

Carrollwood Recreation District

June 8, 2020

Board of Trustees

Mark Snellgrove
President

Suzan Giunta
Vice President
Grounds Chairwoman

Mark Georgiades
Treasurer

Joseph Costa
Secretary

Michael Carelli
Original Carrollwood
Park Chairman

David O'Donnell
Scotty Cooper Park
Chairman

Christina Price
Community
Development
Chairwoman

Kevin Shidler
White Sands Beach
Chairman

Paul Siddall
Recreation Center/
Tennis Chairman

Executive Committee Meeting - 6:00 p.m.
Budget Hearing - 6:30 p.m.
Regular Meeting Agenda - 6:40 p.m.

1. Call to Order / Open the Budget Hearing

2. Roll Call

3. Determination of Quorum

4. Budget Presentation by Treasurer Mark Georgiades

- Hear from the Public
- Close the Hearing
- Board Vote: **Motion** to Adopt the 2020-2021 - FYE Budget - based on the District tax rate of \$600.00 to be assessed and collected upon the taxable property of the District for 2021 - FYE

5. Public Comment for Regular Meeting

6. Motion to Approve the Consent Agenda

- Approval of May 2020 Treasurer's Report
- Approval of May 11, 2020 Executive Committee Meeting Minutes
- Approval of May 11, 2020 Regular Meeting Minutes

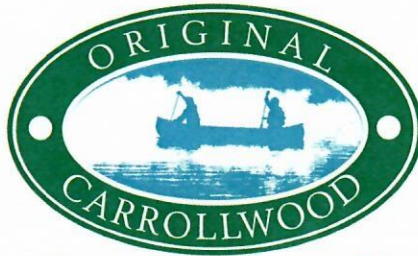
7. Regular Agenda Items

Treasurer:

President:

- Discuss future dates for Off-Duty Deputies at White Sands Beach
- Personnel Matters: Maintenance Position Interviews

Vice President:



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Recreation Center/ Tennis Chairman:

Original Carrollwood Park Chairman:

- Discussion of Resident Sign-in Sheet for Ballfield due to High Demand

White Sands Beach Chairman:

- Lake Test Results - (included in the agenda)

Scotty Cooper Park Chairman:

- Review fencing estimates and Vote to Award Contract if the Board is ready to proceed

Grounds Chairwoman:

Community Development Chairwoman:

CCA Liaison:

8. Other Business

9. Motion to Adjourn

Not Yet Approved

**Carrollwood Recreation District Board Executive Meeting Minutes
May 11, 2020**

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The Board of Trustees of the Carrollwood Recreation District (CRD) typically conducts its meetings in person. Due to the current state of emergency and the current statewide safer-at home order, this meeting was conducted via communications media technology pursuant to Executive Order Number 20-69, issued by the Governor of the State of Florida on March 20, 2020.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:00 p.m.
Joseph Costa made changes to the April 2020 meeting minutes.

2. Roll Call (rolled not called for Executive Meeting)

Members present:

Members present:

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	Treasurer	Present
David O'Donnell	Scotty Cooper Park Chair	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- Executive Meeting Adjourned at 6:30 p.m.

Not Yet Approved

**Carrollwood Recreation District Board Regular Meeting Minutes
May 11, 2020**

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1. Call To Order

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2. Roll Call

Trustees:

Members present:

Michael Carelli	Original Carrollwood Park	Not Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	Treasurer	Present
David O'Donnell	Scotty Cooper Park Chair	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: Nine Trustees present.

4. Public Comment Opened

- Board Attorney Ken Tinkler n/c
- Bryan Huls – Would like to thank the board. The entry to OC looks good. Duck Island is ready for the regularly scheduled maintenance, trees need trimming and weeds need pulling.
- Jim Powell n/c
- Jack Griffie n/c
- Andrea Griffie – would like to verify that the residents' letter was received.
- Sheila Santafemia: I am here to hear about the budget and would like to voice my concern about the keyed entrance to SCP. Also, can we apply for Grants to fund some neighborhood projects?
- Dr. Anna Brown – Two things to share. Hills. Cty public schools. 1. More than 140 feeding cites for the public. 2. Anyone can go to the cites for food. 3. I understand there will be a budget

discussion and would like to ensure the funds are maintained for the securing of Scotty Cooper Park.

- Eli: n/c
- Jim Ragsdale – Would like to know when our parks will be open.
- Dr. Rick Dylan – After thinking about securing SCP, I think it is a good idea, especially since our other parks have keyed locks.

Public Comment Closed: 6:41 p.m.

