

Board of Trustees

Mark Snellgrove President

Suzan Giunta Vice President Grounds Chairwoman

Mark Georgiades Treasurer

Joseph Costa Secretary

Michael Carelli Original Carrollwood Park Chairman

Jack Griffie Scotty Cooper Park Chairman

Christina Price Community Development Chairwoman

Kevin Shidler White Sands Beach Chairman

Paul Siddall Recreation Center/ Tennis Chairman

August 9, 2021

Executive Committee Meeting - 6:00 p.m.

Regular Meeting Agenda - 6:30 p.m.

- 1. Call Regular Meeting to Order
- 2. Roll Call
- 3. Determination of Quorum
- 4. Public Comment
- 5. Motion to Approve the Consent Agenda
 - Approval of July 2021 Treasurer's Report
 - Approval of July 12, 2021 Executive Committee Meeting Minutes
 - Approval of July 12, 2021 Regular Meeting Minutes
- 6. Regular Agenda Items

Treasurer:

President:

- Vote on Request from Janet to Change Business Office Hours to: Monday-Friday, 9:00 a.m. to 1:00 p.m.
- Report that a Tree had Fallen Over the Fence at the Tennis Courts
 During Hurricane Elsa, and that "Emergency Repair Work" was
 Authorized to Remove the Tree in the Amount of \$2,975.00 Due to
 Public Safety Concerns and to Avoid Closure of the Tennis Courts.
- Report that Three Bids were Solicited for the Tennis Court Fence Repair and that the Low Bid was from West Florida Fence in the Amount of \$1,997.38. Since the Repair Cost was under \$2,000.00, the Repair has Been Authorized and May be Completed by the C.R.D. Meeting date.
- Discuss CCA Request from Jim Powell for Regular Weed Removal from the Storm Water Drain on Lake Carroll.



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Paul Siddall Recreation Center/ Tennis Chairman Ask Treasurer Georgiades what Expense Codes he would like to Transfer Funds Between. Funds can be Transferred Among Line Items of the Budget, after its Adoption, a Maximum of 20 Percent Each Fiscal Year to Meet Unforeseen Contingencies, Section 7-(#19), Laws of Florida. <u>Vote</u> to Transfer Funds Between Line Items if the Treasurer Desires.

Recreation Center/ Tennis Chairman:

Original Carrollwood Park Chairman:

White Sands Beach Chairman:

- Lake Test Results (included in the agenda)
- Resident Request for Event for 50 Guests and Tables to be Moved

Scotty Cooper Park Chairman:

Grounds Chairwoman:

Community Development Chairwoman:

CCA Liaison:

7. Other Business

8. Adjourn

Carrollwood Recreation District Board Executive Meeting Minutes July 12, 2021

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:00 p.m.
- Trustee Costa made changes to the June meeting minutes.

2. Roll Call (rolled not called for Executive Meeting)

Members present:

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation Center/Tennis	Not Present
Mark Georgiades	Treasurer	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	President	Present

• Executive Meeting Adjourned at 6:30 p.m.

Carrollwood Recreation District Board Regular Meeting Minutes July 12, 2021

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1. Call To Order

• President Mark Snellgrove called the meeting to order: 6:30 p.m.

2. Roll Call

Trustees:

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation Center/Tennis	Present
Mark Georgiades	Treasurer	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Not Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	President	Present

3. Determination of Quorum

• Yes: Seven Trustees present at 6:45 p.m.

4. Public Comment Opened

- Resident Dr. Rick Dillon
- Resident Dr. Anna Brown
- Resident Sheila Santafemia
- Resident Eli
- Hillsborough County Sheriff's Office District Three Command Staff

Public Comment Closed: 6:32 p.m.

5. Consent Agenda Approval, including:

- Motion by Trustee Costa to approve the consent agenda.
- Seconded by Trustee Carelli
- Approval of June 2021 Treasurer's Report
- Approval of June 14, 2021, Executive Committee Meeting Minutes

- Approval of June 14, 2021 Public Hearing Meeting Minutes
- Approval of June 14, 2021 Regular Meeting Minutes

6. Regular Agenda

Mark Snellgrove – President Matters:

- Trustee Snellgrove introduced the Sheriff's Office District Three Command Staff to the Board and
 the Board's function. Commander Craig Temco introduced the deputies in attendance. Each
 deputy re-introduced themselves: Captain Preston Hollis, Lieutenant Garfield, Sargent Carter,
 Deputy Melvin Jones (resource officer), and one other deputy whose name was not recorded.
 Trustee Siddal asked Deputy Jones to explain what happens when a resident calls the nonemergency number. The Deputy explained that non-emergency calls go to dispatch and get
 prioritized based on need.
- **Resident Shelia Santafemia** explained that she called the non-emergency number to report someone ringing her doorbell at 5 a.m.
- •Resident Dr. Anna Brown: Thanked the deputies for their support and quick response to issues over the more than 20 years she has lived in the neighborhood.
 - Trustee Snellgrove: Reported that a 1099 Independent Contractor Vacancy needs to be filled (The Gate Locker). June 20th will be the last day that the current 1099 family can lock and unlock the gates. The applicants include residents Kassidy Siddall, (Trustee Siddall's 14-year-old daughter) and Luke Chichetto. If Kassidy gets the job, Trustee Siddall would resign his position. Trustee Carelli noted that the Board would be breaking labor laws by hiring a minor to work after 7:00 p.m. during the week. The Trustee added that a 16-year-old could be hired. Trustee Siddall explained that his daughter would never being doing the job alone, an adult would always be present. Trustee Carelli said that the issue is having a 14-year-old on the payroll. The second applicant, Luke Chichetto, is part of an OC family and has three children. He runs his own company and can work his own hours. The Board agreed to hire Mr. Chichetto to open and close the gates at White Sands Beach and Scotty Cooper Park.
 - **Trustee Snellgrove** read a note from the previous gate family. The comment read: Do no hire a teen to open and close the gates. There is a potential for problems when closing White Sands Beach in the evenings.
 - **Trustee Snellgrove** also made mention of a falling tree that damaged a light pole on the tennis courts. **Trustee Carelli** said he would have the light vendor take a look.

Mark Georgiades — Treasurer Matters:

 Most of the tax rolls have been received. The Trustee also discussed minor, ongoing budget issues. Trustee Snellgrove suggest that the Board slow down spending.

Michael Carelli — Original Carrollwood Park:

- Trustee Carelli: No new business
- Resident Christie Taylor asked about reserving Original Carrollwood Park for a softball game. Trustee Carelli said that as long as she reserves the park (as a resident), it might be fine, but that parking might be an issue, especially if more than 100 people are expected. The tentative dates would be either August 21st or August 28th discussions about the event are ongoing.

Jack Griffie — Scotty Cooper Park:

• Trustee Griffie: Tree work has been done at the park. The fence vendor showed up this morning (Monday, July 12) and the fence is going up today.

Suzan Giunta – Grounds:

• Trustee Giunta: No new business

Paul Siddall — Recreation Center & Tennis:

• **Trustee Siddal** proposed installing PVC posts on Orange Grove from the fire department hook up to the entrance gate at Original Carrollwood Park. **Trustee Carelli** suggested large, limestone rocks, adding that PVC is unsightly and will get driven over.

Chrissie Price — Community Development:

• Trustee Price: Not present

7. Other Business

CCA Liaison — No Liaison present

8. Adjournment

Trustee Costa: Made a motion to adjournMotion Seconded by Trustee Giunta

Vote: 7 in favor; 0 opposedMeeting ended at 7:49 p.m.

Meeting minutes recorded by Trustee Costa

Carrollwood Recreation District Board Executive Meeting Minutes June 14, 2021 CORRECTED

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

• President Mark Snellgrove called the meeting to order: 6:00 p.m.

2. Roll Call (rolled not called for Executive Meeting)

Members present:

Michael Carelli	Original Carrollwood Park	Present
Professor Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation Center/Tennis	Not Present
Mark Georgiades	Treasurer	Not Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Beach	Not Present
Mark Snellgrove	President	Present

• Executive Meeting Adjourned at 6:30 p.m.

Carrollwood Recreation District Board – Budget Hearing June 14, 2021 CORRECTED

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

• President Mark Snellgrove called the meeting to order: 6:30 p.m.

2. Roll Call (rolled not called for Executive Meeting)

Members present:

Michael Carelli	Original Carrollwood Park	Present
Professor Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation Center/Tennis	Present
Mark Georgiades	Treasurer	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Beach	Present
Mark Snellgrove	President	Present

Budget Presentation by Treasurer Mark Georgiades

- Trustee Snellgove explained to residents in attendance the purpose of this public hearing.
- **Trustee Georgiades** presented a cursory explanation of the proposed budget. He noted that the CRD would be clear of our financing obligation by October 2022.

