahrenheit and wind drift is negligible.
 - b. Pesticide applications will be made in accordance with the rules and regulations governing use of pesticides in Florida and in accordance with the Federal Insecticide, Fungicide, and Rodenticide Act. All pest control activity will be monitored by a Pest Control Operator on a full-time basis. All licenses required by the State of Florida will be available for inspection and shall be qualified, updated, and renewed as needed.
 - c. Contractor to control insects and diseases on and around perennials, ground covers, shrubs and trees. This will include monitoring and spot treatment (as necessary) using the least toxic methods. First choice will be insecticidal soaps and horticultural oils. No pesticides will be applied without first contacting the District. Records will be kept on pests identified and treatment(s) rendered for control.
7. Ground cover will be confined to perimeter of the bed with minimal pruning, if any.
8. Shrubs
 - a. Contractor shall remove dead or discolored foliage from individual shrubs.
 - b. Contractor shall selectively prune shrubs once a year just before new growth in the spring. Contractor will thin the mass no more than one-third at optimal pruning time by pruning off one arm of a forked branch. Some cuts should be deep into the plant while other cuts should be towards the outer edge. The concept is to thin out the plant so as to allow in sunlight to stimulate activity of the dormant nodes resting as scales on branch surfaces while new growth fills in these voids. After this pruning, typical hedge shearing may be resumed (without

cutting off all that is new week after week.) One year later, Contractor will proceed the same way but trim off only half of the old and woody branches skipped the year before. The third year's pruning will thereby finish the renewal process, and all branches will be no older than three years.

- c. Contractor shall maintain shrubs around landscape lighting to promote visibility at dark.
9. Tree Maintenance: Contractor will remove sprouts, damaged or weak limbs, and suckers from all ilex, crepe myrtle, wax myrtle, and ligustrum. Sanitize pruning tools between trees. Remove debris.
10. Irrigation
 - a. Contractor will visually inspect the irrigation system weekly to determine if any sprinklers are broken or missing, any nozzles are absent, any areas have been washed out due to broken lines or sprinklers, and that all pop-up sprinklers are in the down (retracted) position and set to grade. Contractor will verify that valve box covers are in place and that all items are in order. Repairs of damaged sprinkler heads will be made at contractor's expense prior to the next scheduled operation of the system. For major repairs, e.g., timers, valves, below ground piping, other than those caused by Contractor, the District will reimburse the Contractor for materials, components, and labor at a rate of cost plus 20%. If requested in advance, estimates of the cost of such repairs will be provided. Those items which are defective and broken will be returned to the District, if desired.
 - b. At least once a month, Contractor will monitor the operation of the irrigation system to make sure the system automatically starts and completes the watering cycle as programmed. Proper automatic operation of all pop-up rotor spray heads and valves will be verified. Proper coverage of the turf and planting beds as well as for the proper relationship between the riser heights and plant material will be checked. Contractor will adjust riser valve box, valves, and apparatus as required to keep the sprinkler system in proper working order.
 - c. The Contractor shall flush, clean, and maintain the entire irrigation system (including pumps and motors) to maintain reliable operation. In the event of a potential *hard freeze* condition, the Contractor shall drain all above-ground pump casings and suction lines and then discharge lines to prevent any damage from the freezing temperatures. Contractor shall adjust each irrigation system on the medians and islands (on Florida Cities Water Company Supply) to drip, blanket the backflow preventers, or use another approved method to prevent freeze damage from occurring to the irrigation system.
 - d. The Contractor is responsible for damages if procedures are not followed. The Contractor will monitor weather conditions independently and take the proper actions necessary to prevent damage to the irrigation systems. Any damage to the irrigation system caused by the Contractor's activities or faulty material or workmanship shall be immediately repaired at no cost to the District.

- e. Watering Frequency: Contractor will comply with the more stringent of laws set forth by SWFWMD and Hillsborough County on watering restrictions, minimizing the District's exposure to fine or penalty.
 - i. In December, January, and February, Contractor will adjust timers to irrigate once a week.
 - ii. In March through November, Contractor will reset irrigation to operate twice weekly or an alternate frequency as directed by CRD.

SCHEDULE C
STANDARD LANDSCAPE SPECIFICATIONS

1. Guarantee of Plant Material
 - a. Contractor shall guarantee and replace (at no additional cost to the District) plants which, in the opinion of the Grounds Committee Chairman, fail to maintain a healthy, vigorous condition regardless or the Contractor responsible for the initial installation, except for plants damaged by severe weather or vandalism. Replacement plant material shall meet all specifications as listed in the Landscape Development Specifications and Plant List in regards to species, variety, color, and quality. Size of replacement plant material shall equal that of the plant which is being replaced and the size of existing adjacent like specimens.
 - b. Contractor shall be responsible for "treating" problem plant material and shall make recommendations to the District as to what steps are necessary to correct problems or improve performance of the plant. Contractor will use chemicals in strict accordance with the federal, state, and county directives on environmental control. Chemicals must have an EPA approval number, and the Contractor must maintain a current applicator's license.
2. Fertilizing
 - a. Contractor will fertilize entire lawn area using a granulated grade of fertilizer with weed control recommended for use on St. Augustine lawns according to soil test results, soil type, and time of year. Fertilization shall be performed in accordance with University of Florida Institute for Agricultural Sciences (IFAS) Extension guidelines.
 - b. One month prior to fertilizing, Contractor will obtain soil samples from all areas of the soil for analysis and additional samples as required in problem areas. Contractor will follow fertilizing and timing recommendations from testing laboratory.
3. Pruning
 - a. Evergreen shrubs (used as massed-type plants like India Hawthorne): Not pruned into individual shrubs but instead allowed to form a dense mass of plants at height determined by the District.
 - b. Virburnum Hedge: Pruned as necessary to maintain "tight" full hedge keeping clean edges free of wild branching and shoots. Allowed to form a dense mass of plants at height determined by the District.
 - c. Asiatic Jasmine: Pruned to keep in bounds. Fertilized with 13-13-13 twice a year.
 - d. Liriope, Daylily: Pruned only as necessary to maintain full planting mass. Dead leaves and tips will be removed as they occur without forming "flat top" appearance to mass.
4. Mulch (excluding playgrounds): Contractor will maintain a layer of mulch which is 3-4" in depth around all trees and shrubs in order to preserve moisture around the feeder root system. Primary mulching to be done in December or as directed by CRD. Contractor will assess mulch level and adjust to approximately 3". Mulch will not be

included in the contract amount and shall be invoiced separately the month after services are rendered. Contractor shall provide a unit price for placement of mulch per cubic yard, based on a one-time annual application of approximately 200 cubic yards. Additional mulch will be paid by CRD at the negotiated unit rate. CRD reserves the right to subcontract out any and all mulching events.

5. Mulch for playgrounds: Playground mulch must meet ASTM Standard F1292 impact attenuation testing and not contain chromated copper arsenate (CCA). Playground mulch will not be included in the contract amount and shall be invoiced separately the month after services are rendered. Contractor shall provide a unit price for placement of mulch per cubic yard, based on a one-time annual application of approximately 40 cubic yards (20 cubic yards each for Scotty Cooper Park and Original Carrollwood Park). Additional mulch will be paid by CRD at the negotiated unit rate. CRD reserves the right to subcontract out any and all mulching events.

ATTACHMENT II

INSURANCE REQUIREMENTS

The amounts and types of insurance shall conform to the minimum requirements listed below. All self-insured retentions or deductibles will be Seller's sole responsibility.

I. Worker's Compensation and Employers Liability Insurance shall be maintained by during the term of the Contract for all employees engaged in providing services under the Contract, in accordance with all applicable laws. The amount of such insurance shall not be less than:

Workers' Compensation - Statutory Requirements

Employers Liability -	\$100,000	Limit Each Accident
	\$100,000	Disease – Limit Each Employee
	\$500,000	Disease – Policy Limit

II. Commercial General Liability Insurance, written on an "occurrence" basis, shall be maintained by Seller. Coverage, as provided by 1986 (or later) ISO commercial general liability form, shall include, but not be limited to, Bodily Injury, Contractual for the Subcontract, Property Damage, Personal Injury and Fire Legal Liability Coverages. Seller must also include Products & Completed Operations, with the Completed Operations Coverage maintained for the Project for not less than ten (10) years following completion and acceptance by the District. Limits of coverage shall not be less than the following for Bodily Injury, including Death, Property Damage and Personal Injury Combined Single Limits:

Each Occurrence	\$1,000,000
Damage to Rented Premises	\$500,000
Medical Expense	\$5,000
Personal and Advertising Injury	\$1,000,000
General Aggregate	\$2,000,000
Products - Completed Operations Aggregate	\$2,000,000

The aggregate limits shall be separately applicable to this Project through the use of an endorsement approved by the District.

III. Automobile Liability Insurance shall be maintained by Seller as to ownership, maintenance, and use, including loading and unloading, of all owned, non-owned, leased or hired vehicles with limits of not less than:

General Aggregate	\$1,000,000
Bodily Injury, including Death & Property Damage Liability	\$1,000,000 Combined Single Limit Each Accident

IV. Umbrella Liability Insurance or Excess Liability Insurance shall not be less than \$2,000,000 each occurrence and aggregate. Coverage shall be excess of the Employers Liability, Commercial General Liability and Automobile Liability coverages required herein and shall include all coverages on a "following form" basis. Coverage shall drop down as primary on the exhaustion of any aggregate limit. The aggregate limits shall apply separately to the services being provided, and the specific project aggregate limits shall be evidenced by the use of an endorsement approved by the District.

V. Pollution Liability Insurance shall be maintained by Seller on an "occurrence" basis with a limit of not less than \$_____ each occurrence and \$_____ aggregate for the Project. Limits must be project specific, dedicated to the services provided by or for Seller on the Project only. The policy shall provide for protection against claims for third-party bodily injury, property damage, or environmental damage caused by pollution conditions resulting from general contracting activities for which Seller is liable. The policy shall provide for cleanup costs when mandated by governmental entities, when required by law, or as a result of third-party claims.

VI. Professional Liability Insurance shall be maintained by Seller insuring its legal liability arising out of the performance of professional services under this Contract. Such insurance shall have limits of not less than \$_____ each claim and aggregate. Seller must continue to maintain this policy for a period of not less than ten

(10) years after completion of its professional services hereunder. The policy retroactive date will always be prior to the date professional services were first performed by Seller hereunder, and the date will not be moved forward during the term of this Contract and for 10 years thereafter.

VII. Personal Property Insurance shall be maintained by Seller on an “all risk” basis for no less than the full replacement cost value of Seller’s tools and equipment. The District assumes no responsibility whatsoever for theft or damage sustained to Seller’s personal property.