5. Consent Agenda Approval, including:

- Motion by **Trustee O’Donnell** to approve the consent agenda.
- Motion Seconded by **Trustee Costa**
- Approval of April 2020 Treasurer’s Report
- Approval of April 13, 2020 Executive Committee Meeting Minutes
- Approval of April 13, 2020 Regular Meeting Minutes
- **Vote:** 8 in favor; 0 opposed

Trustee Snellgrove introduced General Council Ken Tinkler:

- **Ken Tinkler** General Council: The Governor has begun a Phase-1 of the opening process. Restaurants are opening with lower occupancy. At this point, Hillsborough County has opened wilderness parks only — not public parks or skate parks or dog parks. The best way to learn about policy is to default to the Hillsborough County website. They have not given a timeline for opening the parks. Most likely, it will be next week — two weeks after the Governor’s original order. This will be dependent on CDC guidelines regarding social distancing.
- **Trustee Snellgrove asked the attorney to elaborate:** You are a special district designated by the Governor, and that distinction could be taken away. The County has the expertise in following the Governor’s orders, and as an entity within the county, the special district should follow County guidelines.
- **Jim Powell:** I think it is prudent to follow Hillsborough County as long as cases don’t spike.
- **Bryan Huls:** Will this change happen on the Governor’s Thursday meeting? Ken Tinkler said that Hillsborough County has not made the step yet and neither has the state.
- **Kevin Shidler:** The Board must consider that there is no guard or security at Scotty Cooper Park (meaning, there is no one to address social distancing regulations). At Scotty Cooper Park, we are responsible for too many people gathering at the park, for example, ten people on the pier fishing. Council recommends posting the order from the state. **Trustee Shidler:** so moving forward, White Sands Beach could open at dawn as usual, when the order is changed.
- **Chrisie Price:** Are there specific rules about cleaning the bathrooms. Ken Tinkler advised that we don’t know what those rules are yet. If there is a question, defer to the CDC website.
- **Trustee Siddall:** Will we open White Sands Beach? And will that put us in more liability?
- **Trustee Snellgrove:** There is confusion about White Sands beach.
- **Ken Tinkler:** The beaches that have opened outside of Hillsborough County are places where social distance requirements can easily be met. Your park (White Sands Beach) fits more into the description of a neighborhood park, not a beach.
- **Trustee Siddall:** The boat ramp is closing at 4:30 when it used to be opened later.

- **Trustee Shidler:** The problem is people are abusing the privilege, and we have to pay extra for the guard when people don't follow the rules.
- **Trustee Siddall:** Do we need another meeting if the Governor opens the parks?
- **Ken Tinkler:** I think, given the way you operate, your president can make that decision.
- **Mark Snellgrove:** I am in full agreement with that. In my view, if we have any issues, Ken has to defend our actions.

6. Regular Agenda

Suzan Giunta — Vice President & Grounds

- **Trustee Giunta:** Resident Brian Huls mentioned having work done at Duck Island to trim the trees and pull the weeds. **Trustee Giunta** asked if she could reach out to someone with a lawn service. There is a proposal from ASI on the agenda to clear the island on Samara, but the **Trustee** said she could probably get a better price. **Trustee Snellgrove** said that ASI is not responding to emails.
- There will be a three percent increase in the grounds maintenance budget. **Trustee Snellgrove**, asked what we are getting for our money?
- **Trustee Siddall** said, if they find something broken, they provide an estimate to fix it. **Trustee Giunta** said that we can probably cancel that part of the contract. Green Thumb is charging \$780 to check our irrigation system, which includes all the zones. In regard to the grounds maintenance, there does not seem to be accountability. **Trustee O'Donnell** stated that if that what it costs to check sprinklers, we should open a sprinkler checking business.

Mark Georgiades — Treasurer Matters:

- **Trustee Georgiades:** I received from **Trustee Price** the estimated cost of \$35,000 for the refurbishing of the entry signs on Lake Carroll Way. I've also heard from **Trustee O'Donnell** in regard to budgeting Scotty Cooper Park. I request all Board members to send in their budgets.
- We received an invoice for an ice-machine purchased last summer. They tried to use our credit card. It did not work. It took them nine months to get back in touch with us. **Trustee Siddall** asked the cost of the ice-machine: \$1,900.
- **Lucas Howes** (a resident) joined the meeting at 7:03 p.m.

Mark Snellgrove – President Matters:

- **Trustee Snellgrove:**
 - A legal notice for the upcoming budget hearing was published in the Tampa Bay Times Newspaper on May 6, 2020
 - Question: Would the Board like to request an Off-Duty Deputy Sheriff for WSB on: May 25, (Memorial Day Weekend) and any other weekend thereafter?
- **Personnel Matters** – Janet Bourland started work today at 2:00 p.m. Prior to Laura Allegri, the hours were three hours per day, five days a week. Janet retired

from her job. We need to provide some financial security, so we have assigned the office hours of 2:00 p.m. – 6:00 p.m. Trustee Siddal asked if she could work until 6:30. **Trustee Snellgrove** said he would check on it. Moving forward, Laura and Shelley will only get paid when they are training Janet.

