

CARROLLWOOD RECREATION DISTRICT  
NOTICE OF CHANGE OF LOCATION OF MEETING  
PUBLIC MEETING VIA ELECTRONIC TECHNOLOGY

The Board of Trustees of the Carrollwood Recreation District (CRD) typically conducts its meetings in person. Due to the current state of emergency and the current statewide safer-at-home order, the meeting previously noticed and listed below will be conducted via communications media technology pursuant to Executive Order Number 20-69, issued by the Governor of the State of Florida on March 20, 2020.

MEETING DATE:     **MAY 11, 2020**

MEETING TIME:     Executive Committee: **6:00 pm**  
                          Board of Trustees Meeting: **6:30 pm**

PHONE CONFERENCE CALL LINE INFORMATION:

**Dial toll-free 888-839-7356; and use Participant Passcode: 813 229 4245**

The meeting will be conducted using communications media technology. Provisions have been made for any member of the public desiring to participate to have access to the meeting via a toll-free dial-in number. The public may access the meeting to participate, including offering public comments. Public comments offered using communications media technology will be afforded equal consideration as if the public comments were offered in person.

A copy of the agenda and supporting documents are available on the CRD website: <http://www.originalcarrollwoodcrd.com/meeting-agenda-minutes/>

You may provide public comment by joining the public meeting through the phone number above or by e-mail to [marksnellgrove@originalcarrollwoodcrd.com](mailto:marksnellgrove@originalcarrollwoodcrd.com).

ANY PERSON WHO MIGHT WISH TO APPEAL ANY DECISION MADE BY THE CARROLLWOOD RECREATION DISTRICT REGARDING ANY MATTER CONSIDERED AT THE FORTHCOMING MEETING IS HEREBY ADVISED THAT THEY WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE THEY MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH WILL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH SUCH APPEAL IS TO BE BASED. ALL INTERESTED PERSONS MAY PARTICIPATE IN THE ABOVE REFERENCED MEETING AND BE HEARD. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THE MEETING, OR REQUIRE THE USE OF AN ADDITIONAL PUBLIC ACCESS METHOD OF ACCESSING THE MEETING, AND THOSE SEEKING AN INTERPRETER, SHOULD CONTACT THE CARROLLWOOD RECREATION DISTRICT AT TELEPHONE NUMBER (813) 846-0424 OR E-MAIL: [marksnellgrove@originalcarrollwoodcrd.com](mailto:marksnellgrove@originalcarrollwoodcrd.com) AS SOON AS POSSIBLE PRIOR TO THE MEETING.



## Carrollwood Recreation District

### Board of Trustees

Mark Snellgrove  
President

**May 11, 2020**

Suzan Giunta  
Vice President  
Grounds Chairwoman

**Executive Committee Meeting - 6:00 p.m.**

**Regular Meeting Agenda - 6:30 p.m.**

Mark Georgiades  
Treasurer

Joseph Costa  
Secretary

Michael Carelli  
Original Carrollwood  
Park Chairman

David O'Donnell  
Scotty Cooper Park  
Chairman

Christina Price  
Community  
Development  
Chairwoman

Kevin Shidler  
White Sands Beach  
Chairman

Paul Siddall  
Recreation Center/  
Tennis Chairman

**1. Call Regular Meeting to Order**

**2. Roll Call**

**3. Determination of Quorum**

**4. Public Comment**

**5. Motion to Approve the Consent Agenda**

- Approval of April 2020 Treasurer's Report
- Approval of April 13, 2020 Executive Committee Meeting Minutes
- Approval of April 13, 2020 Regular Meeting Minutes

**6. Regular Agenda Items**

**Treasurer:**

- Discussion of the District's Proposed 2020-2021 Budget and the Assessment Roll
- S&W Refrigeration Invoice

**President:**

- Legal Notice for the upcoming Budget Hearing was published in the Tampa Bay Times Newspaper on May 6, 2020
- Would the Board like to request an Off-Duty Sherriff's Deputy for WSB on: May 25, (Memorial Day Weekend) and any other weekend thereafter-?
- Personnel Matters
- Room rental request: Anderson



## Carrollwood Recreation District

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Chairwoman

Kevin Shidler  
White Sands Beach  
Chairman

Paul Siddall  
Recreation Center/  
Tennis Chairman

#### **Recreation Center/ Tennis Chairman:**

#### **Original Carrollwood Park Chairman:**

#### **White Sands Beach Chairman:**

- Lake Test Results - (included in the agenda)

#### **Scotty Cooper Park Chairman:**

#### **Grounds Chairwoman:**

- Duck Island clean up. Do we have environmental guy who can spray it?
- Little Island on Samara maintenance / tree removal

#### **Community Development Chairwoman:**

- Budget Request for Entryway signage: The project includes removal of the existing structures, zoning approval, design, engineering, permitting, fabrication, and installation with foundation of two new monument signs that meet current code. I would like to contract for this as a design -build, if the rules allow, as the vendor has received zoning approval and provided the designs. The scope does not include replacement of the landscaping or up-lighting as needed. The requested budget for this project is \$35,000

#### **CCA Liaison:**

### **7. Other Business**

### **8. Adjourn**

**Not-Yet Approved**

**Carrollwood Recreation District Board Executive Meeting Minutes  
April 13, 2020**

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The Board of Trustees of the Carrollwood Recreation District (CRD) typically conducts its meetings in person. Due to the current state of emergency and the current statewide safer-at home order, this meeting was conducted via communications media technology pursuant to Executive Order Number 20-69, issued by the Governor of the State of Florida on March 20, 2020.