• PUBLIC COMMENT:

- **Resident Dr. Anna Brown:** Asked what kind of expenses would fall under specific line items in the budget. **Trustee Snellgrove** explained.
- Resident Ryan Horstman: Asked if the landscape contract is tied into the fiscal year-end date.
 Trustee Carelli explained that it was not taken into consideration when the contract was signed. Trustee Giunta added that the inception date was March 1st. Trustee Carelli explained, that at the end of the contract period, The Board could ask for an extension to match our fiscal year-end date.
- Resident Ryan Horstman: Asked about short falls or emergency monetary issues that might arise. Trustee Carelli stated that the Board likes to keep three to six months of emergency funds.
- Budget Hearing Closed: 6:45

Carrollwood Recreation District Board

- Trustee Georgiades made a <u>motion</u> to adopt the 2021-2022 FYE Budget based on the District Tax Rate of \$600.00 to be assessed and collected upon the taxable property of the district for 2022 FYE.
- Motion Seconded by Trustee Carelli
- Vote: 9 in favor; 0 opposed

Carrollwood Recreation District Board Regular Meeting Minutes June 14, 2021 - CORRECTED

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID. THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

• President Mark Snellgrove called the meeting to order: 6:45 p.m.

2. Roll Call

Trustees:

Members present:

Michael Carelli	Original Carrollwood Park	Present
Professor Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation Center/Tennis	Present
Mark Georgiades	Treasurer	Present
Jack Griffie	Scotty Cooper Park	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Beach	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

• Yes: Nine Trustees present at 6:45 p.m.

4. Public Comment Opened

- **Resident Dr. Roger Capp:** The residents of Original Carrollwood and those who frequent OCP and the Dog Park were ill served in not being made aware of changes made to the locks at the parks. You should not need a key to exit the parks.
- Resident Ryan Horstman: No comment
- **Resident Shelley Stewart:** Questioned if a decision has been made to not allow Moon Drop Yoga to use the small room at the Rec Center. **Trustee Snellgrove** said it was not on the agenda.
- Resident Andrea Griffie: no comment
- **Resident Dr. Anna Brown:** Asked about expected timelines for landscaping, the signage at the entrance to Original Carrollwood on Lake Carroll Way, and work to be done at Scotty Cooper Park. Dr. Brown also suggested that the Board work on projections for future projects.

Public Comment Closed: 6:51 p.m.

5. Consent Agenda Approval, including:

- Motion by Trustee Costa to approve the consent agenda.
- Approval of May 2021 Treasurer's Report
- Approval of May 10, 2021 Executive Committee Meeting Minutes
- Approval of May 10, 2021 Regular Meeting Minutes
- Motion Seconded by Trustee Carelli
- Vote: 9 in favor; 0 opposed

6. Regular Agenda

Mark Georgiades — Treasurer Matters:

• **Trustee Georgiades:** noted that the Board budget is at the limit regarding lawn maintenance.

Mark Snellgrove - President Matters:

- Trustee Snellgrove: To answer Dr. Brown's inquiry about projections, the Trustee noted that the Board has been consulting our attorney about raising the taxes, but that it must be brought to a vote by the community. Trustee Carelli explained that the Board would share projections and plans with the community and explain why, with the cost of inflation, we must increase taxes to better serve the neighborhood. He also noted that just because a proposed increase is approved, it does not mean that the entire increase would be implemented immediately. We know that the budget we have today based on taxes received will not serve the neighborhood five or six years from now. Trustee Shidler, said that it's hard for me to think about new parks or playground equipment before we know the kinds of funds we will have coming in.
- Shirley Pearsall, resident and landscape architect, presented to the Board and residents in attendance drawings of landscaping for the signage at the entrance of Original Carrollwood at Lake Carroll Way. Shirley made a 15-minute presentation and fielded questions from the Board as well as from residents. Shirley and resident Ryan Horstman discussed the choice of native plants versus plants not native to Florida. Ryan suggested not using plants that are hard to maintain and that attack weeds. Trustee Siddall suggested completing the landscaping before adding lights and noted that the Board should not skimp on lighting. Trustee Snellgrove said that Shirley would move forward with bids and work with Janet in the front office.