VIII. Valuable Papers. Seller shall purchase valuable papers and records coverage for plans, specifications, drawings, reports, maps, books, blueprints, and other printed documents in an amount sufficient to cover the cost of recreating or reconstructing valuable papers or records utilized during the term of this Agreement.

IX. Miscellaneous:

Insurance carriers must have a “Best’s Rating” and a “Financial Size Category” as set forth in the most current edition of Best’s Key Rating Guide of a minimum of A-VIII. Insurance carriers must be properly admitted as required by applicable law. In the event Seller’s insurance policy(ies) provide greater coverage and/or greater limits than the minimum requirements set forth herein, then the District and the other additional insureds shall be entitled to the full coverage and limits of such policy(ies), and these insurance requirements will be deemed to require such greater coverage and/or greater limits.

The required insurance shall cover Seller, its authorized representatives, employees, agents and any other person (including its authorized representatives, employees and agents) providing any services under any contract or agreement with Seller. The Commercial General, Automobile, Umbrella and Pollution Liability insurance policies provided by Seller to meet the requirements of the Contract shall name the District and any other parties set forth in Paragraph VIII below, as additional insureds using Additional Insured Endorsement ISO Form CG 20 10 11 85 or if not available, ISO Forms CG 20 10 10 01 and CG 20 37 10 01 or if not available, their equivalent acceptable to the District. The required insurance will be primary and non-contributory to any insurance or self insurance maintained by any of the additional insureds.

Seller for itself and on behalf of its insurers, to the full extent permitted by law without voiding the insurance required under the Contract, hereby waives fully for the benefit of the District and the other additional insureds any rights and/or claims which might give rise to a right of subrogation in favor of any insurance carrier issuing the required insurance or any other insurance (including any first party coverage) maintained by Seller. Seller shall obtain a waiver of any subrogation right that its insurers may acquire against the additional insureds by virtue of payment of any such loss covered by such insurance.

Concurrently with the execution of the Contract, Seller shall file with the District original certificates of insurance and endorsements showing the required insurance to be in force. These certificates of insurance and the corresponding policies, whether by endorsement or otherwise, shall contain provisions that at least thirty (30) calendar days advanced written notice by mail shall be given to the District of any cancellation, intent not to renew, or any policy change that would result in a reduction in the policies’ coverages. The acceptance by the District of any certificate of insurance pursuant to the terms of the Contract evidencing the insurance coverages and limits required hereunder does not constitute approval or agreement by the District that the insurance requirements have been met or that the insurance policies shown on the certificates of insurance are in compliance with the requirements of the Contract. The certificates of insurance shall show the District as the certificate holder. Upon demand by the District, Seller shall deliver to the District certified true and correct copies of any and all insurance policies required to be maintained by Seller hereunder.

VIII. Additional Insureds:

Carrollwood Recreation District, Officers and Directors
Carrollwood Community Association, Officers and Directors

ACCOUNTING & CONSULTING PROFESSIONALS, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

EDWIN A. PINZÓN, C.P.A.

2004 WEST BUSCH BOULEVARD
TAMPA, FLORIDA 33612-7568

TELEPHONE (813) 932-2338
FACSIMILE (813) 932-6172

MEMBERS
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

FLORIDA INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

ACCOUNTANT'S COMPILATION REPORT

To the Board of Trustees
Carrollwood Recreation District
3515 McFarland Road
Tampa, FL 33618-3921

We have compiled the accompanying modified cash basis statement of assets, liabilities and fund balances of Carrollwood Recreation District (a governmental entity) as of October 31, 2015 and the related modified cash basis statement of revenues and expenditures for the one month then ended, and the accompanying supplementary information in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have not audited or reviewed the accompanying modified cash basis financial statements and supplementary schedules and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the modified cash basis of accounting.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the organization's assets, liabilities, fund balances, revenues, and expenditures. Accordingly, these financial statements are not designed for those who are not informed about such matters.

The accompanying annual budget of Carrollwood Recreation District for the year ending September 30, 2015 has not been compiled or examined by us, and accordingly, we do not express an opinion or any other form of assurance on it.

We are not independent with regards to these financial statements.



Edwin A. Pinzon, C.P.A.
Tampa, Florida
November 3, 2015

Carrollwood Recreation District
Statement of Assets, Liabilities and Fund Balances
As of October 31, 2015

	<u>Oct 31, '15</u>
ASSETS	
Current Assets	
Checking/Savings	
10101 · Cash and Cash Equivalents	
10106 · Bank of Tampa 3584	\$ 129,466.81
10110 · Petty Cash on Hand	100.00
15100 · Cash with Fiscal Agent - SBA	201,694.15
15110 · Accumulated appre(depr)	633.31
Total 10101 · Cash and Cash Equivalents	<u>331,894.27</u>
 Total Checking/Savings	 331,894.27
 Other Current Assets	
13300 · Due from Accounts Receivable	3,525.00
15900 · Prepaid Items	18,110.00
16500 · Receivables-Other	
16520 · Deposits Receivable	250.00
Total 16500 · Receivables-Other	<u>250.00</u>
 Total Other Current Assets	 <u>21,885.00</u>
 Total Current Assets	 353,779.27
 Fixed Assets	
18000 · Assets-Capitalized	
18500 · Land	678,357.07
18550 · Land Improvements	503,324.93
18600 · Buildings	2,271,171.19
18650 · Accumulated Deprec-Building	(680,000.00)
18800 · Equipment and Furniture	267,638.60
18850 · Accumulated Depr-Eqpt and Furn	(99,306.96)
Total 18000 · Assets-Capitalized	<u>2,941,184.83</u>
 Total Fixed Assets	 <u>2,941,184.83</u>
 TOTAL ASSETS	 <u><u>\$ 3,294,964.10</u></u>

Carrollwood Recreation District
Statement of Assets, Liabilities and Fund Balances
As of October 31, 2015

	<u>Oct 31, '15</u>
LIABILITIES & FUND BALANCES	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20300 · Accrued Liabilities	
20325 · Payroll Taxes Payable	\$ 1,017.34
24000 · Payroll Liabilities	
Total 20325 · Payroll Taxes Payable	<u>1,017.34</u>
20330 · Sales Tax Payable	64.65
20335 · Deposits Payable	4,905.50
Total 20300 · Accrued Liabilities	<u>5,987.49</u>
Total Other Current Liabilities	<u>5,987.49</u>
Total Current Liabilities	5,987.49
Long Term Liabilities	
22000 · Paid from Restricted Assets	
22005 · Construction Line of Credit	1,439,129.52
Total 22000 · Paid from Restricted Assets	<u>1,439,129.52</u>
Total Long Term Liabilities	<u>1,439,129.52</u>
Total Liabilities	1,445,117.01
Fund Balances	
30000 · Undesignated Fund Balance	419,279.36
30010 · Fund Balance-Construction LOC	(1,598,877.52)
30020 · Fund Balance-Capital Assets	3,006,723.83
32000 · Retained Fund Balance	101,600.36
Current Undesignated Fund Balance	(78,878.94)
Total Fund Balances	<u>1,849,847.09</u>
TOTAL LIABILITIES & FUND BALANCES	<u><u>\$ 3,294,964.10</u></u>

Carrollwood Recreation District
Revenue and Expenses Budget Performance
for the one month ended October 31, 2015

	<u>Oct '15</u>	<u>Annual Budget</u>	<u>Remaining</u>
Revenue and Support			
GENERAL			
605 · Rec Center Room Charges	\$ 325.50	\$ 16,000.00	\$ 15,674.50
610 · Interest	45.72	447.00	401.28
615 · Special Assessments	2,441.32	520,000.00	517,558.68
620 · Other	140.20	14,000.00	13,859.80
625 · Accumulated Funds	-	40,234.00	40,234.00
Total GENERAL	<u>2,952.74</u>	<u>590,681.00</u>	<u>587,728.26</u>
 Total Revenue and Support	 2,952.74	 590,681.00	 587,728.26
 Expenses			
03 PRESIDENT			
820 · Contingency & Other President	-	10,000.00	10,000.00
825 · Gatekeeper Service	310.00	3,650.00	3,340.00
830 · Insurance - Bonds	-	500.00	500.00
835 · Insurance - Officer D&O	-	4,000.00	4,000.00
845 · Insurance - Prop/Liab/Umbrella	-	34,000.00	34,000.00
850 · Insurance - Workers Comp	-	1,800.00	1,800.00
870 · Operating Supplies	549.45	5,000.00	4,450.55
900 · Professional Services	94.50	10,000.00	9,905.50
960 · Utilities - TECO	938.20	12,285.00	11,346.80
970 · Utilities - Water	556.56	10,000.00	9,443.44
Total 03 PRESIDENT	<u>2,448.71</u>	<u>91,235.00</u>	<u>88,786.29</u>
 05 TREASURER			
805 · Accounting-Bookkeeper	80.00	4,500.00	4,420.00
810 · Accounting - Auditing	-	12,000.00	12,000.00
815 · Accounting - Bank Charges/Fees	1,295.67	200.00	(1,095.67)
875 · Board Fee - State	175.00	225.00	50.00
910 · Property Taxes - Non-Ad Valorem	-	500.00	500.00
920 · Rent/Leases - CCA	28,000.00	28,000.00	-
977 · Debt Service - Principal	12,845.85	150,312.00	137,466.15
979 · Debt Service - Interest	3,065.84	40,629.00	37,563.16
Total 05 TREASURER	<u>45,462.36</u>	<u>236,366.00</u>	<u>190,903.64</u>
 07 WHITE SANDS BEACH			
855 · Lake Testing	310.00	1,000.00	690.00
924 · Repairs & Maint WSB	293.11	10,500.00	10,206.89
940 · Guard Service WSB	-	22,500.00	22,500.00
985 · Capital Improvements WSB	-	16,000.00	16,000.00
Total 07 WHITE SANDS BEACH	<u>603.11</u>	<u>50,000.00</u>	<u>49,396.89</u>
 09 SCOTTY COOPER PARK			
925 · Repairs & Maint SCP	73.75	4,000.00	3,926.25
986 · Capital Improvements SCP	-	7,000.00	7,000.00
Total 09 SCOTTY COOPER PARK	<u>73.75</u>	<u>11,000.00</u>	<u>10,926.25</u>

Carrollwood Recreation District
Revenue and Expenses Budget Performance
for the one month ended October 31, 2015