**1. Call To Order**

- President Mark Snellgrove called the meeting to order: 6:00 p.m.
- Joseph Costa made changes to the January 2020 meeting minutes.

**2. Roll Call** (rolled not called for Executive Meeting)

**Members present:**

**Members present:**

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	<b>Secretary</b>	Present
Suzan "Suzy" Giunta	<b>Vice President &amp; Grounds</b>	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	<b>Treasurer</b>	Present
David O'Donnell	Scotty Cooper Park Chair	Present
Chrissy Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	<b>President</b>	Present

- Executive Meeting Adjourned at 6:30 p.m.

**Not -Yet Approved**

**Carrollwood Recreation District Board Regular Meeting Minutes  
April 13, 2020**

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The Board of Trustees of the Carrollwood Recreation District (CRD) typically conducts its meetings in person. Due to the current state of emergency and the current statewide safer-at home order, this meeting was conducted via communications media technology pursuant to Executive Order Number 20-69, issued by the Governor of the State of Florida on March 20, 2020.

**1. Call To Order**

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

**2. Roll Call**

**Trustees:**

**Members present:**

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	<b>Secretary</b>	Present
Suzan "Suzy" Giunta	<b>Vice President &amp; Grounds</b>	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	<b>Treasurer</b>	Arrived 6:54 p.m. Present
David O'Donnell	Scotty Cooper Park Chair	Present
Chrissy Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	<b>President</b>	Present

**3. Determination of Quorum**

- Yes: Nine Trustees present.

**4. Public Comment Opened**

- Jack Griffie
- Andrea Griffie
- Sheila Santafemia:
- Dr. Anna Brown:
- Eli:
- Dave Williams:
- Janet Bourland
- Laura Allegri
- Shelley Stewart

- **Andrea Griffie:** Reported that an article written for the Caroler — at the suggestion of the Board — has been written. The article has been sent to the CCA so that it may be placed in the Caroler. Andrea thanked **Trustee Snellgrove** for setting up a meeting with a Sheriff Deputy who offered advice for securing Scotty Cooper Park. The Deputy did recognize a “photo” of someone at the park — a man named “Catman.” The Deputy was surprised that the individual was spotted at the SCP.

The Deputy commented what to look for in making the park a safer environment:

- Poor visibility into the park. He recommended that the hedges and a small tree follow guidelines, which include being cut down to two feet.
  - Recommended that the gate be secured and elevated.
  - Recommended better lighting, including in the pavilion. LED lighting was preferable.
  - Electricity and water fountains attract people, he noted.
  - If there is a need for boarder vegetation, look for bougainvillea, or plants that will keep people out.
  - The lighting could also be redirected, for example, downward, so it doesn't blind those looking into the park.
  - He offered to do a “professional” survey.
- 
- **Dave Williams:** Mr. Williams noted that there are eighteen million people on unemployment (the assumption being that they have time to wonder into areas where they perhaps don't belong). He has encountered youths from out of the neighborhood riding bikes in the parks and has asked them to leave. He also noted that the Crime Watch signs in the neighborhood, are covered in mildew, and that the security force at WSB is doing a great job.
- 
- **Dr. Anna Brown:** Many families are having a difficult time. The Hillsborough County Schools website has information on 187 sites around the county where food will be available for families in need.

**Public Comment Closed:** 6:48 p.m.

#### 5. Consent Agenda Approval, including:

- Motion by **Trustee Siddall** to approve the consent agenda.
- Motion Seconded by **Trustee Giunta**
- Approval of March 2020 Treasurer's Report
- Approval of March 9, 2020 Executive Committee Meeting Minutes
- Approval of March 9, 2020 Regular Meeting Minutes
- Vote: 9 in favor, 0 opposed

#### 6. Regular Agenda

**Suzan Giunta — Vice President & Grounds**

**Trustee Giunta:** is getting quotes for sod. So far, the bids are approximately \$10,000.

**Trustee Shidler:** Do we have the money?

**Trustee Carelli:** We should buy plugs and let the Costa and this Boy Scouts do the work.

**Trustee Costa:** Aside from the using the Scouts, I do agree with Carelli that putting plugs is better than sodding Lake Carroll Way.

**Board Consensus:** There is no money in the budget for sod.

**Mark Georgiades — Treasurer Matters:**

- **Trustee Georgiades:** Asked for thoughts from the Board Members on the 2020-2021 Budget.
- Has made contact with the property appraiser to levy the taxes in the district.
- **Trustee Snellgrove** said this action is leading to our public meeting in June.
- **Trustee O'Donnell** noted that all Board Members should make note of the budget changes caused by the Lake Carroll Way improvement effort. This was further explained by **Trustee Carelli**.
- **Trustee Carelli:** To pay for the LCW project, each Board Member agreed to decreasing the funds in their Capital Improvement budgets. The **Trustee** further explained that capital improvement budget was substantially reduced. **The Trustee** noted that the 2020-2021 budget should come in at \$620,000 and the 2021-2022 budget should come in at \$630,000. The Board should also keep in mind that the month of lowest cash flow is October.
- **Lucas Howes:** A resident, joined the meeting at 6:55 p.m. (after Public Comment).
- **Trustee Snellgrove:** Noted that the Board amended the budget and lowered it—specifically for the LCW project. **Trustee Carelli** stated that he would look for the information on his spreadsheet so that **Trustee Georgiades** could have that information.