Michael Carelli — Original Carrollwood Park:

• Trustee Carelli explained to Dr. Clapp that, yes, a goof was made at the parks in regard to keying. The changes were made for security reasons. The Trustee further explained that sports teams from outside the neighborhood have been playing at the park without approval or permission. The Trustee also noted that kids have been jumping

the fence, which is why the locks were double keyed. **The Board** does not want people or dogs in the park that are not residents. The "goof" was made by the locksmith that did not complete the work. **Trustee Giunta** will meet with the locksmith and will inform Dr. Clapp when the locks have been fixed.

- Trustee Carelli shared with the Board bids for the tennis court lights. The Trustee ensured that the bidders were using similar specs. The lowest bid was from Synergy Electric, a company that the Trustee likes. The Trustee would like to move forward with this company.
- Motion by Trustee Carelli to award a contract to Synergy Electric to make the improvements on the tennis court lights for a cost of: \$6,444.99.
- Motion Seconded by Trustee Siddall
- Vote: 9 in favor; 0 opposed
- Trustee Carelli spoke to the Board attorney about potentially moving forward with a tax increase. The Board must come up with a hard number cap that can be implemented incrementally over a course of years. The Trustee noted that if the neighborhood could not properly maintain the lake and the parks, the county could potentially take control of the properties.

Kevin Shidler — White Sands Beach:

- Lake Test Results were very high on the south side.
- Dr. Patel called the **Trustee** to say that he is seeing activity at the lake after hours, but that it is coming from the lake side. Dr. Patel proposed using a security laser to monitor the lake. **Trustee Snellgrove** said that the **Trustee** should move forward with estimates.

Jack Griffie — Scotty Cooper Park:

- Trustee Griffie: The fence company will install at Scotty Cooper Park on the following dates: 7/12 to 7/15. The Trustee would like to move forward with shrubbery removal at SCP. NOTE: SCOTTY COOPER PARK WILL BE CLOSED FOR THIS ENTIRE WEEK.
- Motion by Trustee Griffie to award a contract to ASI Landscape Management in the amount of \$3,989.25 for the removal of an existing hedge.
- Motion Seconded by Trustee Price
- Vote: 9 in favor; 0 opposed
- The Trustee obtained an estimate to trim dead branches at SCP. Trustee Georgiades said there was nothing left in the SCP budget for additional tree trimming. Trustee Costa stated that falling tree branches are a serious hazard to visitors and must be addressed. The Board discussed moving money from the Rec Center budget to SCP.

Motion by Trustee Griffie to award a contract to Tri-County Tree & Landscaping in the amount of \$3,950.00 for the trimming of dead tree branches at Scotty Cooper Park.

• Motion Seconded by Trustee Siddall

• Vote: 9 in favor; 0 opposed

Suzan Giunta - Grounds:

• **The Trustee** mentioned having irrigation inspections again. **Trustee** Georgiades said no, it wasn't in the budget.

Paul Siddall — Recreation Center & Tennis:

• **Trustee Siddall** said that we have been using Band-Aids to fix and upkeep the community. **The Trustee** noted that the Board should get the budget and proposed increases in order before we start considering new projects.

Shelley Stewart noted that Stacy Fender, who runs Moon Drop yoga, would like to use the small room at the Rec Center for her yoga class. **Trustee Carelli** stated that he fully supported Stacy when she ran the yoga classes on a volunteer basis but having spoken to Janet and being told that it is a for-profit business by a non-resident, he would not be in support of allowing Stacy to use the Rec Center. **Trustee Shidler** said that Shelley, as a resident, could rent the room and yoga could take place there.

Trustee Siddall: Questioned whether the Board thought that the Rec Center needed to be re-painted. **The Trustee** also noted that the Board is purchasing a wet-vac.

Chrissie Price — Community Development:

- Trustee Price: presented photos of neighborhood signage, specifically the posted rules. Trustee Snellgrove stated that Trustee Price should check with Janet on the wording, using Trustee Carelli's signs as a model.
- **The Trustee** asked if the Board would like to see an RFP for all the signs. The Board agreed that the signage should be uniform.

The main entrance signs should be up within the next two weeks.

Trustee Siddall asked that signage on the gates at WSB, SCP, and OCP be reflective.

7. Other Business

CCA Liaison — No Liaison present, but **Trustee Snellgrove** shared that The CCA will do fireworks on July 4th weekend.

Carrollwood Recreation District Board

8. Adjournment

Trustee Costa: Made a motion to adjournMotion Seconded by Trustee Carelli

Vote: 9 in favor; 0 opposedMeeting ended at 8:55 p.m.