	<u>Oct '15</u>	<u>Annual Budget</u>	<u>Remaining</u>
11 Original Carrollwood Park			
926 · Repairs & Maint OCP	1,808.50	12,000.00	10,191.50
987 · Capital Improvements OCP	-	5,000.00	5,000.00
Total 11 Original Carrollwood Park	<u>1,808.50</u>	<u>17,000.00</u>	<u>15,191.50</u>
 13 TENNIS			
927 · Repairs & Maint Tennis	-	2,500.00	2,500.00
Total 13 TENNIS	<u>-</u>	<u>2,500.00</u>	<u>2,500.00</u>
 15 RECREATION CENTER			
865 · Office Supplies Rec Center	72.27	1,700.00	1,627.73
885 · Payroll Taxes	284.19	2,500.00	2,215.81
890 · Pest Control Rec Center	-	340.00	340.00
895 · Postage	-	400.00	400.00
915 · Recreation Center Cleaning	500.00	2,800.00	2,300.00
928 · Repairs & Maint Rec Center	1,122.63	7,500.00	6,377.37
930 · Salary - Maintenance	2,308.65	19,000.00	16,691.35
935 · Salary - Office	1,193.50	15,540.00	14,346.50
941 · Security Monitoring Rec Center	-	2,000.00	2,000.00
950 · Telephone	190.71	2,400.00	2,209.29
965 · Utilities - Trash	134.50	2,400.00	2,265.50
988 · Capital Improvements Rec Ctr	15,448.00	15,000.00	(448.00)
Total 15 RECREATION CENTER	<u>21,254.45</u>	<u>71,580.00</u>	<u>50,325.55</u>
 17 GROUNDS			
860 · Landscaping Monthly	4,890.00	66,000.00	61,110.00
929 · Repairs & Maint Grounds	1,340.80	25,000.00	23,659.20
955 · Tree Trimming	3,950.00	7,000.00	3,050.00
Total 17 GROUNDS	<u>10,180.80</u>	<u>98,000.00</u>	<u>87,819.20</u>
 19 COMMUNITY DEVELOPMENT			
989 · Capital Improvements Comm Dev	-	13,000.00	13,000.00
Total 19 COMMUNITY DEVELOPMENT	<u>-</u>	<u>13,000.00</u>	<u>13,000.00</u>
 Total Expenses	<u>81,831.68</u>	<u>590,681.00</u>	<u>508,849.32</u>
 Excess of Revenue and Support over Expenses	<u><u>\$ (78,878.94)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 78,878.94</u></u>

October 2015

Trans #	Type	Date	Num	Adj	Name	Memo	Account	Debit	Credit
1734	Paycheck	10/02/2015	11259		John E Probst		10106 · Bank of T...		503.35
					John E Probst		930 · Salary - Main...	642.50	
					John E Probst		20325 · Payroll Ta...	0.00	
					John E Probst		24000 · Payroll Lia...		188.30
					John E Probst		885 · Payroll Taxes	49.15	
					John E Probst		24000 · Payroll Lia...	0.00	
					John E Probst		66000 · Payroll Ex...	0.00	
							691.65	691.65	
1735	Paycheck	10/02/2015	11260		Laura A Allegri		10106 · Bank of T...		447.05
					Laura A Allegri		935 · Salary - Office	402.50	
					Laura A Allegri		915 · Recreation C...	100.00	
					Laura A Allegri		20325 · Payroll Ta...	0.00	
					Laura A Allegri		24000 · Payroll Lia...		93.90
					Laura A Allegri		885 · Payroll Taxes	38.45	
					Laura A Allegri		24000 · Payroll Lia...	0.00	
							0.00		
							540.95	540.95	
1737	Liability Check	10/15/2015	EFTPS	Dept of Treasury	59-1492638	10106 · Bank of T...		695.12	
				Dept of Treasury	59-1492638	24000 · Payroll Lia...	695.12	695.12	
								695.12	695.12
1743	Bill	10/15/2015	9094...	Davey Davey	INVOICE # ... INVOICE # ...	20200 · Accounts ...		4,890.00	
						860 · Landscaping...	4,890.00	4,890.00	
								4,890.00	4,890.00
1744	Bill	10/15/2015	10-08...	TECO TECO	BILL DATED... BILL DATED...	20200 · Accounts ...		938.20	
						960 · Utilities - TE...	938.20	938.20	
								938.20	938.20
1745	Bill Pmt -Ch...	10/15/2015	DEBIT	TECO TECO	BILL DATED... BILL DATED...	10106 · Bank of T...		938.20	
						20200 · Accounts ...	938.20	938.20	
								938.20	938.20
1746	Bill	10/15/2015	1791	Accounting & Con... Accounting & Con...	INVOICE # ... INVOICE # ...	20200 · Accounts ...		80.00	
						805 · Accounting-...	80.00	80.00	
								80.00	80.00
1747	Bill	10/15/2015	9094...	Davey Davey Davey	INVOICE # ... INVOICE # ... INVOICE # ...	20200 · Accounts ...		440.80	
						955 · Tree Trimming	350.00		
						929 · Repairs & M...	90.80	440.80	440.80
								440.80	440.80
1748	Bill	10/15/2015		Rich Larcomb Rich Larcomb	LAKE TESTI... LAKE TESTI...	20200 · Accounts ...		250.00	
						855 · Lake Testing	250.00	250.00	
								250.00	250.00
1749	Bill	10/15/2015	09-29...	Clean Sweep Pres... Clean Sweep Pres...	INVOICE D... INVOICE D...	20200 · Accounts ...		600.00	
						926 · Repairs & M...	600.00	600.00	
								600.00	600.00
1750	Bill	10/15/2015	32955	Florida Departmen... Florida Departmen...	INVOICE # ... INVOICE # ...	20200 · Accounts ...		175.00	
						875 · Board Fee - ...	175.00	175.00	
								175.00	175.00
1751	Bill	10/15/2015	09-30...	BOCC BOCC	ACCOUNT ... ACCOUNT ...	20200 · Accounts ...		556.56	
						970 · Utilities - Wa...	556.56	556.56	
								556.56	556.56
1752	Bill	10/15/2015	MILE...	John E. Probst John E. Probst	MILEAGE R... MILEAGE R...	20200 · Accounts ...		87.40	
						930 · Salary - Main...	87.40	87.40	
								87.40	87.40
1753	Bill	10/15/2015	2 DA...	Shelley Stewart Shelley Stewart	OCT 2015 2 DAYS	20200 · Accounts ...		100.00	
						915 · Recreation C...	100.00	100.00	
								100.00	100.00

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**Carrollwood Recreation District
Journal
October 2015**

[illegible]

Carrollwood Recreation District
Journal
October 2015

Trans #	Type	Date	Num	Adj	Name	Memo	Account	Debit	Credit
1790	Bill	10/29/2015	25058		Carl's Lock & Key Carl's Lock & Key	INVOICE #2... INVOICE #2...	20200 · Accounts ... 870 · Operating Su...	400.00	400.00
								400.00	400.00
1791	Bill	10/29/2015	TPA....		Bureau of Labs Bureau of Labs	INVOICE # ... INVOICE # ...	20200 · Accounts ... 855 · Lake Testing	60.00	60.00
								60.00	60.00
1792	Bill	10/29/2015	1956		Omega Tree & Nur... Omega Tree & Nur...	INVOICE # ... INVOICE #1...	20200 · Accounts ... 955 · Tree Trimming	2,500.00	2,500.00
								2,500.00	2,500.00
1793	Bill Pmt -Ch...	10/29/2015	11298		AFC FLOOR CAR... AFC FLOOR CAR...	INVOICE # ... INVOICE # ...	10106 · Bank of T... 20200 · Accounts ...	300.00	300.00
								300.00	300.00
1794	Bill Pmt -Ch...	10/29/2015	11299		Bureau of Labs Bureau of Labs	INVOICE # ... INVOICE # ...	10106 · Bank of T... 20200 · Accounts ...	60.00	60.00
								60.00	60.00
1795	Bill Pmt -Ch...	10/29/2015	11300		Carl's Lock & Key Carl's Lock & Key	INVOICE #2... INVOICE #2...	10106 · Bank of T... 20200 · Accounts ...	400.00	400.00
								400.00	400.00
1796	Bill Pmt -Ch...	10/29/2015	11301		Carlton Fields Carlton Fields	INVOICE # ... INVOICE # ...	10106 · Bank of T... 20200 · Accounts ...	94.50	94.50
								94.50	94.50
1797	Bill Pmt -Ch...	10/29/2015	11302		Carrollwood Civic ... Carrollwood Civic ...	RENTAL AG... RENTAL AG...	10106 · Bank of T... 20200 · Accounts ...	28,000.00	28,000.00
								28,000.00	28,000.00
1798	Bill Pmt -Ch...	10/29/2015	11303		Clean Sweep Pres... Clean Sweep Pres...	VOID: INVO... VOID: INVO...	10106 · Bank of T... 20200 · Accounts ...	0.00	0.00
								0.00	0.00
1799	Bill Pmt -Ch...	10/29/2015	11304		David O'Donnell David O'Donnell	REPAIRS A... REPAIRS A...	10106 · Bank of T... 20200 · Accounts ...	73.75	73.75
								73.75	73.75
1800	Bill Pmt -Ch...	10/29/2015	11305		Health E Scape Health E Scape		10106 · Bank of T... 20200 · Accounts ...	460.00	460.00
								460.00	460.00
1801	Bill Pmt -Ch...	10/29/2015	11306		Omega Tree & Nur... Omega Tree & Nur...	VOID: VOID:	10106 · Bank of T... 20200 · Accounts ...	0.00	0.00
								0.00	0.00
1802	Bill Pmt -Ch...	10/29/2015	11307		Quill Quill		10106 · Bank of T... 20200 · Accounts ...	72.27	72.27
								72.27	72.27
1803	Bill Pmt -Ch...	10/29/2015	11308		Republic Waste S... Republic Waste S...	INVOICE # ... INVOICE # ...	10106 · Bank of T... 20200 · Accounts ...	134.50	134.50
								134.50	134.50
1804	Bill Pmt -Ch...	10/29/2015	11309		Seminole Air Cond... Seminole Air Cond...	WORK ORD... WORK ORD...	10106 · Bank of T... 20200 · Accounts ...	121.38	121.38
								121.38	121.38
1805	Bill Pmt -Ch...	10/29/2015	11310		Shelley Stewart Shelley Stewart	10/23 & 10/26 10/23 & 10/26	10106 · Bank of T... 20200 · Accounts ...	100.00	100.00
								100.00	100.00
1806	Bill Pmt -Ch...	10/29/2015	11311		Seminole Air Cond... Seminole Air Cond...	WORK ORD... WORK ORD...	10106 · Bank of T... 20200 · Accounts ...	15,448.00	15,448.00
								15,448.00	15,448.00
1808	Bill Pmt -Ch...	10/29/2015	11313		Omega Tree & Nur... Omega Tree & Nur...		10106 · Bank of T... 20200 · Accounts ...	3,600.00	3,600.00
								3,600.00	3,600.00