**Mark Snellgrove – President Matters:**

- **Trustee Snellgrove:** Explained his discussion with the Board Attorney Kenneth Tinkler in regard to closing neighborhood parks:
  - Given the desire to keep the boat ramp open, consistent with the County's decision to keep some boat ramps open, I recommend the following: Permit access to White Sands Beach to only those authorized to access the boat ramp. Close White Sands Beach to all activity except, during the hours that the guard is present. Permit:
    - Launching a boat
    - Parking vehicles during boating operations
    - Use of restroom facilities by individuals who gain access for boating activities.
    - Post the CDC signs on the bathroom facility.
  - **Trustee Siddall:** Suggested that the Board put signs at the parks that read: CLOSED. Other Board Members agreed. **Trustee Snellgrove** said he would have notices posted on all the park fences.

- **Lucas Howes:** A resident said he would be happy to pressure wash signage at the SCP before it reopens.
- **Trustee Snellgrove** noted that maintenance worker, Kevin, quit. He was not comfortable working in this environment. **Trustee Snellgrove** has someone else cleaning the restrooms.
- **Trustee Siddall:** We won't have to worry about maintenance until about mid-July, when things open up again.
- **Office Manager Search Recommendation as noted by:** Shelley Stewart & Laura Allegri
- **Shelly Stewart:** "Laura and I had the privilege of interviewing five candidates for the office job. What we realized is that the job requires excellent coordination skills. Laura has done it aptly for six years. She leaves huge shoes to fill. Our choice, **Janet Bourland**, is on the call. She lives in the neighborhood and she coordinates much more in her regular job duties. She has the skill to take over this job. **Trustee Snellgrove** asked Janet Bourland to address The Board.
- **Janet Bourland:** (Excerpts). An accomplished professional with more than 25 years of office management and customer service experience, Janet feels her diverse background brings strong organizational and communication skills to the table. She excelled in all aspects of her career. Her current position is accounting, reservations and bookings. She is a licensed real estate agent. She understands property management and scheduling as well as managing budgets, so this job is a perfect opportunity. She is in a financial position to partially retire and this part time job is perfect for her. She also noted: "I'm a proud Carrollwood Resident for the past six years. I am working fulltime but would give notice and retire if hired."
- **Mike Carelli:** asked three questions that he typically asks of new hires.
- **Carelli:** I'm out with your former employer and I ask, *what is Janet's best quality?*  
**Janet:** My enthusiastic attitude. I never say no. I go over and above. My excellent communication skills.
- **Carelli:** Everybody has a weakness. What could Janet improve on?  
**Janet:** I don't see anything that I can't improve on. I am meticulous. I have learned how to be detailed and meticulous.
- **Carelli:** What are you most proud of?  
**Janet:** I'm proud of everything I've accomplished. And Carrollwood has always been my dream community. The friendliness. I could have had many homes at cost, but I chose Carrollwood.

## Carrollwood Recreation District Board

- Motion by **Trustee Siddall** to hire Janet Bourland to work in the Rec Center Office.
- Motion Seconded by **Trustee Costa** (based not only on Janet's excellent answers to **Trustee Carelli's** questions, but also on Shelley's and Laura's recommendations.  
Vote: 9 in favor, 0 opposed
  
- **Trustee Snellgrove:** Compensation is \$14/hour, 20 hours per week. I don't want Janet to be alone, so I'd like to have Shelley and/or Laura with her.  
Janet's "tentative" start date is April 27<sup>th</sup>, but that is yet to be determined.
  
- **Trustee Shidler:** Said he did want to make sure that Janet had enough time to give notice at her job.
- **Trustee Siddall:** Suggested that Janet begin two weeks before the end of May
- **Trustee Snellgrove:** Asked Laura Allegri what she thought. Laura said she would be available until May 28<sup>th</sup>.
- **Trustee Carelli:** Laura, what do you think is a reasonable timeframe? Laura said training could be done in two weeks.
- **Trustee Siddall:** Suggested that Janet start on May 11<sup>th</sup>. That would give two weeks and four days for training. **The Trustee** also asked about the increase in hours from three to four hours. **Trustee Snellgrove** confirmed that.
  
- Motion by **Trustee Price** to authorize **Secretary Costa** to publish a notice for a Public Hearing to run in the Tampa Bay Times newspaper not less than 21-days BEFORE the Public Hearing for the 2020-2021 budget (notice included in the agenda).
- Motion Seconded by **Trustee Giunta**  
Vote: 9 in favor, 0 opposed
  
- **Green Thumb Nursery** - the contractor for the Lake Carroll Way landscape median project has invoiced the District \$6,822.21 MORE than what was approved in the December 9, 2019 regular meeting minutes. The authorized amount has been paid, but not the \$6,822.21. Board approval is required.
  