- **Shelley Stewart** recommended Janet Bourland’s husband for the maintenance position.
- **Trustee Giunta** – said he looks like a good candidate
- **Trustee Siddall** – had recommended a person (numerous times) but the person has not been given an opportunity to interview for the position. **Trustee Snellgrove** asked if the gentleman was **Trustee Siddall’s** neighbor. **Trustee Siddal** stated that he hardly knows the gentleman. He’s just someone from the neighborhood. **Trustee Shidler** suggested that **Trustee Snellgrove** interview the gentleman and make a recommendation. **Trustee Costa** suggested that **Trustee Snellgrove** interview any qualified candidates and make a recommendation to the Board.
- **Shelley Stewart** has done a phenomenal job; she loves helping the community. If you see her, thank her.
- **The Trustee** has requested the restrooms be cleaned once per week.
- **Room rental request:** The Anderson family would like to rent the Rec Center for a few hours. Their fishing club would pay for it. **Trustee Snellgrove** asked for comments: **Trustee Costa** asked if they would pay the standard \$400 deposit. The **Trustee** replied yes. **Trustee Shidler** asked how long we typically rent the room for? **A:** \$435 w/dance floor, \$335 w/o dance floor. **Trustee Shidler** believes that we should charge our normal fee, not a prorated fee. **Trustee Giunta** said that this would set a precedent. **Trustee Siddal** stated that the Governor is talking about opening the parks
- **Trustee Shidler:** We should request officers for memorial weekend in anticipation of the beaches opening. **Trustee Siddall** suggested 10 a.m. to 6 p.m.

Michael Carelli — Original Carrollwood Park: Not Present.

- **Trustee Carelli:** No new business.

Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** We should follow the guidance of Council.

David O’Donnell — Scotty Cooper Park:

- **Trustee O’Donnell:** No new business. **The Trustee** is awaiting quotes for securing SCP. **Trustee Costa** said that as duly elected officials, the Board should simply make the

decision to either secure or not secure the park and to not canvas the entire neighborhood for opinions. **Trustee O'Donnell** agreed, as did **Trustee Shidler**. **Trustee O'Donnell** added that he would likely have a budget for securing the park next month. **The Trustee** was not happy with the initial details of the bids and has asked that they all be redone.

- **Trustee O'Donnall:** Said that someone cut the chain locking SCP.
- **Trustee O'Donnell:** Is there a timetable for conversion of the poles at SCP? **Trustee Snellgrove:** Ownership of the poles has been transferred to the Board.

Paul Siddall — Recreation Center & Tennis

- **Trustee Siddall:** The Trustee is trying to make contact with the Tennis company so they can work on the courts. **The Trustee** is awaiting a call.

Trustee Price — Community Development:

- **Trustee Price:** Re: Budget Request for Entryway signage: The project includes removal of the existing structures, zoning approval, design, engineering, permitting, fabrication, and installation with foundation of two new monument signs that meet current code. The Trustee would like to contract for this as a turnkey, design-build, if the rules allow, as the vendor has received zoning approval and provided the designs. The scope does not include replacement of the landscaping or up-lighting as needed. The requested budget for this project is \$35,000.

7. Other Business:

- **Trustee Snellgrove:** Eric Palenberg of the CCA Board voiced concern (i.e. social distancing) about the July 4th celebration at White Sands Beach.
- **Paul Siddall:** Suggested that we must follow State, County and CDC guidelines, and if the guidelines are the same as now, we will not be able to have this celebration.
- **Trustee Shidler:** It seems to me that the Board should move forward with some event on July 4th, which is two months away. **Trustee Siddall** said the contract should be written with a caveat that takes the social distancing rules into consideration, in case the event has to cancel. **Trustee Siddall** further stated that Hillsborough County schools don't even know if they will open up summer sports. **Trustee Snellgrove** asked about the July 4th Parade. **Trustee Siddal** stated that we must follow social distancing rules. **Trustee Snellgrove** only stated this because it was mentioned by a member of the CCA Board and we should be Boards that share all information.
- **Trustee Siddall:** Can you make sure you speak to Janet about the tricks people have in trying to get boat stickers? **Trustee Shidler** responded, already done.
- **Trustee Snellgrove** reopened Public Comment at 8:27 p.m. There were no comments.

8. Adjourn

- **Trustee Giunta:** Motion to Adjourn
- **Motion** Seconded by **Trustee Costa**
- **Vote:** 8 in favor; 0 opposed
- Meeting ended at 8:19 p.m.

Meeting minutes recorded by Trustee Costa

AS APPROVED

May 11, 2020

**Carrollwood Recreation District Board Executive Meeting Minutes
April 13, 2020 – As Corrected**

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- Joseph Costa made changes to the March 2020 meeting minutes.

2. Roll Call (roll not called for Executive Meeting)

Members present:

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan “Suzy” Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- Executive Meeting Adjourned at 6:30 p.m.