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Trans #	Type	Date	Num	Adj	Name	Memo	Account	Debit	Credit
1809	Bill	10/29/2015	213133		Horner Environme... Horner Environme...	INVOICE # ... INVOICE # ...	20200 · Accounts ... 929 · Repairs & M...	1,250.00 1,250.00	1,250.00 1,250.00
1810	Bill Pmt -Ch...	10/29/2015	11314		Horner Environme... Horner Environme...	INVOICE # ... INVOICE # ...	10106 · Bank of T... 20200 · Accounts ...	1,250.00 1,250.00	1,250.00 1,250.00
1811	Check	10/30/2015	11315		Cristina Bilek Cristina Bilek	DEPOSIT R... DEPOSIT R...	10106 · Bank of T... 20335 · Deposits ...	300.00 300.00	300.00 300.00
1812	Check	10/30/2015	11316		Jessica Kelso Jessica Kelso	DEPOSIT R... DEPOSIT R...	10106 · Bank of T... 20335 · Deposits ...	50.00 50.00	50.00 50.00
1813	Check	10/30/2015	11317		Sharon Fender Sharon Fender	DEPOSIT R... DEPOSIT R...	10106 · Bank of T... 20335 · Deposits ...	50.00 50.00	50.00 50.00
1814	Check	10/30/2015	11318		Pete Young Pete Young	DEPOSIT R... DEPOSIT R...	10106 · Bank of T... 20335 · Deposits ...	50.00 50.00	50.00 50.00
1815	Check	10/30/2015	11319		Christine Rogan Christine Rogan	DEPOSIT R... DEPOSIT R...	10106 · Bank of T... 20335 · Deposits ...	50.00 50.00	50.00 50.00
1816	Check	10/30/2015	11320		Norma Tempest Norma Tempest	DEPOSIT R... DEPOSIT R...	10106 · Bank of T... 20335 · Deposits ...	50.00 50.00	50.00 50.00
1817	Deposit	10/28/2015			Miscellaneous Miscellaneous Deposits Payable	Deposit KEY SALES SALES TAX ... -MULTIPLE-	10106 · Bank of T... 620 · Other 20330 · Sales Tax ... 20335 · Deposits ...	545.00 545.00	42.06 2.94 500.00 545.00
1818	Check	10/30/2015	11321		CASH CASH	PETTY CASH PETTY CASH	10106 · Bank of T... 10110 · Petty Cas...	28.07 28.07	28.07 28.07
1819	General Jour...	10/30/2015	OCT ...	* *		OCTOBER ... -MULTIPLE-	10110 · Petty Cas... 870 · Operating Su...	28.07 28.07	28.07 28.07
1820	Paycheck	10/30/2015	11322		John E Probst John E Probst John E Probst John E Probst John E Probst John E Probst		10106 · Bank of T... 930 · Salary - Main... 20325 · Payroll Ta... 24000 · Payroll Lia... 885 · Payroll Taxes 24000 · Payroll Lia... 66000 · Payroll Ex...	865.00 0.00 66.17 0.00 0.00	674.83 256.34 931.17
1821	Paycheck	10/30/2015	11323		Laura A Allegri Laura A Allegri Laura A Allegri Laura A Allegri Laura A Allegri Laura A Allegri Laura A Allegri		10106 · Bank of T... 935 · Salary - Office 915 · Recreation C... 20325 · Payroll Ta... 24000 · Payroll Lia... 885 · Payroll Taxes 24000 · Payroll Lia... 66000 · Payroll Ex...	385.00 100.00 0.00 37.11 0.00 0.00	432.89 89.22 522.11
1822	Bill	10/29/2015	1029		LDH Electrical LDH Electrical	INVOICE # ... INVOICE # ...	20200 · Accounts ... 928 · Repairs & M...	822.63 822.63	822.63 822.63

Carrollwood Recreation District
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Trans #	Type	Date	Num	Adj	Name	Memo	Account	Debit	Credit
1823	Bill	10/29/2015	1030		LDH Electrical	INVOICE #1...	20200 · Accounts ...		293.11
					LDH Electrical	INVOICE #1...	924 · Repairs & M...	293.11	
								293.11	293.11
1824	Bill	10/29/2015	1031		LDH Electrical	INVOICE #1...	20200 · Accounts ...		148.50
					LDH Electrical	INVOICE # ...	926 · Repairs & M...	148.50	
								148.50	148.50
1825	Bill Pmt -Ch...	10/29/2015	11324		LDH Electrical		10106 · Bank of T...		1,264.24
					LDH Electrical		20200 · Accounts ...	1,264.24	
								1,264.24	1,264.24
1828	Bill	10/30/2015	148		Chuck Kim	INVOICE #1...	20200 · Accounts ...		600.00
					Chuck Kim	INVOICE # ...	926 · Repairs & M...	600.00	
								600.00	600.00
1829	Bill Pmt -Ch...	10/30/2015	11325		Chuck Kim	INVOICE #1...	10106 · Bank of T...		600.00
					Chuck Kim	INVOICE #1...	20200 · Accounts ...	600.00	
								600.00	600.00
1830	Check	10/30/2015	DEBIT		Bank of Tampa		10106 · Bank of T...		15,911.69
					Bank of Tampa		977 · Debt Service...	12,845.85	
					Bank of Tampa		979 · Debt Service...	3,065.84	
								15,911.69	15,911.69
1831	Check	10/09/2015	DEBIT		FL Dept of Revenue		10106 · Bank of T...		124.85
					FL Dept of Revenue		20330 · Sales Tax ...	124.85	
								124.85	124.85
1832	Check	10/21/2015	DEBIT		Verizon		10106 · Bank of T...		190.71
					Verizon		950 · Telephone	190.71	
								190.71	190.71
1833	Check	10/30/2015	DEBIT				10106 · Bank of T...		1,295.67
							815 · Accounting - ...	1,295.67	
								1,295.67	1,295.67
1834	Deposit	10/21/2015				Deposit	10106 · Bank of T...	25.74	
					HILLS TAX LICENS	Deposit	615 · Special Asse...		25.74
								25.74	25.74
1835	Deposit	10/28/2015				Deposit	10106 · Bank of T...	2,415.58	
					HILLS TAX LICENS	Deposit	615 · Special Asse...		2,415.58
								2,415.58	2,415.58
1836	Deposit	10/31/2015				Deposit	15100 · Cash with ...	45.72	
						INTEREST I...	610 · Interest		45.72
								45.72	45.72
TOTAL								150,246.86	150,246.86