- **Trustee Giunta:** Additional costs include boring, to run additional lines underground. **The Trustee** had to make a snap decision, under special circumstances, since the board could not meet.
  
- **Kevin Shidler:** Did we leave the "irrigation cost" open because they could not give an exact cost? **Trustee Giunta:** we approved estimated figures on irrigation and landscaping. We weren't aware of the cost of using ground penetrating radar.
  
- **Trustee Costa:** Asked where the additional funds would come from? **Trustee Giunta,** having anticipated additional cost, reminded the Board not to spend additional funds until the project was paid for.

- **Trustee Price:** Was the cost written up in a change order, or was there a “not to exceed” amount? **Trustee Carelli** concurred. The answers was “no.”
- Motion by **Trustee O’Donnell** for the Board to pay Green Thumb Nursery the additional \$6,822.21.
- Motion Seconded by **Trustee Siddall**
- Vote: 9 in favor, 0 opposed
- **Trustee Siddall** is losing faith in Ameriscape/ Irrigation Repairs / Billing. He suggested finding a new vendor.

**Trustee Snellgrove:** We can put this up for bid after the contract has expired.

- **Trustee Carelli:** stated that he believes The Board can terminate the contract, but he would have to review the contract in detail.
- **Trustee Siddall:** Asked if **Trustee Carelli** was aware that Ameriscape stated that they fertilized an area that was not fertilized. This event was caught on camera. **The Trustee** thinks we should get a discount on the Ameriscape bill.

**Michael Carelli — Original Carrollwood Park:**

- **Trustee Carelli:** No new business.

**Kevin Shidler — White Sands Beach:**

- **Trustee Shidler:** No new business. For WSB and the other parks. **The Trustee** said that when asked by residents about the closure of the parks, he and other Board members should state that we are following legal guidelines.

**David O’Donnell — Scotty Cooper Park:**

- **Trustee O’Donnell:** The estimate for the new LED lights is under \$4,000.00.
- **Trustee Carelli:** Said the lights would use 1/10<sup>th</sup> of the power and last 10 to 15 years.
- **Trustee Price:** It looks like the lights will go on and off with a photocell. Will there be enough sunlight?
- **Trustee O’Donnell:** Stated that he believes so. With the new LED lights, that likely would not be a problem.  
Motion by **Trustee O’Donnell** to award the lighting contract to LDH for \$3,760.
- Motion Seconded by **Trustee Carelli**
- Vote: 9 in favor, 0 opposed
- **Trustee Siddall:** Suggested that the lights be adjusted as the Sheriff’s office suggested.

- **Trustee O'Donnell:** Had solicited three quotes for fencing. The estimates range from \$8,000 to \$25,000. **The Trustee** did not know where the money would come from. None of the three quotes were broken down very well, so he will have questions to ask of each of the potential vendors. **Trustee Snellgrove:** asked the **Trustee** to present options to the Board at the May Board meeting. **Trustee Snellgrove** suggested renderings. The esthetics of the park are becoming a concern.

#### Paul Siddall — Recreation Center & Tennis

- **Trustee Siddall:** No new business. We are going to have a shortfall on summer activity. **Trustee Giunta** can speak to the tennis courts. **The Trustee** said the company wanted to wait until it got warmer before they came back out.

#### Trustee Price — Community Development:

- **Trustee Price:** In regard to the signage at the Lake Carroll Way entrance, she has spoken to the county about a variance.

#### 7. Other Business:

- **Lucas Howes:** Reiterated that he would be happy to pressure wash signage at the SCP before it reopens. Chlorine will be involved. **Trustee O'Donnell** thanked Lucas for the offer.
- **Paul Siddall:** We need to do an annual inspection of the swing sets. We need to inspect for metal fatigue. While we have this down period, can should find someone to perform and inspection.
- **Dave Williams:** There was a piece of metal at the park. I took my saw and cut it away because it was a concern.
- **Trustee Price:** On my street, there are people cleaning the stop signs. It is easily done.
- 
- **Jane Bourland:** I am excited. And looking forward to working for you.

#### 8. Adjourn

- **Trustee Siddall:** Motion to Adjourn
- **Motion** Seconded by **Trustee Giunta**
- **Vote:** 9 in favor; 0 opposed
- Meeting ended at 8:19 p.m.

*Meeting minutes recorded by Trustee Costa*

**As Approved**  
**April 13, 2020**

**Carrollwood Recreation District Board Executive Meeting Minutes**  
**March 9, 2020-Corrected**

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EXACT PHRASING AS CLOSELY AS POSSIBLE.

**1. Call To Order**

- President Mark Snellgrove called the meeting to order: 6:00 p.m.
- Joseph Costa made changes to the February 2020 meeting minutes.

**2. Roll Call**

**Members present:**

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	<b>Secretary</b>	Present
Suzan "Suzy" Giunta	<b>Vice President &amp; Grounds</b>	Present
Paul Siddall	Recreation/Tennis	Present
Ryan Maas	<b>Treasurer</b>	Not Present
David O'Donnell	Scotty Cooper Park Chair	Present
Mark Georgiades	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	<b>President</b>	Present

- Executive Meeting Adjourned at 6:30 p.m.

