

Carrollwood Recreation District

Board of Trustees

Mark Snellgrove
President

September 13, 2021

Suzan Giunta
Vice President
Grounds Chairwoman

Executive Committee Meeting - 6:00 p.m.

Regular Meeting Agenda - 6:30 p.m.

Mark Georgiades
Treasurer

1. Call Regular Meeting to Order

Joseph Costa
Secretary

2. Roll Call

Michael Carelli
Original Carrollwood
Park Chairman

3. Determination of Quorum

4. Public Comment

Jack Griffie
Scotty Cooper Park
Chairman

5. Motion to Approve the Consent Agenda

- Approval of August 2021 Treasurer's Report
- Approval of August 9, 2021 Executive Committee Meeting Minutes
- Approval of August 9, 2021 Regular Meeting Minutes

Christina Price
Community
Development
Chairwoman

6. Regular Agenda Items

Kevin Shidler
White Sands Beach
Chairman

Treasurer:

- Discuss Low Cash Balance

Paul Siddall
Recreation Center/
Tennis Chairman

President:

- Review Estimates for Repairs @ White Sands Beach. Vote to Award Contract if Board Desires.



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White Sands Beach
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Paul Siddall
Recreation Center/
Tennis Chairman

Recreation Center/ Tennis Chairman:

Original Carrollwood Park Chairman:

White Sands Beach Chairman:

- Lake Test Results - (included in the agenda)

Scotty Cooper Park Chairman:

Grounds Chairwoman:

Community Development Chairwoman:

CCA Liaison:

7. Other Business

8. Adjourn

**Carrollwood Recreation District Board Executive Meeting Minutes
August 9, 2021**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:00 p.m.
- Trustee Costa made changes to the July meeting minutes.

2. Roll Call (rolled not called for Executive Meeting)

Members present:

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Not Present
Paul Siddall	Recreation Center/Tennis	Not Present
Mark Georgiades	Treasurer	Not Present
Jack Griffie	Scotty Cooper Park	Not Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	President	Present

- Executive Meeting Adjourned at 6:30 p.m.

Carrollwood Recreation District Board Regular Meeting Minutes
August 9, 2021

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1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:33 p.m.

2. Roll Call

Trustees:

Members present:

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation Center/Tennis	Present
Mark Georgiades	Treasurer	Present
Jack Griffie	Scotty Cooper Park	Not Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Beach	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: Seven Trustees present at 6:45 p.m.

4. Public Comment Opened

- **Resident Dr. Rick Dillon:** Would like to talk about restricting parking spaces at the Rec Center.
 - **Andrea Griffie:** present
- Public Comment Closed:** 6:32 p.m.

5. Consent Agenda Approval, including:

- **Motion** by **Trustee Costa** to approve the consent agenda.
- **Seconded by Trustee Price**
- Approval of July 2021 Treasurer's Report
- Approval of July 12, 2021 Executive Committee Meeting Minutes
- Approval of July 12, 2021 Regular Meeting Minutes
- **Vote:** 7 in favor; 0 opposed

6. Regular Agenda

Mark Georgiades — Treasurer Matters:

- We are set to collect assessments in November.

- **Trustee Snellgrove** asked **Treasurer Georgiades** about expense codes he would like to transfer funds between. Funds can be transferred among line items of the budget, after its adoption, a maximum of 20 percent each fiscal year to meet unforeseen contingencies, section 7-(#19), laws of Florida. vote to transfer funds between line items if the treasurer desires.
-
- **Motion** by **Trustee Georgiades** to transfer \$13,000 from expense code 989 Capital Improvements Community Development and \$8,000 from expense code 926 Repair Maintenance, transferring \$11,000 to expense code 940 White Sands Beach Guard Service and \$10,000 to expense code 860 Landscaping Monthly for a total transfer of \$21,000 in funds.
- **Seconded by Trustee Costa**
- **Vote:** 7 in favor; 0 opposed

Mark Snellgrove – President Matters:

- **Trustee Snellgrove** introduce a vote to change the office hours.
 - Vote on a request from Janet to change business office hours to: Monday-Friday, 9:00 a.m. to 1:00 p.m.
 - **Motion:** **Trustee Giunta** made a motion to change the Rec Center office hours to 9:00 a.m. – 1:00 p.m. Monday through Friday.
 - **Seconded by Trustee Costa**
 - **Vote:** 7 in favor; 0 opposed
- **Trustee Snellgrove** reported that a tree had fallen over the fence at the tennis courts during Hurricane Elsa, and that “Emergency Repair Work” was authorized to remove the tree in the amount of \$2,975.00 due to public safety concerns and to avoid closure of the tennis courts.
- Report that three bids were solicited for the tennis court fence repair and that the low bid was from West Florida Fence in the Amount of \$1,997.38. Since the repair cost was under \$2,000.00, the repair has been authorized and may be completed by the C.R.D. meeting date.
- **Trustee Snellgrove:** Discussed a CCA request from Jim Powell for regular weed removal from the storm water drain on Lake Carroll. **Trustee Siddall** questioned why we’re responsible for the storm water drain and not the SWFWMD. **Trustee Snellgrove** stated that the issue is that Steve [a resident], was hired to do the work and is owed \$110.00. **Trustee Shidler** agreed with **Trustee Siddall** that SWFWMD should be responsible for cleaning the drain.
- **Trustee Snellgrove** also noted that the CCA is asking for a lease increase of approximately \$5,000. The Board brought the issue up for discussion. The Board agreed to have further discussions with the CCA.
- **Carrollwood Elementary** improved their “grade” from a C to a B.

• **Kevin Shidler — White Sands Beach:**

- Lake Test Results - Levels are high at 224. Anything over 200 is above normal. **Trustee Siddall** suggested that the board should post warnings when the levels hit 300 and we should take steps to get the lake retested.
- Resident Request for Event for 50 Guests and Tables to be Moved. **Trustee Snellgrove** said it was a non-issue because the residents have rented the Rec Center.

Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** Not present

Jack Griffie — Scotty Cooper Park:

- **Trustee Griffie:** Not present

Suzan Giunta – Grounds:

- **Trustee Giunta:** The Board discussed the efficacy of placing large stones in the grass along Orange Grove on the west side of the Rec center to keep cars from parking on the grass.
- **Trustee Costa** will contact Shirley Pearsall about when to advertise the Public Notice bid.

PUBLIC COMMENT REOPENED

- **Andrea Griffie:** asked about trimming a large hibiscus bush at the entrance to Original Carrollwood at Lake Carroll Way. The Board said it would address the issue.

Paul Siddall — Recreation Center & Tennis:

- **Trustee Siddal** no new business.

Chrissie Price — Community Development:

- **Trustee Price:** Not present

7. Other Business

CCA Liaison — No Liaison present

8. Adjournment

Trustee: Giunta Made a motion to adjourn

- **Motion** Seconded by **Trustee Costa**

Carrollwood Recreation District Board

- **Vote:** 7 in favor; 0 opposed
- Meeting ended at 8:00 p.m.

Meeting minutes recorded by Trustee Costa

Carrollwood Recreation District Board Executive Meeting Minutes
July 12, 2021 - CORRECTED

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:00 p.m.
- Trustee Costa made changes to the June meeting minutes.

2. Roll Call (rolled not called for Executive Meeting)

Members present:

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation Center/Tennis	Not Present
Mark Georgiades	Treasurer	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	President	Present

- Executive Meeting Adjourned at 6:30 p.m.

Carrollwood Recreation District Board Regular Meeting Minutes
July 12, 2021 **Corrected**

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

2. Roll Call

Trustees:

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation Center/Tennis	Present
Mark Georgiades	Treasurer	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: Seven Trustees present at 6:30 p.m.

4. Public Comment Opened

- Resident Dr. Rick Dillon
- Resident Dr. Anna Brown
- Resident Sheila Santafemia
- Resident Eli
- Hillsborough County Sheriff's Office District Three Command Staff

Public Comment Closed: 6:32 p.m.

5. Consent Agenda Approval, including:

- **Motion** by **Trustee Costa** to approve the consent agenda.
- **Seconded by Trustee Carelli**
- Approval of June 2021 Treasurer's Report
- Approval of June 14, 2021, Executive Committee Meeting Minutes

- Approval of June 14, 2021 Public Hearing Meeting Minutes
- Approval of June 14, 2021 Regular Meeting Minutes

6. Regular Agenda

Mark Snellgrove – President Matters:

- **Trustee Snellgrove** introduced the **Sheriff's Office District Three Command Staff** to the Board and the Board's function. **Commander Craig Timko** introduced the deputies in attendance. Each deputy re-introduced themselves: Captain Preston Hollis, Lieutenant Garfield, Sargent Carter, Deputy Melvin Jones (resource officer), and one other deputy whose name was not recorded. **Trustee Siddall** asked Deputy Jones to explain what happens when a resident calls the non-emergency number. The Deputy explained that non-emergency calls go to dispatch and get prioritized based on need.
- **Resident Shelia Santafemia** explained that she called the non-emergency number to report someone ringing her doorbell at 5 a.m.
- **Resident Dr. Anna Brown:** Thanked the deputies for their support and quick response to issues over the more than 20 years she has lived in the neighborhood.
 - **Trustee Snellgrove** : Reported that a 1099 Independent Contractor Vacancy needs to be filled (The Gate Locker). June 30th was the last day that the current 1099 family can lock and unlock the gates. The applicants include residents **Kassidy Siddall**, (**Trustee Siddall's** 14-year-old daughter) and **Luke Chichetto**. If Kassidy gets the job, **Trustee Siddall** would resign his position. **Trustee Carelli** noted that the Board would be breaking labor laws by hiring a minor to work after 7:00 p.m. during the week. **The Trustee** added that a 16-year-old could be hired. **Trustee Siddall** explained that his daughter would never be doing the job alone, an adult would always be present. **Trustee Carelli** said that the issue is having a 14-year-old on the payroll. The second applicant, **Luke Chichetto**, is part of an OC family and has three children. He runs his own company and can work his own hours. The Board agreed to hire **Mr. Chichetto** to open and close the gates at White Sands Beach and Scotty Cooper Park.
 - **Trustee Snellgrove** read a note from the previous gate family. The comment read: Do not hire a teen to open and close the gates. There is a potential for problems when closing White Sands Beach in the evenings.
 - **Trustee Snellgrove** also made mention of a falling tree that damaged a light pole on the tennis courts. **Trustee Carelli** said he would have the light vendor take a look.

Mark Georgiades — Treasurer Matters:

- Most of the tax revenues have been received. **The Trustee** also discussed minor, ongoing budget issues. **Trustee Snellgrove** suggest that the Board slow down spending.

Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** No new business
- **Resident Christie Taylor** asked about reserving Original Carrollwood Park for a softball game. **Trustee Carelli** said that as long as she reserves the park (as a resident), it might be fine, but that parking might be an issue, especially if more than 100 people are expected. The tentative dates would be either August 21st or August 28th — discussions about the event are ongoing.

Jack Griffie — Scotty Cooper Park:

- **Trustee Griffie:** Tree work has been done at the park. The fence vendor showed up this morning (Monday, July 12) and the fence is going up today.

Suzan Giunta – Grounds:

- **Trustee Giunta:** No new business

Paul Siddall — Recreation Center & Tennis:

- **Trustee Siddall** proposed installing PVC posts on Orange Grove from the fire department hook up to the entrance gate at Original Carrollwood Park. **Trustee Carelli** suggested large, limestone rocks, adding that PVC is unsightly and will get driven over.

Chrissie Price — Community Development:

- **Trustee Price:** Not present

7. Other Business

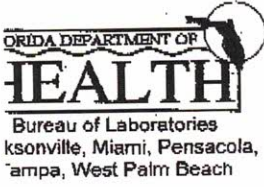
CCA Liaison — No Liaison present

8. Adjournment

Trustee Costa: Made a motion to adjourn

- **Motion** Seconded by **Trustee Giunta**
- **Vote:** 7 in favor; 0 opposed
- Meeting ended at 7:49 p.m.

Meeting minutes recorded by Trustee Costa



ID. NO. E14157
DATE/TIME ANALYZED
2021 AUG 31 PM 11:20
N012836

For Lab Use Only
2021 AUG 31 AM 11:55
Sample Acceptance Criteria:
 Preservation on ice not on ice 2
 This sample does not meet the following NELAC requirements:

PLEASE PRINT COLLECTION AND REPORT FORM FOR
POTABLE WATER BACTERIOLOGICAL ANALYSIS

Location or Site Name: White Sands Beach
 County: Hillsborough Collector: Paul Laramb Collector Phone #: 813-431-7720
 Collection Address: 11613 Carrollwood Dr
 Collection City: Tampa Collection State: FL Collection Zip: 33618
 Reported: 9/1/21 JR Comments:

Analysis requested

Station No.	Date & Time Collected	Total Coliform/100ml MPN (SM9221B) MF (SM9222B)	Fecal Coliform/100ml MPN (SM9221E) MF (SM9222D)	Enterococci/100ml MF (EPA 1600)	Other	Lab Number
B North	8-31-21 11:20		240(Z)			022266
B South	8-31-21 11:23		60(B)			022267

Name and Mailing Address of Person to Receive Report
Carrollwood Pcc District
3515 McFarland Road
Tampa, FL 33618