AS APPROVED
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Carrollwood Recreation District Board Regular Meeting Minutes
April 13, 2020 – As Corrected

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Trustees:

Members present:

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Suzan “Suzy” Giunta	Vice President & Grounds	Present
Paul Siddall	Recreation/Tennis	Present
Mark Georgiades	Treasurer	Present
David O’Donnell	Scotty Cooper Park Chair	Present
Chrissie Price	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: Nine Trustees present.

4. Public Comment Opened

- Jack Griffie
- Andrea Griffie
- Sheila Santafemia:
- Dr. Anna Brown:
- Eli:
- Dave Williams:
- Janet Bourland
- Laura Allegri
- Shelley Stewart

- **Andrea Griffie:** Reported that an article written for the Caroler — at the suggestion of the Board — has been written. The article has been sent to the CCA so that it may be placed in the Caroler. Andrea thanked **Trustee Snellgrove** for setting up a meeting with a Deputy Sheriff who offered advice for securing Scotty Cooper Park. The Deputy did recognize a “photo” of someone at the park — a man named “Catman.” The Deputy was surprised that the individual was spotted at the SCP.
The Deputy commented what to look for in making the park a safer environment:
 - Poor visibility into the park. He recommended that the hedges and a small tree follow guidelines, which include being cut down to two feet.
 - Recommended that the gate be secured and elevated.
 - Recommended better lighting, including in the pavilion. LED lighting was preferable.
 - Electricity and water fountains attract people, he noted.
 - If there is a need for boarder vegetation, look for bougainvillea, or plants that will keep people out.
 - The lighting could also be redirected, for example, downward, so it doesn’t blind those looking into the park.
 - He offered to do a “professional” survey.
- **Dave Williams:** Mr. Williams noted that there are eighteen million people on unemployment (the assumption being that they have time to wonder into areas where they perhaps don’t belong). He has encountered youths from outside of the neighborhood riding bikes in the parks and has asked them to leave. He also noted that the Crime Watch signs in the neighborhood, are covered in mildew, and that the guard service at WSB is doing a great job.
- **Dr. Anna Brown:** Many families are having a difficult time. The Hillsborough County Schools website has information on 187 sites around the county where food will be available for families in need.

Public Comment Closed: 6:48 p.m.

5. Consent Agenda Approval, including:

- Motion by **Trustee Siddall** to approve the consent agenda.
- Motion Seconded by **Trustee Giunta**
- Approval of March 2020 Treasurer’s Report
- Approval of March 9, 2020 Executive Committee Meeting Minutes
- Approval of March 9, 2020 Regular Meeting Minutes
- Vote: 9 in favor, 0 opposed

6. Regular Agenda

Suzan Giunta — Vice President & Grounds

Trustee Guinta: is getting quotes for sod. So far, the bids are approximately \$10,000.

Trustee Shidler: Do we have the money?

Trustee Carelli: We should buy plugs and let Costa and his Boy Scouts do the work.

Trustee Costa: Aside from the using the Scouts, I do agree with Carelli that putting plugs is better than sodding Lake Carroll Way.

Board Consensus: There is no money in the budget for sod.

Mark Georgiades — Treasurer Matters:

- **Trustee Georgiades:** Asked for thoughts from the Board Members on the 2020-2021 Budget.
- Has made contact with the property appraiser to levy the taxes in the district.
- **Trustee Snellgrove** said this action is leading to our public meeting in June.
- **Trustee O'Donnell** noted that all Board Members should make note of the budget changes caused by the Lake Carroll Way improvement effort. This was further explained by **Trustee Carelli**.
- **Trustee Carelli:** To pay for the LCW project, each Board Member agreed to decreasing the funds in their Capital Improvement budgets. The **Trustee** further explained that capital improvement budget was substantially reduced. **The Trustee** noted that the 2020-2021 budget should come in at \$620,000 and the 2021-2022 budget should come in at \$630,000. The Board should also keep in mind that the month of lowest cash flow is October.
- **Lucas Howes:** A resident, joined the meeting at 6:55 p.m. (after Public Comment).
- **Trustee Snellgrove:** Noted that the Board amended the budget and lowered it—specifically for the LCW project. **Trustee Carelli** stated that he would look for the information on his spreadsheet so that **Trustee Georgiades** could have that information.

Mark Snellgrove – President Matters:

- **Trustee Snellgrove:** Explained his discussion with the Board Attorney Kenneth Tinkler in regard to closing neighborhood parks:
 - Given the desire to keep the boat ramp open, consistent with the County's decision to keep some boat ramps open, I recommend the following: Permit access to White Sands Beach to only those authorized to access the boat ramp. Close White Sands Beach to all activity except, during the hours that the guard is present. Permit:
 - Launching a boat
 - Parking vehicles during boating operations
 - Use of restroom facilities by individuals who gain access for boating activities.
 - Post the CDC signs on the bathroom facility.