Carrollwood Recreation District
General Ledger
 As of October 31, 2015

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
10101 · Cash and Cash Equivalents									410,201.00
10106 · Bank of Tampa 3584									207,819.26
Paycheck	10/02/2015	11259		John E Probst		-SPLIT-		503.35	207,315.91
Paycheck	10/02/2015	11260		Laura A Allegri		-SPLIT-		447.05	206,868.86
Check	10/09/2015	DEBIT		FL Dept of Revenue		20330 · Sales ...		124.85	206,744.01
Deposit	10/14/2015				Deposit		2,254.00		208,998.01
Liability Check	10/15/2015	EFTPS		Dept of Treasury	59-1492638	-SPLIT-		695.12	208,302.89
Bill Pmt -Check	10/15/2015	DEBIT		TECO	BILL DATED ...	20200 · Accou...		938.20	207,364.69
Paycheck	10/16/2015	11281		John E Probst		-SPLIT-		558.14	206,806.55
Paycheck	10/16/2015	11282		Laura A Allegri		-SPLIT-		449.30	206,357.25
Bill Pmt -Check	10/16/2015	11283		Accounting & Cons...	INVOICE # 17...	20200 · Accou...		80.00	206,277.25
Bill Pmt -Check	10/16/2015	11284		BOCC	ACCOUNT N...	20200 · Accou...		556.56	205,720.69
Bill Pmt -Check	10/16/2015	11286		Davey		20200 · Accou...		5,330.80	200,389.89
Bill Pmt -Check	10/16/2015	11287		Florida Department ...	INVOICE # 32...	20200 · Accou...		175.00	200,214.89
Bill Pmt -Check	10/16/2015	11288		John E. Probst	MILEAGE RE...	20200 · Accou...		87.40	200,127.49
Bill Pmt -Check	10/16/2015	11290		Rich Larcomb	LAKE TESTI...	20200 · Accou...		250.00	199,877.49
Bill Pmt -Check	10/16/2015	11289		Shelley Stewart	OCT 2015	20200 · Accou...		100.00	199,777.49
Check	10/16/2015	11291		Manuela Martinez	DEPOSIT RE...	20335 · Deposi...		50.00	199,727.49
Check	10/16/2015	11292		Wilma Cruz-Montes...	CANCELLED ...	605 · Rec Cent...		374.50	199,352.99
Check	10/16/2015	11293		Lana Vargo	DEPOSIT RE...	20335 · Deposi...		400.00	198,952.99
Check	10/16/2015	11294		Maria Lefler	DEPOSIT RE...	20335 · Deposi...		400.00	198,552.99
Check	10/16/2015	11295		Kathy Gorski	DEPOSIT RE...	20335 · Deposi...		50.00	198,502.99
Check	10/16/2015	11296		Desiree Chillura	DEPOSIT RE...	20335 · Deposi...		50.00	198,452.99
Bill Pmt -Check	10/16/2015	11297		Carla C. Minlet	OCTOBER 2...	20200 · Accou...		310.00	198,142.99
Bill Pmt -Check	10/16/2015	11285		Clean Sweep Press...	INVOICE DA...	20200 · Accou...		600.00	197,542.99
Check	10/21/2015	DEBIT		Verizon		950 · Telephone		190.71	197,352.28
Deposit	10/21/2015				Deposit	615 · Special A...	25.74		197,378.02
Deposit	10/28/2015				Deposit	-SPLIT-	545.00		197,823.02
Deposit	10/28/2015				Deposit	615 · Special A...	2,415.58		200,338.60
Bill Pmt -Check	10/29/2015	11298		AFC FLOOR CARE...	INVOICE # 45...	20200 · Accou...		300.00	200,038.60
Bill Pmt -Check	10/29/2015	11299		Bureau of Labs	INVOICE # T...	20200 · Accou...		60.00	199,978.60
Bill Pmt -Check	10/29/2015	11300		Carl's Lock & Key	INVOICE #25...	20200 · Accou...		400.00	199,578.60
Bill Pmt -Check	10/29/2015	11301		Carlton Fields	INVOICE # 86...	20200 · Accou...		94.50	199,484.10
Bill Pmt -Check	10/29/2015	11302		Carrollwood Civic A...	RENTAL AG...	20200 · Accou...		28,000.00	171,484.10
Bill Pmt -Check	10/29/2015	11303		Clean Sweep Press...	VOID: INVOI...	20200 · Accou...	0.00		171,484.10
Bill Pmt -Check	10/29/2015	11304		David O'Donnell	REPAIRS AN...	20200 · Accou...		73.75	171,410.35
Bill Pmt -Check	10/29/2015	11305		Health E Scape		20200 · Accou...		460.00	170,950.35
Bill Pmt -Check	10/29/2015	11306		Omega Tree & Nurs...	VOID:	20200 · Accou...	0.00		170,950.35
Bill Pmt -Check	10/29/2015	11307		Quill		20200 · Accou...		72.27	170,878.08
Bill Pmt -Check	10/29/2015	11308		Republic Waste Ser...	INVOICE # 06...	20200 · Accou...		134.50	170,743.58
Bill Pmt -Check	10/29/2015	11309		Seminole Air Condit...	WORK ORD...	20200 · Accou...		121.38	170,622.20
Bill Pmt -Check	10/29/2015	11310		Shelley Stewart	10/23 & 10/26	20200 · Accou...		100.00	170,522.20
Bill Pmt -Check	10/29/2015	11311		Seminole Air Condit...	WORK ORD...	20200 · Accou...		15,448.00	155,074.20
Bill Pmt -Check	10/29/2015	11313		Omega Tree & Nurs...		20200 · Accou...		3,600.00	151,474.20
Bill Pmt -Check	10/29/2015	11314		Horner EnvironmenL...	INVOICE # 21...	20200 · Accou...		1,250.00	150,224.20
Bill Pmt -Check	10/29/2015	11324		LDH Electrical		20200 · Accou...		1,264.24	148,959.96
Check	10/30/2015	11315		Cristina Bilek	DEPOSIT RE...	20335 · Deposi...		300.00	148,659.96
Check	10/30/2015	11316		Jessica Kelso	DEPOSIT RE...	20335 · Deposi...		50.00	148,609.96
Check	10/30/2015	11317		Sharon Fender	DEPOSIT RE...	20335 · Deposi...		50.00	148,559.96
Check	10/30/2015	11318		Pete Young	DEPOSIT RE...	20335 · Deposi...		50.00	148,509.96
Check	10/30/2015	11319		Christine Rogan	DEPOSIT RE...	20335 · Deposi...		50.00	148,459.96
Check	10/30/2015	11320		Norma Tempest	DEPOSIT RE...	20335 · Deposi...		50.00	148,409.96
Check	10/30/2015	11321		CASH	PETTY CASH	10110 · Petty ...		28.07	148,381.89
Paycheck	10/30/2015	11322		John E Probst		-SPLIT-		674.83	147,707.06
Paycheck	10/30/2015	11323		Laura A Allegri		-SPLIT-		432.89	147,274.17
Bill Pmt -Check	10/30/2015	11325		Chuck Kim	INVOICE #148	20200 · Accou...		600.00	146,674.17
Check	10/30/2015	DEBIT		Bank of Tampa		-SPLIT-		15,911.69	130,762.48
Check	10/30/2015	DEBIT				815 · Accounti...		1,295.67	129,466.81
Total 10106 · Bank of Tampa 3584							5,240.32	83,592.77	129,466.81
10110 · Petty Cash on Hand									100.00
Check	10/30/2015	11321		CASH	PETTY CASH	10106 · Bank o...	28.07		128.07
General Journal	10/30/2015	OCT ...	*		OCTOBER 2...	-SPLIT-		28.07	100.00
Total 10110 · Petty Cash on Hand							28.07	28.07	100.00
15100 · Cash with Fiscal Agent - SBA									201,648.43
Deposit	10/31/2015				Deposit	610 · Interest	45.72		201,694.15
Total 15100 · Cash with Fiscal Agent - SBA							45.72	0.00	201,694.15
15110 · Accumulated appre(depr)									633.31
Total 15110 · Accumulated appre(depr)									633.31
Total 10101 · Cash and Cash Equivalents							5,314.11	83,620.84	331,894.27
13300 · Due from Accounts Receivable									3,525.00
Total 13300 · Due from Accounts Receivable									3,525.00
15900 · Prepaid Items									18,110.00
Total 15900 · Prepaid Items									18,110.00

Carrollwood Recreation District
General Ledger
As of October 31, 2015

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
16500 · Receivables-Other									250.00
16520 · Deposits Receivable									250.00
Total 16520 · Deposits Receivable									250.00
Total 16500 · Receivables-Other									250.00
18000 · Assets-Capitalized									2,941,184.83
18500 · Land									678,357.07
Total 18500 · Land									678,357.07
18550 · Land Improvements									503,324.93
Total 18550 · Land Improvements									503,324.93
18600 · Buildings									2,271,171.19
Total 18600 · Buildings									2,271,171.19
18650 · Accumulated Deprec-Building									-680,000.00
Total 18650 · Accumulated Deprec-Building									-680,000.00
18800 · Equipment and Furniture									267,638.60
Total 18800 · Equipment and Furniture									267,638.60
18850 · Accumulated Depr-Eqpt and Furn									-99,306.96
Total 18850 · Accumulated Depr-Eqpt and Furn									-99,306.96
Total 18000 · Assets-Capitalized									2,941,184.83
20200 · Accounts Payable									0.00
Bill	10/15/2015	90945...		Davey	INVOICE # 90...	860 · Landsc...		4,890.00	-4,890.00
Bill	10/15/2015	10-08...		TECO	BILL DATED ...	960 · Utilities - ...		938.20	-5,828.20
Bill Pmt -Check	10/15/2015	DEBIT		TECO	BILL DATED ...	10106 · Bank o...	938.20		-4,890.00
Bill	10/15/2015	1791		Accounting & Cons...	INVOICE # 17...	805 · Accountl...		80.00	-4,970.00
Bill	10/15/2015	90944...		Davey	INVOICE # 90...	-SPLIT-		440.80	-5,410.80
Bill	10/15/2015			Rich Larcomb	LAKE TESTI...	855 · Lake Tes...		250.00	-5,660.80
Bill	10/15/2015	09-29...		Clean Sweep Press...	INVOICE DA...	926 · Repairs ...		600.00	-6,260.80
Bill	10/15/2015	32955		Florida Department ...	INVOICE # 32...	875 · Board Fe...		175.00	-6,435.80
Bill	10/15/2015	09-30...		BOCC	ACCOUNT N...	970 · Utilities - ...		556.56	-6,992.36
Bill	10/15/2015	MILE...		John E. Probst	MILEAGE RE...	930 · Salary - ...		87.40	-7,079.76
Bill	10/15/2015	2 DAYS		Shelley Stewart	OCT 2015	915 · Recreati...		100.00	-7,179.76
Bill Pmt -Check	10/16/2015	11283		Accounting & Cons...	INVOICE # 17...	10106 · Bank o...	80.00		-7,099.76
Bill Pmt -Check	10/16/2015	11284		BOCC	ACCOUNT N...	10106 · Bank o...		556.56	-6,543.20
Bill Pmt -Check	10/16/2015	11286		Davey		10106 · Bank o...	5,330.80		-1,212.40
Bill Pmt -Check	10/16/2015	11287		Florida Department ...	INVOICE # 32...	10106 · Bank o...	175.00		-1,037.40
Bill Pmt -Check	10/16/2015	11288		John E. Probst	MILEAGE RE...	10106 · Bank o...	87.40		-950.00
Bill Pmt -Check	10/16/2015	11290		Rich Larcomb	LAKE TESTI...	10106 · Bank o...	250.00		-700.00
Bill Pmt -Check	10/16/2015	11289		Shelley Stewart	OCT 2015	10106 · Bank o...	100.00		-600.00
Bill	10/16/2015	OCT...		Carla C. Miniet	OCTOBER 2...	825 · Gatekee...		310.00	-910.00
Bill Pmt -Check	10/16/2015	11297		Carla C. Miniet	OCTOBER 2...	10106 · Bank o...	310.00		-600.00
Bill Pmt -Check	10/16/2015	11285		Clean Sweep Press...	INVOICE DA...	10106 · Bank o...	600.00		0.00
Bill	10/29/2015	2015/...		Carrollwood Civic A...	RENTAL AG...	920 · Rent/Lea...		28,000.00	-28,000.00
Bill	10/29/2015	10/23 ...		Shelley Stewart	10/23 & 10/26	915 · Recreati...		100.00	-28,100.00
Bill	10/29/2015	Lowe'...		David O'Donnell	REPAIRS AN...	925 · Repairs ...		73.75	-28,173.75
Bill	10/29/2015	1983		Omega Tree & Nurs...	INVOICE # 19...	955 · Tree Trl...		1,100.00	-29,273.75
Bill	10/29/2015	9749		Seminole Air Condit...	WORK ORD...	870 · Operatin...		121.38	-29,395.13
Bill	10/29/2015	9746		Seminole Air Condit...	WORK ORD...	988 · Capital I...		15,448.00	-44,843.13
Bill	10/29/2015	0696...		Republic Waste Ser...	INVOICE # 06...	965 · Utilities - ...		134.50	-44,977.63
Bill	10/29/2015	2308		Health E Scape	INVOICE # 23...	926 · Repairs ...		385.00	-45,362.63
Bill	10/29/2015	2344		Health E Scape	INVOICE # 23...	926 · Repairs ...		75.00	-45,437.63
Bill	10/29/2015	863120		Carlton Fields	INVOICE # 86...	900 · Professio...		94.50	-45,532.13
Bill	10/29/2015	86460...		Quill	INVOICE # 86...	865 · Office Su...		52.46	-45,584.59
Bill	10/29/2015	71558...		Quill	INVOICE # 71...	865 · Office Su...		19.81	-45,604.40
Bill	10/29/2015	4557		AFC FLOOR CARE...	INVOICE # 45...	928 · Repairs ...		300.00	-45,904.40
Bill	10/29/2015	25058		Carl's Lock & Key	INVOICE #25...	870 · Operatin...		400.00	-46,304.40
Bill	10/29/2015	TPA....		Bureau of Labs	INVOICE # T...	855 · Lake Tes...		60.00	-46,364.40
Bill	10/29/2015	1956		Omega Tree & Nurs...	INVOICE # 19...	955 · Tree Trl...		2,500.00	-48,864.40
Bill Pmt -Check	10/29/2015	11298		AFC FLOOR CARE...	INVOICE # 45...	10106 · Bank o...	300.00		-48,564.40
Bill Pmt -Check	10/29/2015	11299		Bureau of Labs	INVOICE # T...	10106 · Bank o...	60.00		-48,504.40
Bill Pmt -Check	10/29/2015	11300		Carl's Lock & Key	INVOICE #25...	10106 · Bank o...	400.00		-48,104.40
Bill Pmt -Check	10/29/2015	11301		Carlton Fields	INVOICE # 86...	10106 · Bank o...	94.50		-48,009.90
Bill Pmt -Check	10/29/2015	11302		Carrollwood Civic A...	RENTAL AG...	10106 · Bank o...	28,000.00		-20,009.90
Bill Pmt -Check	10/29/2015	11303		Clean Sweep Press...	VOID: INVOL...	10106 · Bank o...	0.00		-20,009.90
Bill Pmt -Check	10/29/2015	11304		David O'Donnell	REPAIRS AN...	10106 · Bank o...	73.75		-19,936.15
Bill Pmt -Check	10/29/2015	11305		Health E Scape		10106 · Bank o...	460.00		-19,476.15
Bill Pmt -Check	10/28/2015	11306		Omega Tree & Nurs...	VOID:	10106 · Bank o...	0.00		-19,476.15
Bill Pmt -Check	10/29/2015	11307		Quill		10106 · Bank o...	72.27		-19,403.88
Bill Pmt -Check	10/29/2015	11308		Republic Waste Ser...	INVOICE # 06...	10106 · Bank o...	134.50		-19,269.38
Bill Pmt -Check	10/29/2015	11309		Seminole Air Condit...	WORK ORD...	10106 · Bank o...	121.38		-19,148.00
Bill Pmt -Check	10/29/2015	11310		Shelley Stewart	10/23 & 10/26	10106 · Bank o...	100.00		-19,048.00
Bill Pmt -Check	10/29/2015	11311		Seminole Air Condit...	WORK ORD...	10106 · Bank o...	15,448.00		-3,600.00
Bill Pmt -Check	10/29/2015	11313		Omega Tree & Nurs...		10106 · Bank o...	3,600.00		0.00
Bill	10/29/2015	213133		Horner Environment...	INVOICE # 21...	929 · Repairs ...		1,250.00	-1,250.00
Bill Pmt -Check	10/29/2015	11314		Horner Environment...	INVOICE # 21...	10106 · Bank o...	1,250.00		0.00