As Approved  
April 13, 2020

Carrollwood Recreation District Board Regular Meeting Minutes  
March 9, 2020-Corrected

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1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

2. Roll Call

Trustees:

**Members present:**

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	<b>Secretary</b>	Present
Suzan "Suzy" Giunta	<b>Vice President &amp; Grounds</b>	Present
Paul Siddall	Recreation/Tennis	Present
Ryan Maas	<b>Treasurer</b>	Arrived 6:54 p.m. Present
David O'Donnell	Scotty Cooper Park Chair	Present
Mark Georgiades	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	<b>President</b>	Present

3. Determination of Quorum

- Yes: Eight Trustees present.

4. Public Comment Opened

- **Andrea Griffie-Carrollwood Drive:** In regard to voting on whether to better secure Scotty Cooper Park, Andrea asked if the board could explain the problem. **Trustee Snellgrove** suggested that she write an article. Andrea also asked if the Board had discussed trimming the hedges at SCP. **Trustee Giunta** said the bushes would be trimmed.
- **Jack Griffie-Carrollwood Drive:** There have been more incidents at SCP. Andrea (Griffie) has photos of a vagrant, and kids on mopeds in the park. Mr. Griffie also said that he would be interested in joining the Board.
- **Jerry Jones-Carrollwood Drive:** Here to listen and eavesdrop.
- **Dr. Anna Brown:** The school district sent the letter to parents about parking concerns near the school.
- **Sheila Santafemia:** The entry way on Lake Carroll Way looks good. Sheila also stated that at Scotty Cooper Park, the Sheriff Dept. was called because a group of teens were "raising hell" and jumping off the roof.

- **Christina Price:** The county is looking for a resolution to the easement problem on the Lake Carroll Way signage.
- **Trustee Shidler** commented on the disparity of comments on Scotty Cooper Park, from those who see no problem to those who see a growing issue with non-residents or troublesome visitors frequenting the park.
- **Dave Williams:** The board is doing a great job.

**Public Comment Closed: 6:48**

**5. Consent Agenda Approval, including:**

- Motion by **Trustee** to approve the consent agenda.
- Approval of February 2020 Treasurer’s Report
- Approval of February 10, 2020 Executive Committee Meeting Minutes
- Approval of February 10, 2020 Regular Meeting Minutes
- 
- **Motion by Suzy Giunta to**
- Seconded by **Trustee Costa**
- Vote: 8 in favor, 0 opposed

**6. Regular Agenda**

**Suzan Giunta — Vice President & Grounds**

**Trustee Giunta:** The islands on Lake Carroll Way are almost done and they look good.

**Trustee Giunta:** Relayed that **Trustee Siddall’s** “Ring” Camera recorded that the Grounds Crew did not fertilize the island in front of his house, even though they “stated” that they did.

**Trustee Siddall:** Suggested that our “handyman” follow the grounds company around to ensure that the work is being done.

**Trustee Shidler:** Stated that it is a waste of neighborhood money to have someone follow around a contracted vendor. He suggested that **Trustee Giunta** give the landscaping an ultimatum.

**Ryan Maas — Treasurer Matters:**

- **Trustee Maas:** Presented audit findings to the board.
- MOTION from **Trustee Maas** approve the 2018-2019 Fiscal Year audit
- **Motion Seconded by:** Trustee Siddall
- **Vote:** 8 in favor; 0 opposed
- 

**Mark Snellgrove – President Matters:**

- **Trustee Snellgrove:** Explained that there is a Board Seat that needs to be filled. Three residents, in attendance, expressed interest: Jack Griffie, Dave Williams and Christina Price. **Trustee Snellgrove** explained the requirements of being a member of the board.
- **Christina Price:** Introduced herself and said how long she and her family have lived in the neighborhood.

## Carrollwood Recreation District Board

- **Dave Williams:** Has lived in the neighborhood about five years. He said if he is needed on the board he would be happy join.
- **Jack Griffie:** Has lived in the neighborhood 8 years. He's had experience in management and in landscaping.
  - MOTION from **Trustee O'Donnell** to appoint Christina Price to the Board of Trustees of the Carrollwood Recreation District to fill the unexpired term of Ryan Maas
  - **Motion Seconded by:** Trustee Siddall
  - **Vote:** 8 in favor; 0 opposed
- Motion by **Trustee Giunta** to appoint Mark Georgiades as Treasurer of the Carrollwood Recreation District, effective March 9, 2020. This is a result of Ryan D. Maas' letter of resignation, as reflected in the March 9, 2020 regular meeting minutes.
- Motion Seconded by **Trustee Shidler**
- Vote: 8 in favor, 0 opposed

### Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** Not present

### Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** No new business.

### David O'Donnell — Scotty Cooper Park:

- **Trustee O'Donnell:** Waiting to see what the electrical costs at SCP will be before discussing the issue of "tentatively" better securing the park.
- **Trustees: Giunta, Snellgrove, Siddall and Shidler** discussed ways to conserve funds such as stopping the grounds service for a month (Siddall).
- **Trustee Shidler:** Suggested a way to simplify the "key" distribution and cost. There should be one key for all the parks and a different key for the boat ramp and the dog park.
- **Trustee O'Donnell:** will get quotes for better securing Scotty Cooper Park. The Trustee commented on the money spent on the Lake Carroll Way improvements and why there isn't budget — at the moment — to work on SCP. However, the Trustee will look into a "patch" job at the park as a temporary resolution.
- **Trustee Shidler:** Suggested that the Board post a sign that states that: Scotty Cooper Park is under video surveillance.
- **Jack Griffie:** Proposed a couple of simple solutions to shore up the gate and could suggest fencing companies.