Carrollwood Recreation District Board

- **Trustee Siddall:** Suggested that the Board put signs at the parks that read: CLOSED. Other Board Members agreed. **Trustee Snellgrove** said he would have notices posted on all the park fences.
- **Lucas Howes:** A resident said he would be happy to pressure wash signage at the SCP before it reopens.
- **Trustee Snellgrove** noted that maintenance worker, Kevin, quit. He was not comfortable working in this environment. **Trustee Snellgrove** has someone else cleaning the restrooms.
- **Trustee Siddall:** We won't have to worry about maintenance until about mid-July, when things open up again.
- **Office Manager Search Recommendation as noted by:** Shelley Stewart & Laura Allegri
- **Shelley Stewart:** "Laura and I had the privilege of interviewing five candidates for the office job. What we realized is that the job requires excellent coordination skills. Laura has done it aptly for six years. She leaves huge shoes to fill. Our choice, **Janet Bourland**, is on the call. She lives in the neighborhood and she coordinates much more in her regular job duties. She has the skill to take over this job. **Trustee Snellgrove** asked Janet Bourland to address The Board.
- **Janet Bourland:** (Excerpts). An accomplished professional with more than 25 years of office management and customer service experience, Janet feels her diverse background brings strong organizational and communication skills to the table. She excelled in all aspects of her career. Her current position is accounting, reservations and bookings. She is a licensed real estate agent. She understands property management and scheduling as well as managing budgets, so this job is a perfect opportunity. She is in a financial position to partially retire and this part time job is perfect for her. She also noted: "I'm a proud Carrollwood Resident for the past six years. I am working fulltime but would give notice and retire if hired."
- **Mike Carelli:** asked three questions that he typically asks of new hires.
- **Carelli:** I'm out with your former employer and I ask, *what is Janet's best quality?*
Janet: My enthusiastic attitude. I never say no. I go over and above. My excellent communication skills.
- **Carelli:** Everybody has a weakness. What could Janet improve on?
Janet: I don't see anything that I can't improve on. I am meticulous. I have learned how to be detailed and meticulous.
- **Carelli:** What are you most proud of?
Janet: I'm proud of everything I've accomplished. And Carrollwood has always been my

dream community. The friendliness. I could have had many homes at cost, but I chose Carrollwood.

- Motion by **Trustee Siddall** to hire Janet Bourland to work in the Rec Center Office.
- Motion Seconded by **Trustee Costa** (based not only on Janet’s excellent answers to **Trustee Carelli’s** questions, but also on Shelley’s and Laura’s recommendations.
Vote: 9 in favor, 0 opposed

- **Trustee Snellgrove:** Compensation is \$14/hour, 20 hours per week. I don’t want Janet to be alone, so I’d like to have Shelley and/or Laura with her.
Janet’s “tentative” start date is April 27th, but that is yet to be determined.

- **Trustee Shidler:** Said he did want to make sure that Janet had enough time to give notice at her job.
- **Trustee Siddall:** Suggested that Janet begin two weeks before the end of May
- **Trustee Snellgrove:** Asked Laura Allegri what she thought. Laura said she would be available until May 28th.
- **Trustee Carelli:** Laura, what do you think is a reasonable timeframe? Laura said training could be done in two weeks.
- **Trustee Siddall:** Suggested that Janet start on May 11th. That would give two weeks and four days for training. **The Trustee** also asked about the increase in hours from three to four hours. **Trustee Snellgrove** confirmed that.

- Motion by **Trustee Price** to authorize **Secretary Costa** to publish a notice for a Public Hearing to run in the Tampa Bay Times newspaper not less than 21-days BEFORE the Public Hearing for the 2020-2021 budget (notice included in the agenda).
- Motion Seconded by **Trustee Giunta**
Vote: 9 in favor, 0 opposed

- **Green Thumb Nursery** - the contractor for the Lake Carroll Way landscape median project has invoiced the District \$6,822.21 MORE than what was approved in the December 9, 2019 regular meeting minutes. The authorized amount has been paid, but not the \$6,822.21. Board approval is required.

- **Trustee Giunta:** Additional costs include boring, to run additional lines underground. **The Trustee** had to make a snap decision, under special circumstances, since the board could not meet.

- **Kevin Shidler:** Did we leave the “irrigation cost” open because they could not give an exact cost? **Trustee Giunta:** we approved estimated figures on irrigation and landscaping. We weren’t aware of the cost of using ground penetrating radar.

- **Trustee Costa:** Asked where the additional funds would come from? **Trustee Giunta**, having anticipated additional cost, reminded the Board not to spend additional funds until the project was paid for.
- **Trustee Price:** Was the cost written up in a change order, or was there a “not to exceed” amount? **Trustee Carelli** concurred. The answers was “no.”
- Motion by **Trustee O’Donnell** for the Board to pay Green Thumb Nursery the additional \$6,822.21.
- Motion Seconded by **Trustee Siddall**
- Vote: 9 in favor, 0 opposed
- **Trustee Siddall** is losing faith in Ameriscape/ Irrigation Repairs / Billing. He suggested finding a new vendor.