All tests are performed in accordance with NELAC standards.
 Qualifier codes: (U) = not detected; (B) = results based on colony counts outside the acceptable range; (Z) = TNTC at highest dilution performed; (Q) = sample holding time exceeded.
 For enforcement samples, EPA recommends a maximum of 6 hours time lapse from sample collection to analysis of samples in the lab. Samples must be scheduled with the lab in advance to arrive by 3:30PM to allow sufficient time for analysis. Lab procedures conform to EPA recommendations. Results of samples not received within this time frame may not be reliable.
 Tel: 813-925-9057



NAME(S): CARLEWOOD Recreational District Boat Ramp Area

ADDRESS: MARK Snellgrave

JOB ADDRESS: 846-0424

PHONE: _____

FAX: _____

EMAIL: _____

WORK ORDER

DESCRIPTION	
A	Cut out asphalt and fill with concrete
B	Cut out damaged area in sidewalk and repair
C	Build concrete next to steps for landing to control water
D	Remove brick wall and replace, stucco, paint
A) 1500. ⁰⁰	B) 350. ⁰⁰ C) 500. ⁰⁰ D) 2500-3000
Total Price \$ _____	
Deposit \$ <u>0</u> (Due Before Commencement)	

THIS PROPOSAL / CONTRACT IS SUBJECT TO THE TERMS & CONDITIONS PRINTED ON THE REVERSE SIDE.

Upon execution of this Proposal / Contract, Keith's Concrete & Masonry, Inc. Agrees to furnish the labor, services, and material described in the Work Order above, and customer agrees to pay the price (including deposit) set forth in the Work Order. Keith's Concrete & Masonry, Inc. Has no obligations to furnish any labor, services, or materials not specifically described or referred to within the Work Order.

Customer acknowledges that Contractor has made no guarantees, warranties, understandings, or representations (nor have any been made by any representatives of Contractor) that are not included in this contract.

KEITH'S CONCRETE & MASONRY, INC.

CUSTOMER

By: J.K. Peters Date: _____ By: _____ Date: _____

If this Proposal / Contract is not executed by Customer and returned to Keith's Concrete & Masonry, Inc. within thirty (30) days of its date, it will be deemed withdrawn.



2150 Lake Ave SE
Largo, FL 33771
License No: CG-C062456

Phone: 727.584.8001
Fax: 727.584.7972
concrete@joswigconstruction.com

TO: Carrollwood Rec District

JOB: White Sands Sidewalk

Attention: Janet

DATE: August 31, 2021

BID

THIS IS A LABOR AND MATERIALS BID.

\$2,950.00

JOSWIG CONSTRUCTION, INC. WILL:

1. Core drill 3 holes.
2. Flood void with water.
3. Fill void with flowable fill.
4. Cap off sidewalk with 3k PSI concrete.
5. Supply pump
6. Clean up.

THIS BID DOES NOT INCLUDE:

1. Responsibility for underground utilities or irrigation systems.
2. Work other than indicated above.

NOTE:

1. This price is effective for 30 days from the above date. Where the price of material, equipment, or energy increases by more than 3%, the contract sum amount shall be directly increased by the same amount, plus 10% overhead and 10% profit. Such price increases shall be documented by vendor quotes, invoices, receipts or other documents of commercial use.
2. **This price includes 3 cubic yards of concrete (flowable fill). Any additional material will be an additional \$405.00 per yard.**

Accepted By:

Paul Slaughter

Paul R. Slaughter

Name / Title

Date



2150 Lake Ave SE
 Largo, FL 33771
 License No: CG-C062456

Phone: 727.584.8001
 Fax: 727.584.7972
 concrete@joswigconstruction.com

TO: Carrollwood Recreation District
 3515 McFarland Road
 Tampa, FL 33618

JOB: White Sands Masonry Repairs

Attention: Janet / Mark

DATE: June 29, 2021

BID

THIS IS A LABOR AND MATERIALS BID.

White Sands	\$4,950.00
Recreation Center	\$3,950.00

White Sands Beach:

1. Provide demolition of masonry wall as needed (approx. 10')
2. Relay up masonry wall.
3. Fill cells 4' O.C.
4. Clean up.

Recreation Center:

1. Provide demolition of masonry wall as needed (approx. 7').
2. Relay up masonry wall.
3. Fill cells 4' O.C.
4. Clean up.

THIS BID DOES NOT INCLUDE:

1. Permit.
2. Test laboratory.
3. Stucco work.

NOTE:

1. This price is effective for 15 days from the above date. Where the price of material, equipment, or energy increases by more than 3%, the contract sum amount shall be directly increased by the same amount, plus 10% overhead and 10% profit. Such price increases shall be documented by vendor quotes, invoices, receipts or other documents of commercial use.

Accepted By:

Jimmy Keys
 Jimmy Keys

 Name / Title

 Date