Carrollwood Recreation District
General Ledger
 As of October 31, 2015

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
Bill	10/29/2015	1029		LDH Electrical	INVOICE # 10...	928 · Repairs ...		822.63	-822.63
Bill	10/29/2015	1030		LDH Electrical	INVOICE #1030	924 · Repairs ...		293.11	-1,115.74
Bill	10/29/2015	1031		LDH Electrical	INVOICE #1031	926 · Repairs ...		148.50	-1,264.24
Bill Pmt -Check	10/29/2015	11324		LDH Electrical		10106 · Bank o...	1,264.24		0.00
Bill	10/30/2015	148		Chuck Kim	INVOICE #148	926 · Repalrs ...		600.00	-600.00
Bill Pmt -Check	10/30/2015	11325		Chuck Kim	INVOICE #148	10106 · Bank o...	600.00		0.00
Total 20200 · Accounts Payable							60,406.60	60,406.60	0.00
20300 · Accrued Liabilities									-5,415.28
20325 · Payroll Taxes Payable									-779.08
24000 · Payroll Liabilities									-779.08
Paycheck	10/02/2015	11259		John E Probst		10106 · Bank o...		188.30	-967.38
Paycheck	10/02/2015	11259		John E Probst		10106 · Bank o...	0.00		-967.38
Paycheck	10/02/2015	11260		Laura A Allegri		10106 · Bank o...		93.90	-1,061.28
Paycheck	10/02/2015	11260		Laura A Allegri		10106 · Bank o...	0.00		-1,061.28
Liability Check	10/15/2015	EFTPS		Dept of Treasury	59-1492638	10106 · Bank o...	695.12		-366.16
Paycheck	10/16/2015	11281		John E Probst		10106 · Bank o...		210.22	-576.38
Paycheck	10/16/2015	11281		John E Probst		10106 · Bank o...	0.00		-576.38
Paycheck	10/16/2015	11282		Laura A Allegri		10106 · Bank o...		95.40	-671.78
Paycheck	10/16/2015	11282		Laura A Allegri		10106 · Bank o...	0.00		-671.78
Paycheck	10/30/2015	11322		John E Probst		10106 · Bank o...		256.34	-928.12
Paycheck	10/30/2015	11322		John E Probst		10106 · Bank o...	0.00		-928.12
Paycheck	10/30/2015	11323		Laura A Allegri		10106 · Bank o...		89.22	-1,017.34
Paycheck	10/30/2015	11323		Laura A Allegri		10106 · Bank o...	0.00		-1,017.34
Total 24000 · Payroll Liabilities							695.12	933.38	-1,017.34
20325 · Payroll Taxes Payable - Other									0.00
Paycheck	10/02/2015	11259		John E Probst		10106 · Bank o...	0.00		0.00
Paycheck	10/02/2015	11260		Laura A Allegri		10106 · Bank o...	0.00		0.00
Paycheck	10/16/2015	11281		John E Probst		10106 · Bank o...	0.00		0.00
Paycheck	10/16/2015	11282		Laura A Allegri		10106 · Bank o...	0.00		0.00
Paycheck	10/30/2015	11322		John E Probst		10106 · Bank o...	0.00		0.00
Paycheck	10/30/2015	11323		Laura A Allegri		10106 · Bank o...	0.00		0.00
Total 20325 · Payroll Taxes Payable - Other							0.00	0.00	0.00
Total 20325 · Payroll Taxes Payable							695.12	933.38	-1,017.34
20330 · Sales Tax Payable									-130.70
Check	10/09/2015	DEBIT		FL Dept of Revenue		10106 · Bank o...	124.85		-5.85
Deposit	10/14/2015			-MULTIPLE-	-MULTIPLE-	10106 · Bank o...		55.86	-61.71
Deposit	10/28/2015			Miscellaneous	SALES TAX ...	10106 · Bank o...		2.94	-64.65
Total 20330 · Sales Tax Payable							124.85	58.80	-64.65
20335 · Deposits Payable									-4,505.50
Deposit	10/14/2015			Deposits Payable	-MULTIPLE-	10106 · Bank o...		1,400.00	-5,905.50
Check	10/16/2015	11291		Manuela Martinez	DEPOSIT RE...	10106 · Bank o...	50.00		-5,855.50
Check	10/16/2015	11293		Lana Vargo	DEPOSIT RE...	10106 · Bank o...	400.00		-5,455.50
Check	10/16/2015	11294		Maria Lefler	DEPOSIT RE...	10106 · Bank o...	400.00		-5,055.50
Check	10/16/2015	11295		Kathy Gorski	DEPOSIT RE...	10106 · Bank o...	50.00		-5,005.50
Check	10/16/2015	11296		Desiree Chillura	DEPOSIT RE...	10106 · Bank o...	50.00		-4,955.50
Deposit	10/28/2015			Deposits Payable	-MULTIPLE-	10106 · Bank o...		500.00	-5,455.50
Check	10/30/2015	11315		Cristina Bilek	DEPOSIT RE...	10106 · Bank o...	300.00		-5,155.50
Check	10/30/2015	11316		Jessica Kelso	DEPOSIT RE...	10106 · Bank o...	50.00		-5,105.50
Check	10/30/2015	11317		Sharon Fender	DEPOSIT RE...	10106 · Bank o...	50.00		-5,055.50
Check	10/30/2015	11318		Pete Young	DEPOSIT RE...	10106 · Bank o...	50.00		-5,005.50
Check	10/30/2015	11319		Christine Rogan	DEPOSIT RE...	10106 · Bank o...	50.00		-4,955.50
Check	10/30/2015	11320		Norma Tempest	DEPOSIT RE...	10106 · Bank o...	50.00		-4,905.50
Total 20335 · Deposits Payable							1,500.00	1,900.00	-4,905.50
Total 20300 · Accrued Liabilities							2,319.97	2,892.18	-5,987.49
22000 · Paid from Restricted Assets									-1,439,129.52
22005 · Construction Line of Credit									-1,439,129.52
Total 22005 · Construction Line of Credit									-1,439,129.52
Total 22000 · Paid from Restricted Assets									-1,439,129.52
30000 · Undesignated Fund Balance									-419,279.36
Total 30000 · Undesignated Fund Balance									-419,279.36
30010 · Fund Balance-Construction LOC									1,598,877.52
Total 30010 · Fund Balance-Construction LOC									1,598,877.52
30020 · Fund Balance-Capital Assets									-3,006,723.83
Total 30020 · Fund Balance-Capital Assets									-3,006,723.83
32000 · Retained Fund Balance									-101,600.36
Total 32000 · Retained Fund Balance									-101,600.36