Trustee Snellgrove: We can put this up for bid after the contract has expired.

- **Trustee Carelli:** stated that he believes The Board can terminate the contract, but he would have to review the contract in detail.
- **Trustee Siddall:** Asked if **Trustee Carelli** was aware that Ameriscape stated that they fertilized an area that was not fertilized. This event was caught on camera. **The Trustee** thinks we should get a discount on the Ameriscape bill.

Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** No new business.

Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** No new business. For WSB and the other parks. **The Trustee** said that when asked by residents about the closure of the parks, he and other Board members should state that we are following legal guidelines.

David O’Donnell — Scotty Cooper Park:

- **Trustee O’Donnell:** The estimate for the new LED lights is under \$4,000.00.
- **Trustee Carelli:** Said the lights would use 1/10th of the power and last 10 to 15 years.
- **Trustee Price:** It looks like the lights will go on and off with a photocell. Will there be enough sunlight?
- **Trustee O’Donnell:** Stated that he believes so. With the new LED lights, that likely would not be a problem.
Motion by **Trustee O’Donnell** to award the lighting contract to LDH for \$3,760.
- Motion Seconded by **Trustee Carelli**

- Vote: 9 in favor, 0 opposed
- **Trustee Siddall:** Suggested that the lights be adjusted as the Sheriff's office suggested.
- **Trustee O'Donnell:** Had solicited three quotes for fencing. The estimates range from \$8,000 to \$25,000. **The Trustee** did not know where the money would come from. None of the three quotes were broken down very well, so he will have questions to ask of each of the potential vendors. **Trustee Snellgrove:** asked the **Trustee** to present options to the Board at the May Board meeting. **Trustee O'Donnell** suggested renderings. The esthetics of the park are becoming a concern.

Paul Siddall — Recreation Center & Tennis

- **Trustee Siddall:** No new business. We are going to have a shortfall on summer activity. **Trustee Giunta** can speak to the tennis courts. **The Trustee** said the company wanted to wait until it got warmer before they came back out.

Trustee Price — Community Development:

- **Trustee Price:** In regard to the signage at the Lake Carroll Way entrance, she has spoken to the county about a variance.

7. Other Business:

- **Lucas Howes:** Reiterated that he would be happy to pressure wash signage at the SCP before it reopens. Chlorine will be involved. **Trustee O'Donnell** thanked Lucas for the offer.
- **Paul Siddall:** We need to do an annual inspection of the swing sets. We need to inspect for metal fatigue. While we have this down period, can should find someone to perform and inspection.
- **Dave Williams:** There was a piece of metal at the park. I took my saw and cut it away because it was a concern.
- **Trustee Price:** On my street, there are people cleaning the stop signs. It is easily done.
-
- **Jane Bourland:** I am excited. And looking forward to working for you.

8. Adjourn

- **Trustee Siddall:** Motion to Adjourn
- **Motion** Seconded by **Trustee Giunta**
- **Vote:** 9 in favor; 0 opposed
- Meeting ended at 8:19 p.m.

Meeting minutes recorded by Trustee Costa

399862
 NO. E14157
 FLORIDA DEPARTMENT OF HEALTH
 BUREAU OF LABORATORY
 JACKSONVILLE, MIAMI, PENSACOLA,
 TAMPA, WEST PALM BEACH
 MAY 28 PM 1:32

N006441

I.D. NO. E14157
 REC'D EPA
 For Lab Use Only
 2020 MAY 28 AM 10:57
 Sample Acceptance Criteria:
 Preservation on ice not on ice 26.0°C
 This sample does not meet the following NELAC requirements:

**SAMPLE COLLECTION AND REPORT FORM FOR
 NON-POTABLE WATER BACTERIOLOGICAL ANALYSIS**

Program or Site Name: White Sands Beach
 County: Hillsborough Collector: Rich Lacombe Collector Phone #: 813-431-2720
 Collection Address: 11613 Carrollwood Dr
 Collection City: Tampa Collection State: FL Collection Zip: 33618
 Date Reported: 5/29/20 Comments: _____

Circle the analysis requested

Station No.	Date & Time Collected	Total Coliform/100ml MPN (SM9221B) MF (SM9222B)	Fecal Coliform/100ml MPN (SM9221E) MF (SM9222D)	Enterococci/100ml MF (EPA 1600)	Other	Lab Number
WSB North	5-28-20 10:35		36(B)			12207
WSB South	5-28-20 10:38		52(B)			12207

Name and Mailing Address of Person to Receive Report
Carrollwood Rec District
3515 McFarland Rd
Tampa, FL 33618

All tests are performed in accordance with NELAC standards. Qualifier codes: (U) = not detected; (B) = results based on colony counts outside the acceptable range; (Z) = TNTC at highest dilution performed; (Q) = sample holding time exceeded.
 For enforcement samples, EPA recommends a maximum of 6 hours time lapse from sample collection to analysis of samples in the lab. Samples must be scheduled with the lab in advance to arrive by 3:30PM to allow sufficient time for analysis. Lab procedures conform to EPA recommendations. Results of samples not received within this time frame may not be reliable.