### Paul Siddall — Recreation Center & Tennis

- **Trustee Siddall:** No new business

### Mark Georgiades — Community Development:

- **No new business:**

**7. Other Business:**

- **Christina Price:** The LCW sign project will be approximately \$50k.

**8. Adjourn**

- **Trustee Giunta:** Motion to Adjourn
- **Motion** Seconded by **Trustee Costa**
- **Vote:** 8 in favor; 0 opposed
- Meeting ended at 8:21 p.m.

*Meeting minutes recorded by Trustee Costa*



Mark Snellgrove &lt;wmsnellgrov24@gmail.com&gt;

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## Maintenance position

1 message

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**Janet Bourland** <jhbouland@verizon.net>

Tue, Apr 28, 2020 at 10:41 AM

To: wmsnellgrov24@gmail.com

Good morning Mark.

Thank you very much for your time yesterday. I appreciate the information provided regarding the maintenance position.

I am very interested in the job, as I feel the skill sets I have acquired over the years would be very beneficial to you.

In speaking with you, and gaining a better prospective on some of the projects that are of concern, I realized even more so that we would both benefit from my experience. I summarized my background below and attached my resume for your review.

My wife Janet and I are proud third generation Tampa Natives with deep roots in the Carrollwood, Forrest Hills area. I have built, owned and operated a lawn service/landscape company for over 30 years. I have also owned an irrigation company, performed many landscape jobs, managed personnel, worked with commercial and residential accounts, and have extensive experience in vendor relations. I even maintained the islands in Carrollwood back in the day as a supervisor for The Lawn Rangers. In addition I was a Journeyman supervisor in the Union as an insulator, and served on the executive board for four years.

Most all of my lawn service accounts are now in the general vicinity, so I would be available most of the day for on call needs, as I have scaled back my accounts.

I am a proud Carrollwood resident and take pride in our great community. I would welcome the opportunity to assist in the continuation of the upkeep of our neighborhood.

As an active individual and hard worker I don't plan on fully retiring, so I feel this would be a perfect semi retirement job for me where I can remain.

I look forward to hearing back from you.

Sincerely,  
Steve Bourland  
813-361-9359

**Steve Bourland Resume (2) 1-2019.docx**

16K

**Charles S. Bourland, "Steve"**

813-361-9359

3518 Nakora Dr

Tampa, FL 33618

## **Experience:**

### **Steve's Lawn Service:**

Owner/operator, 1990-Present

- I started a lawn care/landscape business that I have owned and operated since 1990. I have managed a small team of employees and 120+ commercial and residential accounts.
- I manage the business finances, handle all customer relations, sales, and marketing.

### **Local 67 Asbestos Workers:**

Foreman/Superintendent, 1978-1990

- I managed a team of other foreman and directed 30+ employees at job sites.
- Various insulation work
- Served on the Executive Board for 4 years

### **Local 696 Carpenters Union:**

Journeyman, 1973-1978

- Various Carpentry work

## **Education:**

Chamberlain Senior High School:

Graduated 1973

Carpenters Local 696 Trade School:

Graduated Journeyman 1978

Insulators Local 67 Trade School:

Graduated Mechanic 1982



Mark Snellgrove &lt;wmsnellgrov24@gmail.com&gt;

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**FW: Rental of CRD Room**

1 message

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**Carrollwood Rec District** <Office@originalcarrollwoodcrd.com>  
To: Mark Snellgrove <wmsnellgrov24@gmail.com>

Fri, May 1, 2020 at 10:31 AM

*Laura Allegrì*

*Carrollwood Recreation District*

**3515 McFarland Road**

**Tampa, Florida 33618**

**813.932.1257**

**813.935.9057** *fax*

*Email:* **Office@originalcarrollwoodCRD.com**

*Please Note: All correspondence to or from this office is subject to Florida's Public Records Laws.*

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**From:** Bruce Anderson <[sightcaster@gmail.com](mailto:sightcaster@gmail.com)>**Sent:** Thursday, April 30, 2020 9:15 PM**To:** [Office@originalcarrollwoodcrd.com](mailto:Office@originalcarrollwoodcrd.com); [marksnellgrove@originalcarrollwoodcrd.com](mailto:marksnellgrove@originalcarrollwoodcrd.com)**Cc:** Walt Durkin <[walt.durkin@aol.com](mailto:walt.durkin@aol.com)>**Subject:** Rental of CRD Room

To CRD board,

My wife and I represent a non-profit club, the Tampabay Fly Fishing Club, (TBFFC.org) for which we are both board members. We are seeking a place for our club to meet on a monthly basis. We currently meet the first Wednesday of each month from 6pm to 9pm. We have approximately 60+ members, but the typical attendance is 20 to 25 members. The meeting agenda is one hour of social time then followed by a presentation. At these monthly meetings we provide light food, and no alcohol. The meetings are open to the public, and would encourage any Carrollwood residents to attend. We are always looking for new members!