Meeting minutes recorded by Trustee Costa

Board of Trustees
Carrollwood Recreation District
3515 McFarland Road
Tampa, Florida 33618

Re: Office Hours

Dear Board of Trustees:

When I began work for the CRD, May 11, 2020, the office hours were Monday – Friday, 2:30 p.m. to 6:30 p.m. On July 13, 2020, I asked the board to change the hours to better accommodate my work-life balance as I had no one coming in that late, it was dark, and with school pick up I didn't have parking. The Board approved and the office hours changed to: Monday – Thursday, 1:30 p.m. -5:30 p.m., and Friday, 9:00 a.m. – 1:00 p.m. These are the office hours as they stand. Now, having worked in the office for 14 months, I am asking the Board to, once again, change the hours.

Please see the proposed office hours.

Monday through Friday from 9:00 a.m. -1:00 p.m., and offer afternoon/evening appointment availability when needed on Mondays for any working people that can't get in.

As the Board is aware, my husband and I are "semi-retired," and while I truly enjoy working in the CRD office and earning extra money, the afternoon schedule is getting increasingly difficult for me. It is my hope that the board will consider changing the hours to a morning schedule so that I can spend afternoons with my husband.

The morning schedule will work better for a number of other reasons as well. For example, Gary and I work opposite hours, for the most part, and communicate by leaving notes for one another, which can lead to confusion. Also, having queried many residents over the past few months, many agree that mornings might work best. Residents are not able to park here in the afternoons until school pickup is done after 2:30 p.m. because there is no place for them to park. By working mornings, we would be out of the school traffic altogether. In fact, I see very few, if any, residents after 4:00 p.m. and 4:30 p.m.

I would be very happy to discuss any other options regarding office hours and would certainly appreciate your input, and of course, I will abide by your wishes.

Sincerely,

Janet Bourland

Jacksonville Mami Pensacola, Tampa, **188** P. J. B. D. T. 28 5 7

SAMPLE COLLECTION AND REPORT FORM FOR

NON-POTABLE WATER BACTERIOLOGICAL ANALYSIS

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	Name and Mailing Address of Person to Receive Report
2	Carrollwood Roc District
	3515 McForland Road
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	1ampa, FL 33618

All tests are performed in accordance with NELAC standards. Qualifier codes: (U) = not detected; (B) = results based on colony counts outside the acceptable range; (Z) = TNTC at highest dilution performed; (Q) = sample holding time exceeded.

For enforcement samples, EPA recommends a maximum of 6 hours time lapse from sample collection to analysis of samples in the lab. Samples must be scheduled with the lab in advance to arrive by 3:30PM to allow sufficient time for analysis. Lab procedures conform to EPA recommendations. Results of samples not received within this time frame may not be reliable.

From: Kelly Carlson

To: office@originalcarrollwoodCRD.com

Subject: Wedding at the Lake - Permission for 50 guests

Date: Thursday, July 29, 2021 6:21:38 PM

Dear Janet and Original Carrollwood Board of Directors,

My name is Kelly Carlson and I live at 3101 Cocos Road. Our family has lived in Original Carrollwood for 6 years.

I am writing to ask permission to have 50 guests at the lake for a small family wedding on Sunday, October 17 at about 5PM. The wedding would last 30-45 mins. We would hold the ceremony under the covered area near the dock. We have already requested the area for 25 guests for that date from 3PM - 7PM. We will be using the 3PM-5PM time period to decorate and 6PM-7PM to clean up. If needed, our neighbor may be willing to also sign a form for the additional 25 persons if that is permitted/needed.

If permitted, we are also wondering if we could move the tables on the dock during this period of time and then replace them (locking them as they were) after the wedding is completed. We would hope to bring chairs for the wedding guests to sit in.

We also have paid the deposit for the ballroom w/ dance floor and also the smaller meeting room for Sunday, October 17th for the wedding reception following the wedding.

The wedding is for my niece and her fiancé. I am truly honored that they want to marry in our neighborhood and close to our home as my niece lost her mom (my husband's sister passed away) about 6 years ago. My husband and I are excited to be a big part of her wedding day and help to make it special.

I appreciate your consideration and would love any assistance that may be able to be given.

Thank you very much,

John and Kelly Carlson 3101 Cocos Road kellypanzhu@yahoo.com Cell: 239-398-7424