Carrollwood Recreation District

General Ledger

As of October 31, 2015

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
GENERAL									0.00
605 · Rec Center Room Charges									0.00
Deposit	10/14/2015			Room Charges	-MULTIPLE-	10106 · Bank o...		700.00	-700.00
Check	10/16/2015	11292		Vilma Cruz-Montes...	CANCELLED ...	10106 · Bank o...	374.50		-325.50
Total 605 · Rec Center Room Charges							374.50	700.00	-325.50
610 · Interest									0.00
Deposit	10/31/2015				INTEREST IN...	15100 · Cash ...		45.72	-45.72
Total 610 · Interest							0.00	45.72	-45.72
615 · Special Assessments									0.00
Deposit	10/21/2015			HILLS TAX LICENS	Deposit	10106 · Bank o...		25.74	-25.74
Deposit	10/28/2015			HILLS TAX LICENS	Deposit	10106 · Bank o...		2,415.58	-2,441.32
Total 615 · Special Assessments							0.00	2,441.32	-2,441.32
620 · Other									0.00
Deposit	10/14/2015			Miscellaneous	KEY SALES	10106 · Bank o...		98.14	-98.14
Deposit	10/28/2015			Miscellaneous	KEY SALES	10106 · Bank o...		42.06	-140.20
Total 620 · Other							0.00	140.20	-140.20
Total GENERAL							374.50	3,327.24	-2,952.74
03 PRESIDENT									0.00
825 · Gatekeeper Service									0.00
Bill	10/16/2015	OCT...		Carla C. Minlet	OCTOBER 215	20200 · Accou...	310.00		310.00
Total 825 · Gatekeeper Service							310.00	0.00	310.00
870 · Operating Supplies									0.00
Bill	10/29/2015	9749		Seminole Air Condit...	WORK ORD...	20200 · Accou...	121.38		121.38
Bill	10/29/2015	25058		Carl's Lock & Key	INVOICE #25...	20200 · Accou...	400.00		521.38
General Journal	10/30/2015	OCT ...	*		-MULTIPLE-	10110 · Petty ...	28.07		549.45
Total 870 · Operating Supplies							549.45	0.00	549.45
900 · Professional Services									0.00
Bill	10/29/2015	863120		Carlton Fields	INVOICE # 86...	20200 · Accou...	94.50		94.50
Total 900 · Professional Services							94.50	0.00	94.50
960 · Utilities - TECO									0.00
Bill	10/15/2015	10-08...		TECO	BILL DATED ...	20200 · Accou...	938.20		938.20
Total 960 · Utilities - TECO							938.20	0.00	938.20
970 · Utilities - Water									0.00
Bill	10/15/2015	09-30...		BOCC	ACCOUNT N...	20200 · Accou...	556.56		556.56
Total 970 · Utilities - Water							556.56	0.00	556.56
Total 03 PRESIDENT							2,448.71	0.00	2,448.71
05 TREASURER									0.00
805 · Accounting-Bookkeeper									0.00
Bill	10/15/2015	1791		Accounting & Cons...	INVOICE # 17...	20200 · Accou...	80.00		80.00
Total 805 · Accounting-Bookkeeper							80.00	0.00	80.00
815 · Accounting - Bank Charges/Fees									0.00
Check	10/30/2015	DEBIT				10106 · Bank o...	1,295.67		1,295.67
Total 815 · Accounting - Bank Charges/Fees							1,295.67	0.00	1,295.67
875 · Board Fee - State									0.00
Bill	10/15/2015	32955		Florida Department ...	INVOICE # 32...	20200 · Accou...	175.00		175.00
Total 875 · Board Fee - State							175.00	0.00	175.00
920 · Rent/Leases - CCA									0.00
Bill	10/29/2015	2015/...		Carrollwood Civic A...	RENTAL AG...	20200 · Accou...	28,000.00		28,000.00
Total 920 · Rent/Leases - CCA							28,000.00	0.00	28,000.00
977 · Debt Service - Principal									0.00
Check	10/30/2015	DEBIT		Bank of Tampa		10106 · Bank o...	12,845.85		12,845.85
Total 977 · Debt Service - Principal							12,845.85	0.00	12,845.85
979 · Debt Service - Interest									0.00
Check	10/30/2015	DEBIT		Bank of Tampa		10106 · Bank o...	3,065.84		3,065.84
Total 979 · Debt Service - Interest							3,065.84	0.00	3,065.84
Total 05 TREASURER							45,462.36	0.00	45,462.36
07 WHITE SANDS BEACH									0.00
855 · Lake Testing									0.00
Bill	10/15/2015			Rich Larcomb	LAKE TESTI...	20200 · Accou...	250.00		250.00
Bill	10/29/2015	TPA....		Bureau of Labs	INVOICE # T...	20200 · Accou...	60.00		310.00
Total 855 · Lake Testing							310.00	0.00	310.00

Carrollwood Recreation District
General Ledger
As of October 31, 2015

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
924 · Repairs & Maint WSB									0.00
Bill	10/29/2015	1030		LDH Electrical	INVOICE #1030	20200 · Accou...	293.11		293.11
Total 924 · Repairs & Maint WSB							293.11	0.00	293.11
Total 07 WHITE SANDS BEACH							603.11	0.00	603.11
09 SCOTTY COOPER PARK									0.00
925 · Repairs & Maint SCP									0.00
Bill	10/29/2015	Lowe's...		David O'Donnell	REPAIRS AN...	20200 · Accou...	73.75		73.75
Total 925 · Repairs & Maint SCP							73.75	0.00	73.75
Total 09 SCOTTY COOPER PARK							73.75	0.00	73.75
11 Original Carrollwood Park									0.00
926 · Repairs & Maint OCP									0.00
Bill	10/15/2015	09-29...		Clean Sweep Press...	INVOICE DA...	20200 · Accou...	600.00		600.00
Bill	10/29/2015	2308		Health E Scape	INVOICE # 23...	20200 · Accou...	385.00		985.00
Bill	10/29/2015	2344		Health E Scape	INVOICE #2344	20200 · Accou...	75.00		1,060.00
Bill	10/29/2015	1031		LDH Electrical	INVOICE # 10...	20200 · Accou...	148.50		1,208.50
Bill	10/30/2015	148		Chuck Kim	INVOICE # 148	20200 · Accou...	600.00		1,808.50
Total 926 · Repairs & Maint OCP							1,808.50	0.00	1,808.50
Total 11 Original Carrollwood Park							1,808.50	0.00	1,808.50
15 RECREATION CENTER									0.00
865 · Office Supplies Rec Center									0.00
Bill	10/29/2015	86460...		Quill	INVOICE # 86...	20200 · Accou...	52.46		52.46
Bill	10/29/2015	71558...		Quill	INVOICE #71...	20200 · Accou...	19.81		72.27
Total 865 · Office Supplies Rec Center							72.27	0.00	72.27
885 · Payroll Taxes									0.00
Paycheck	10/02/2015	11259		John E Probst		10106 · Bank o...	49.15		49.15
Paycheck	10/02/2015	11260		Laura A Allegri		10106 · Bank o...	38.45		87.60
Paycheck	10/16/2015	11281		John E Probst		10106 · Bank o...	54.61		142.21
Paycheck	10/16/2015	11282		Laura A Allegri		10106 · Bank o...	38.70		180.91
Paycheck	10/30/2015	11322		John E Probst		10106 · Bank o...	66.17		247.08
Paycheck	10/30/2015	11323		Laura A Allegri		10106 · Bank o...	37.11		284.19
Total 885 · Payroll Taxes							284.19	0.00	284.19
915 · Recreation Center Cleaning									0.00
Paycheck	10/02/2015	11260		Laura A Allegri		10106 · Bank o...	100.00		100.00
Bill	10/15/2015	2 DAYS		Shelley Stewart	2 DAYS	20200 · Accou...	100.00		200.00
Paycheck	10/16/2015	11282		Laura A Allegri		10106 · Bank o...	100.00		300.00
Bill	10/29/2015	10/23 ...		Shelley Stewart	DATES 10/23...	20200 · Accou...	100.00		400.00
Paycheck	10/30/2015	11323		Laura A Allegri		10106 · Bank o...	100.00		500.00
Total 915 · Recreation Center Cleaning							500.00	0.00	500.00
928 · Repairs & Maint Rec Center									0.00
Bill	10/29/2015	4557		AFC FLOOR CARE...	INVOICE # 45...	20200 · Accou...	300.00		300.00
Bill	10/29/2015	1029		LDH Electrical	INVOICE # 10...	20200 · Accou...	822.63		1,122.63
Total 928 · Repairs & Maint Rec Center							1,122.63	0.00	1,122.63
930 · Salary - Maintenance									0.00
Paycheck	10/02/2015	11259		John E Probst		10106 · Bank o...	642.50		642.50
Bill	10/15/2015	MILE...		John E. Probst	MILEAGE RE...	20200 · Accou...	87.40		729.90
Paycheck	10/16/2015	11281		John E Probst		10106 · Bank o...	713.75		1,443.65
Paycheck	10/30/2015	11322		John E Probst		10106 · Bank o...	865.00		2,308.65
Total 930 · Salary - Maintenance							2,308.65	0.00	2,308.65
935 · Salary - Office									0.00
Paycheck	10/02/2015	11260		Laura A Allegri		10106 · Bank o...	402.50		402.50
Paycheck	10/16/2015	11282		Laura A Allegri		10106 · Bank o...	406.00		808.50
Paycheck	10/30/2015	11323		Laura A Allegri		10106 · Bank o...	385.00		1,193.50
Total 935 · Salary - Office							1,193.50	0.00	1,193.50
950 · Telephone									0.00
Check	10/21/2015	DEBIT		Verizon		10106 · Bank o...	190.71		190.71
Total 950 · Telephone							190.71	0.00	190.71
965 · Utilities - Trash									0.00
Bill	10/29/2015	0696-...		Republic Waste Ser...	INVOICE # 06...	20200 · Accou...	134.50		134.50
Total 965 · Utilities - Trash							134.50	0.00	134.50
988 · Capital Improvements Rec Ctr									0.00
Bill	10/29/2015	9746		Seminole Air Condit...	WORK ORD...	20200 · Accou...	15,448.00		15,448.00
Total 988 · Capital Improvements Rec Ctr							15,448.00	0.00	15,448.00
Total 15 RECREATION CENTER							21,254.45	0.00	21,254.45

Carrollwood Recreation District
General Ledger
As of October 31, 2015

Type	Date	Num	Adj	Name	Memo	Split	Debit	Credit	Balance
17 GROUNDS									0.00
860 · Landscaping Monthly									0.00
Bill	10/15/2015	90945...		Davey	INVOICE # 90...	20200 · Accou...	4,890.00		4,890.00
Total 860 · Landscaping Monthly							4,890.00	0.00	4,890.00
929 · Repairs & Maint Grounds									0.00
Bill	10/15/2015	90944...		Davey	INVOICE # 90...	20200 · Accou...	90.80		90.80
Bill	10/29/2015	213133		Horner Environment...	INVOICE # 21...	20200 · Accou...	1,250.00		1,340.80
Total 929 · Repairs & Maint Grounds							1,340.80	0.00	1,340.80
955 · Tree Trimming									0.00
Bill	10/15/2015	90944...		Davey	INVOICE # 90...	20200 · Accou...	350.00		350.00
Bill	10/29/2015	1953		Omega Tree & Nurs...	INVOICE # 19...	20200 · Accou...	1,100.00		1,450.00
Bill	10/29/2015	1956		Omega Tree & Nurs...	INVOICE #1956	20200 · Accou...	2,500.00		3,950.00
Total 955 · Tree Trimming							3,950.00	0.00	3,950.00
Total 17 GROUNDS							10,180.80	0.00	10,180.80
66000 · Payroll Expenses									0.00
Paycheck	10/02/2015	11259		John E Probst		10106 · Bank o...	0.00		0.00
Paycheck	10/02/2015	11260		Laura A Allegri		10106 · Bank o...	0.00		0.00
Paycheck	10/16/2015	11281		John E Probst		10106 · Bank o...	0.00		0.00
Paycheck	10/16/2015	11282		Laura A Allegri		10106 · Bank o...	0.00		0.00
Paycheck	10/30/2015	11322		John E Probst		10106 · Bank o...	0.00		0.00
Paycheck	10/30/2015	11323		Laura A Allegri		10106 · Bank o...	0.00		0.00
Total 66000 · Payroll Expenses							0.00	0.00	0.00
TOTAL							150,246.86	150,246.86	0.00