My wife and I are Original Carrollwood residents for over 35 years and living in our 3rd house in the neighborhood. Another neighborhood resident, Rick Fender, is also a member of the club.

I would like to request the use of the large meeting room at the Carrollwood Recreational Center. This would be needed on an ongoing monthly basis. We are a casual, low budget group that have a common interest and love for fly fishing.

I am proposing a monthly rental fee of \$100 and would appreciate even less if that is acceptable.

We do provide seminars and demonstrations of fly fishing and would enjoy introducing it to the neighborhood. We have provided seminars for other neighborhood associations, and have a tremendous number of talented instructors, for anyone that wants to learn.

Thank you!

Bruce and Patty Anderson (For the Tampabay Fly Fishing Club)

[11726 Lipsey Road](#)

[Tampa, FL 33618](#)

813-786-3902

[sightcaster@gmail.com](mailto:sightcaster@gmail.com)



# Proposal

## ASI Landscape Management

**Client Name:** Original Carrollwood HOA

**Project Name:** EST1761144

**Jobsite Address:** Tampa, Florida 33616

**Billing Address:** 3515 Mc Farland Rd Tampa, Florida 33618

**Estimate ID:** EST1761144

**Date:** Apr 02, 2020

339 Samara Drive

Remove (1) Elm tree with Stump Grind

Remove (1) Magnolia Tree with Stump Grind

All Debris will be removed and disposed.

**3039 Samara Drive Removals \$1,300.00**

1 Service Ameri-Tree Hardwood Removals With Stump Grind

		<b>Subtotal</b>	\$1,300.00
		<b>Taxes</b>	\$0.00
		<b>Estimate Total</b>	<b>\$1,300.00</b>

### GENERAL TERMS AND CONDITIONS

#### PART 1: CONTRACTOR'S RESPONSIBILITY

The Contractor shall recognize and perform in accordance with written terms, written specifications and designs, contained or referred herein. The Contractor reserves the right to renegotiate or amend the contract when price or scope of work is affected by changes to any local, state, or federal law, regulation or ordinance that goes into effect after the contract is signed.

**A. Workforce:** The Contractor shall assign a trained workforce with experience in the services being provided. The workforce will be presentable and identifiable at all times. All employees shall be competent and qualified, and U.S. citizens or legally authorized to work in the United States.

**B. Landscape Materials:** All materials shall conform to bid specifications. The Contractor will meet and comply with all Agricultural licensing and reporting requirements.

**C. Warranties:** Warranties provided by the Contractor for both product and labor are subject to the following terms and conditions:

- I. If the Client has an existing landscape maintenance agreement with the Contractor, the warranty shall be for 1 (one) year commencing on the day the work is completed and accepted by the Client.
- II. If the Client does not have an existing landscape maintenance agreement with the Contractor, the warranty shall be for 6 (six) months commencing on the day the work is completed and accepted by the Client.
- III. If the Client enters into a landscape maintenance agreement with the Contractor, either during or upon completion of the work, the Contractor will warranty the product per clause (1) above.
- IV. If the Client cancels an existing landscape maintenance agreement with the Contractor within the first 6 (six) months of the warranty, the warranty shall only be in effect for the remaining time of the 6 (six) month period.
- V. If the Contractor cancels an existing landscape maintenance agreement with the Contractor after the first 6 (six) months of the warranty period, the warranty period will have ended.

**D. Licenses and Permits:** The Contractor will maintain a Landscape Contractor's license, as required by state or local law, and will comply with all other license and permit requirements of the county, state and federal governments, as well as all other requirements of law.

**E. Taxes:** The Contractor agrees to pay taxes applicable for its work under this contract, including sales tax on material supplied where applicable.

**F. Insurances:** The Contractor agrees to maintain General Liability Insurance, Automotive Liability Insurance, Workers' Compensation Insurance, and any other insurance at the Contractor's discretion or required by law. In addition, the Contractor will require the same of any sub-contractors and will provide proof of such upon Client request. The Contractor is also responsible for obtaining any licenses and/or permits required by law for activities on the Client's property.

**G. Liability:** It is understood and agreed that the Contractor is not liable for any damage of any kind that is not caused by the negligence of the Contractor, its agents or employees, including but not limited to: death or decline of plant materials due to improper selection, placement, planting or maintenance before the time of this contract; damage due to improper irrigation components in existence at the time of contract execution; exposed cables/wires or sprinkler components/lines normally found below the surface of the lawn; flooding, storm or wind damage; disease or damage to lawns or landscape plants caused by excessive irrigation or lack of water due to inoperative components provided it reported these to the Client, or irrigation restrictions imposed by Water Management District or civil authorities; damage caused by any item hidden in the landscape and not clearly guarded or marked; and damage due to vandalism. The Contractor is liable for any damage due to operation of equipment in performing the contract; complying with all laws pertaining to protected plant species such as the mangrove; damage to plant material due to improper horticulture practices; improper installation of irrigation system replacement components; and injury to non-target organisms in application of pesticides.

**H. Subcontracts:** The Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.

**I. Invoicing:** The Contractor will invoice for the amount set forth under the prices and terms included in this contract under Section B: Terms of Payment. Any services rendered, that are in addition to or beyond the scope of work required by this contract shall be separately billed.