Carrollwood Recreation District
Annual Budget
 October 2020 through September 2021



Oct '20 - Sept '21

Income

GENERAL

605 · Rec Center Room Charges	13,500.00
610 · Interest	2,100.00
615 · Special Assessments	530,000.00
620 · Other	10,000.00
625 · Accumulated Funds	64,417.00
Total GENERAL	620,017.00

Total Income 620,017.00

Expense

PRESIDENT

820 · Contingency & Other President	9,000.00
825 · Gatekeeper Service	4,000.00
830 · Insurance - Bonds	157.00
835 · Insurance - Officer D&O	3,885.00
845 · Insurance – Property/Liability/Umbrella	35,600.00
850 · Insurance - Workers Comp	2,500.00
870 · Operating Supplies	7,500.00
900 · Professional Services	7,000.00
915 · Cleaning Contract - All Facilities	8,800.00
960 · Utilities - TECO	13,000.00
965 · Utilities - Trash	2,400.00
970 · Utilities - Water	10,500.00

Total PRESIDENT 104,342.00

TREASURER

805 · Accounting-Bookkeeper	5,600.00
810 · Accounting - Auditing	10,000.00
815 · Accounting – Bank Charges / Fees	25.00
875 · Board Fee – State	175.00
910 · Property Taxes – Non-Ad Valorem	350.00
920 · Rent/Leases - CCA	28,000.00
977 · Debt Service – Principal	175,000.00
979 · Debt Service – Interest	15,000.00

Total TREASURER 234,150.00

WHITE SANDS BEACH

855 · Lake Testing	1,000.00
924 · Repairs & Maint WS Beach	11,000.00
940 · Guard Service WS Beach	37,000.00
985 · Capital Improvements WS Beach	0.00

Total WHITE SANDS BEACH 49,000.00

Carrollwood Recreation District
Annual Budget
 October 2020 through September 2021



Oct '20 - Sept '21

SCOTTY COOPER PARK

925	Repairs & Maint Scotty Cooper	8,000.00
986	Capital Improvements Scotty	10,000.00

Total SCOTTY COOPER PARK 18,000.00

Original Carrollwood Park

926	Repairs & Maint OCP	14,000.00
987	Capital Improvements OCP	0.00

Total Original Carrollwood Park 14,000.00

TENNIS COURTS

927	Repairs & Maint Tennis	3,000.00
-----	------------------------	----------

Total TENNIS COURTS 3,000.00

RECREATION CENTER

865	Office Supplies Rec Center	2,750.00
885	Payroll Taxes	2,500.00
890	Pest Control Rec Center	750.00
895	Postage	500.00
928	Repairs & Maint Rec Center	19,000.00
930	Salary - Maintenance	12,000.00
935	Salary - Office	15,000.00
936	Travel - Mileage Reimbursement	825.00
941	Security Monitoring Rec Center	2,200.00
950	Telephone	3,000.00
988	Capital Improvements Rec Ctr	0.00

Total RECREATION CENTER 58,525.00

GROUNDS

860	Landscaping Monthly	68,000.00
929	Repairs & Maint Grounds	15,000.00
955	Tree Trimming	1,000.00
990	Capital Improvements - Grounds	55,000.00

Total GROUNDS 139,000.00

Carrollwood Recreation District
Annual Budget
October 2020 through September 2021



Oct '20 - Sept '21

COMMUNITY DEVELOPMENT

989 - Capital Improvements	0.00
Total COMMUNITY DEVELOPMENT	0.00
TOTAL EXPENSE	\$620,017.00

Gary C. Greene

Home phone- 813-935-7259
Cell phone- 813-289-8011
Email- Ggreene1955@verizon.net

SUMMARY

Looking for a position to supplement my retirement. I have assisted with the community events in the past and have found it to be rewarding. I have served on the board at Stagecoach Town Homes of Pasco county, and have experience and knowledge on maintenance operations. I look forward to applying my skills to benefit Original Carrollwood.

WORK EXPERIENCE

BayCare Hospitals

2011–2020

Distribution technician 2

Receiving and distribution of medical supplies, assuring accuracy of purchase orders. Promoted to technician 2 position for high quality work. OSHA certified Forklift Operator with 20+ years of experience; heavily experienced in production of corrugated boxes, Safety committee, intradepartmental communication skills and trainer, multiple safety awards and created safety slogans. Receiving and distribution.

Temple Inland Corporation

2001-2011

Offsite Warehouse Manager

Responsible for the oversight of all warehouse activities. (operations, maintenance and cleaning)

Gaylord Container Corporation

1978-2001

Lead shipper/ checker/ loader

Gained experience in the production of manufacturing corrugated boxes. Increase my skill and started into leadership.