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Carrollwood Recreation District
Reconciliation Summary
10106 - Bank of Tampa 3584, Period Ending 10/31/2015

	Oct 31, 15
Beginning Balance	228,389.07
Cleared Transactions	
Checks and Payments - 44 Items	-47,723.65
Deposits and Credits - 7 Items	5,240.32
Total Cleared Transactions	-42,483.33
Cleared Balance	185,905.74
Uncleared Transactions	
Checks and Payments - 34 Items	-56,438.93
Total Uncleared Transactions	-56,438.93
Register Balance as of 10/31/2015	129,466.81
New Transactions	
Checks and Payments - 2 Items	-990.72
Total New Transactions	-990.72
Ending Balance	128,476.09

Carrollwood Recreation District
Reconciliation Detail
10106 - Bank of Tampa 3584, Period Ending 10/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						228,389.07
Cleared Transactions						
Checks and Payments - 44 Items						
Check	08/07/2015	11194	Tiffany Higgins	X	-50.00	-50.00
Check	09/04/2015	11233	Nancy Montgomery	X	-300.00	-350.00
Bill Pmt -Check	09/17/2015	11243	Chuck Kim	X	-375.00	-725.00
Bill Pmt -Check	09/17/2015	11244	Health E Scape	X	-150.00	-875.00
Bill Pmt -Check	09/18/2015	6013	Chuck Kim	X	-45.00	-920.00
Bill Pmt -Check	09/30/2015	11270	Prime Environment...	X	-8,130.00	-9,050.00
Bill Pmt -Check	09/30/2015	11266	Exterior Escapes, L...	X	-2,110.00	-11,160.00
Bill Pmt -Check	09/30/2015	11262	AAA Professional S...	X	-2,009.70	-13,169.70
Bill Pmt -Check	09/30/2015	11274	West Florida Fence	X	-1,969.00	-15,138.70
Bill Pmt -Check	09/30/2015	11267	EZ Dock of Tampa, ...	X	-1,000.00	-16,138.70
Bill Pmt -Check	09/30/2015	11268	Frazier & Deeter	X	-500.00	-16,638.70
Check	09/30/2015	11280	Jacquelyn Perrone	X	-400.00	-17,038.70
Check	09/30/2015	11279	BHAUNA MODH	X	-360.00	-17,398.70
Bill Pmt -Check	09/30/2015	11272	Redi-Rooter Plumbi...	X	-300.00	-17,698.70
Check	09/30/2015	11275	Krewe of Pair O Dic...	X	-300.00	-17,998.70
Bill Pmt -Check	09/30/2015	11269	Postmaster	X	-147.00	-18,145.70
Bill Pmt -Check	09/30/2015	11273	Republic Waste Ser...	X	-134.50	-18,280.20
Bill Pmt -Check	09/30/2015	11261	A TOTAL SOLUTIO...	X	-132.00	-18,412.20
Bill Pmt -Check	09/30/2015	11271	Quill	X	-105.97	-18,518.17
Bill Pmt -Check	09/30/2015	11263	Budget Janitorial S...	X	-61.64	-18,579.81
Check	09/30/2015	11277	Carol Price-Edler	X	-50.00	-18,629.81
Check	09/30/2015	11278	Corey McKeown	X	-50.00	-18,679.81
Bill Pmt -Check	09/30/2015	11264	Chuck Kim	X	-40.00	-18,719.81
Paycheck	10/02/2015	11259	John E Probst	X	-503.35	-19,223.16
Paycheck	10/02/2015	11260	Laura A Allegri	X	-447.05	-19,670.21
Check	10/09/2015	DEBIT	FL Dept of Revenue	X	-124.85	-19,795.06
Bill Pmt -Check	10/15/2015	DEBIT	TECO	X	-938.20	-20,733.26
Liability Check	10/15/2015	EFTPS	Dept of Treasury	X	-695.12	-21,428.38
Bill Pmt -Check	10/16/2015	11286	Davey	X	-5,330.80	-26,759.18
Bill Pmt -Check	10/16/2015	11285	Clean Sweep Press...	X	-600.00	-27,359.18
Paycheck	10/16/2015	11281	John E Probst	X	-558.14	-27,917.32
Bill Pmt -Check	10/16/2015	11284	BOCC	X	-556.56	-28,473.88
Paycheck	10/16/2015	11282	Laura A Allegri	X	-449.30	-28,923.18
Check	10/16/2015	11294	Maria Lefler	X	-400.00	-29,323.18
Bill Pmt -Check	10/16/2015	11297	Carla C. Miniet	X	-310.00	-29,633.18
Bill Pmt -Check	10/16/2015	11290	Rich Larcomb	X	-250.00	-29,883.18
Bill Pmt -Check	10/16/2015	11287	Florida Department ...	X	-175.00	-30,058.18
Bill Pmt -Check	10/16/2015	11288	John E. Probst	X	-87.40	-30,145.58
Bill Pmt -Check	10/16/2015	11283	Accounting & Cons...	X	-80.00	-30,225.58
Check	10/16/2015	11291	Manuela Martinez	X	-50.00	-30,275.58
Check	10/16/2015	11296	Desiree Chillura	X	-50.00	-30,325.58
Check	10/21/2015	DEBIT	Verizon	X	-190.71	-30,516.29
Check	10/30/2015	DEBIT	Bank of Tampa	X	-15,911.69	-46,427.98
Check	10/30/2015	DEBIT		X	-1,295.67	-47,723.65
Total Checks and Payments					-47,723.65	-47,723.65
Deposits and Credits - 7 Items						
Bill Pmt -Check	09/30/2015	11265	Clean Sweep Press...	X	0.00	0.00
Deposit	10/14/2015			X	2,254.00	2,254.00
Deposit	10/21/2015			X	25.74	2,279.74
Deposit	10/28/2015			X	545.00	2,824.74
Deposit	10/28/2015			X	2,415.58	5,240.32
Bill Pmt -Check	10/29/2015	11303	Clean Sweep Press...	X	0.00	5,240.32
Bill Pmt -Check	10/29/2015	11306	Omega Tree & Nur...	X	0.00	5,240.32
Total Deposits and Credits					5,240.32	5,240.32
Total Cleared Transactions					-42,483.33	-42,483.33
Cleared Balance					-42,483.33	185,905.74

Carrollwood Recreation District
Reconciliation Detail
10106 · Bank of Tampa 3584, Period Ending 10/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 34 items						
Bill Pmt -Check	07/10/2015	11170	Davey		-750.00	-750.00
Check	08/07/2015	11196	Frank Lastra		-50.00	-800.00
Check	09/04/2015	11235	Stephen Hirshorn		-50.00	-850.00
Bill Pmt -Check	09/30/2015	11312	Clean Sweep Press...		-600.00	-1,450.00
Check	09/30/2015	11276	Vilma Cruz-Montes...		-400.00	-1,850.00
Check	10/16/2015	11293	Lana Vargo		-400.00	-2,250.00
Check	10/16/2015	11292	Vilma Cruz-Montes...		-374.50	-2,624.50
Bill Pmt -Check	10/16/2015	11289	Shelley Stewart		-100.00	-2,724.50
Check	10/16/2015	11295	Kathy Gorski		-50.00	-2,774.50
Bill Pmt -Check	10/29/2015	11302	Carrollwood Civic A...		-28,000.00	-30,774.50
Bill Pmt -Check	10/29/2015	11311	Seminole Air Condit...		-15,448.00	-46,222.50
Bill Pmt -Check	10/29/2015	11313	Omega Tree & Nur...		-3,600.00	-49,822.50
Bill Pmt -Check	10/29/2015	11324	LDH Electrical		-1,264.24	-51,086.74
Bill Pmt -Check	10/29/2015	11314	Horner Environment...		-1,250.00	-52,336.74
Bill Pmt -Check	10/29/2015	11305	Health E Scape		-460.00	-52,796.74
Bill Pmt -Check	10/29/2015	11300	Carl's Lock & Key		-400.00	-53,196.74
Bill Pmt -Check	10/29/2015	11298	AFC FLOOR CARE...		-300.00	-53,496.74
Bill Pmt -Check	10/29/2015	11308	Republic Waste Ser...		-134.50	-53,631.24
Bill Pmt -Check	10/29/2015	11309	Seminole Air Condit...		-121.38	-53,752.62
Bill Pmt -Check	10/29/2015	11310	Shelley Stewart		-100.00	-53,852.62
Bill Pmt -Check	10/29/2015	11301	Carlton Fields		-94.50	-53,947.12
Bill Pmt -Check	10/29/2015	11304	David O'Donnell		-73.75	-54,020.87
Bill Pmt -Check	10/29/2015	11307	Quill		-72.27	-54,093.14
Bill Pmt -Check	10/29/2015	11299	Bureau of Labs		-60.00	-54,153.14
Paycheck	10/30/2015	11322	John E Probst		-674.83	-54,827.97
Bill Pmt -Check	10/30/2015	11325	Chuck Kim		-600.00	-55,427.97
Paycheck	10/30/2015	11323	Laura A Allegri		-432.89	-55,860.86
Check	10/30/2015	11315	Cristina Bilek		-300.00	-56,160.86
Check	10/30/2015	11316	Jessica Kelso		-50.00	-56,210.86
Check	10/30/2015	11317	Sharon Fender		-50.00	-56,260.86
Check	10/30/2015	11320	Norma Tempest		-50.00	-56,310.86
Check	10/30/2015	11319	Christine Rogan		-50.00	-56,360.86
Check	10/30/2015	11318	Pete Young		-50.00	-56,410.86
Check	10/30/2015	11321	CASH		-28.07	-56,438.93
Total Checks and Payments					-56,438.93	-56,438.93
Total Uncleared Transactions					-56,438.93	-56,438.93
Register Balance as of 10/31/2015					-98,922.26	129,466.81
New Transactions						
Checks and Payments - 2 items						
Liability Check	11/03/2015	EFTPS	Dept of Treasury		-933.38	-933.38
Check	11/03/2015	DEBIT	FL Dept of Revenue		-57.34	-990.72
Total Checks and Payments					-990.72	-990.72
Total New Transactions					-990.72	-990.72
Ending Balance					-99,912.98	128,476.09