## PART 2: CLIENT'S RESPONSIBILITY

**A. Utilities Usage:** The Client shall allow the Contractor usage of utilities if needed.

**B. Jobsite Access:** The Client shall allow access to all parts of the jobsite where the Contractor is to perform work required by this contract or other related functions, during normal business hours and at other reasonable times, and in the case of after-hours emergencies.

**C. Payment:** The Client shall review invoices submitted by the Contractor and payment shall be due upon completion of the work and receipt of invoice and considered delinquent if not paid accordingly. If not paid within forty-five (45) days, the Contractor reserves the right to suspend services by giving written notice for nonpayment.

**D. Defects:** The Client shall give the Contractor at least thirty (30) days to correct any problem or defect discovered in the performance of the work required under this contract. The Contractor may provide a deduction or offset at its discretion if defects are not correctable to the satisfaction of the Client.

**PART 3: OTHER TERMS**

The Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this contract. Neither the Client nor the Contractor, their partners, successors, assignees and legal representative shall assign, transfer or terminate any interest in this contract without the written consent of the other.

**A. Termination:** This contract may be terminated by the Contractor for nonpayment by the Client, upon written notice as stated above. In the event this contract is terminated early by either party, the Contractor shall be entitled to recover those unrecovered costs incurred through the date of termination, including a reasonable amount of overhead and profit, and any amount in excess of the monthly charges paid by the Client through the date of termination.

**B. Controlling Law:** The laws of Florida shall govern the validity, interpretation, construction, and performance of this contract. Each party hereby expressly consents to the personal jurisdiction, venue and convenience of, and the parties agree that any dispute arising hereunder will be heard in, the state and federal courts for the County of Hillsborough, Florida for any lawsuit arising from or related to this contract agreement. All references herein to the singular shall include the plural.

**C. Legal Counsel:** Each party has had (or has been advised to seek) independent legal counsel of their selection in the negotiation of this contract. Each party fully understands the facts and has been informed about their legal rights and obligations, including but not limited to the obligations of Florida Statutes regarding restrictive covenants and liquidated damages. Each party is signing this contract freely and voluntarily intending to be bound by it. Each party hereby knowingly, voluntarily and intentionally waives any right either may have to a trial by jury with respect to any litigation related to or arising out of, under or in conjunction with this contract or Contractor's employment with Ameriscape USA, Inc.

**D. Notice to Owner:** The Contractor will furnish a Notice to Owner per Florida Statute 713.06 to protect the Contractor's lien rights in the event payment is not received for any job exceeding \$2,500.00.

**E. Attorney's Fees:** In the event a dispute arises between the parties hereto and suit is instituted, the prevailing party in such litigation shall be entitled to recover reasonable attorney fees and other costs and expenses from the non-prevailing party, whether incurred at the trial level or in any appellate proceeding. If the Contractor seeks counsel for nonpayment issues and an agreement is reached before a suit/trial those attorney fees can also be recovered.

Estimate authorized by: \_\_\_\_\_  
Company Representative

Estimate approved by: \_\_\_\_\_  
Customer Representative

Signature Date: \_\_\_\_\_

Signature Date: \_\_\_\_\_

02449



Bureau of Laboratories - Jacksonville, Miami, Pensacola, Tampa, West Palm Beach

I.D. NO. E14157  
DATE/TIME ANALYZED

2020 MAR 11 PM 9:06 444

I.D. NO. E14157 Only  
REC'D TAMPA  
2020 MAR 11 AM 11:20

Sample Acceptance Criteria:  
 Preservation  on ice  not on ice  15°C  
 This sample does not meet the following NELAC requirements:

SAMPLE COLLECTION AND REPORT FORM FOR  
NON-POTABLE WATER BACTERIOLOGICAL ANALYSIS

Program or Site Name: White Sands Beach  
 County: Hillsborough Collector: Rich Carrollwood Collector Phone #: 813-431-7720  
 Collection Address: 11813 Carrollwood Dr  
 Collection City: Tampa Collection State: FL Collection Zip: 33618  
 Date Reported: 3/11/20 Comments: \_\_\_\_\_

Circle the analysis requested

Station No.	Date & Time Collected	Total Coliform/100ml MPN (SM9221B) MF (SM9222B)	Fecal Coliform/100ml MPN (SM9221E) MF (SM9222D)	Enterococci/100ml MF (EPA 1600)	Other	Lab Number
WSB North	3-11-2020 10:50		4(U)			022043
WSB South	3-11-2020 10:53		12(LU)			022044

Name and Mailing Address of Person to Receive Report  
Carrollwood Rec District  
3515 McFarland Road  
Tampa, FL 33618

All tests are performed in accordance with NELAC standards.  
 Qualifier codes: (U) = not detected; (B) = results based on colony counts outside the acceptable range; (Z) = TNTC at highest dilution performed; (Q) = sample holding time exceeded.

For enforcement samples, EPA recommends a maximum of 6 hours time lapse from sample collection to analysis of samples in the lab. Samples must be scheduled with the lab in advance to arrive by 3:30PM to allow sufficient time for analysis. Lab procedures conform to EPA recommendations. Results of samples not received within this time frame may not be reliable.

Fax to 813-935-9057