SKILLS

Work skills experience:

Forklift 2 ½ ton, Clamp truck, power Floor jack, Flexographic printer, Scan gun, Adhesive mixer, concrete foundation forming, Sign installation, road stripping, All Power hand tools, Roofing, lawn maintenance, sprinkler repair, minor plumbing repair, painting, Carpentry, wet saw, pool maintenance

Charles S. Bourland, "Steve"

813-361-9359

3518 Nakora Dr

Tampa, FL 33618

Experience:

Steve's Lawn Service:

Owner/operator, 1990-Present

- I started a lawn care/landscape business that I have owned and operated since 1990. I have managed a small team of employees and 120+ commercial and residential accounts.
- I manage the business finances, handle all customer relations, sales, and marketing.

Local 67 Asbestos Workers:

Foreman/Superintendent, 1978-1990

- I managed a team of other foreman and directed 30+ employees at job sites.
- Various insulation work
- Served on the Executive Board for 4 years

Local 696 Carpenters Union:

Journeyman, 1973-1978

- Various Carpentry work

Education:

Chamberlain Senior High School:

Graduated 1973

Carpenters Local 696 Trade School:

Graduated Journeyman 1978

Insulators Local 67 Trade School:

Graduated Mechanic 1982

BRAVO! FENCE!

11302 N. Nebraska Ave
Tampa, FL 33612

Name Original Caretaker CAD Date 04-08-2020
Address 10800 Caretaker Dr Home _____
City, St, Zip Tampa, FL Work _____
Job Site Caretaker Residence Pool Cell 781-5045
Site Phone David.Donnell@originalcaretaker.com Fax _____



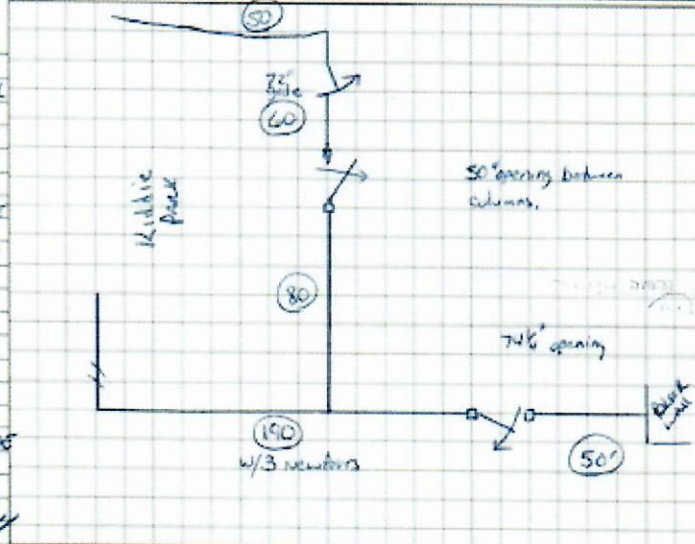
Ph: (813) 885-2777
Fx: (813) 885-2444

Type	Height	Style	Pickets	Rails	Posts	G A T E S	Size	Top	Swing
<input type="checkbox"/> Wood	4'	9 Gauge Green	1 1/2" x 1/2" Rnd	1 1/2" x 1/2"	1 1/2" x 1/2"		42"	<input type="checkbox"/> Arched	In <input checked="" type="radio"/> Out
<input type="checkbox"/> Vinyl	54"	3 1/2" x 1/2"	1"	1 1/2"	2x2		48"	<input checked="" type="checkbox"/> Flat	Up-Hill
<input type="checkbox"/> Aluminum							60"	<input type="checkbox"/> Scalloped	Down-Hill
<input type="checkbox"/> Steel							72"	<input type="checkbox"/> Estate	
<input checked="" type="checkbox"/> Chain Link							75"		
<input checked="" type="checkbox"/> Galvalume	430' w/ 3 gates	New	430'	As Needed	In Out				

- Top of Fence Level
- Average Grade
- Follow Ground Grade

Remove & Replace Existing Chain Link Fabric Top Rail Fall Fittings Replace 3 damaged post Replace 3 damaged pickets Gate to kiddie pool & entrance gate to be 54" Industrial Aluminum 3" x 1/2" w/ Key Surveys Flip out w/ security screens, kiddie pool gate to be Industrial Grade w/ Magnetic Keyed Pool Style Lock

\$ 8200.00



Special Instructions: Cash/Check Discount # 7984

I, _____, hereby certify that I am the Owner / Property Manager (Circle One) of the property referenced above. I hereby attest to be authorized to enter into this contract for said property.

- Customer Responsibilities
- ____ Permit
 - ____ Association Approval
 - ____ Clear Fence Line
 - ____ Underground Cables
 - ____ Sprinkler System
 - ____ Electric hook-up
 - ____ Copy of Survey
 - ____ Customer Initials

Signature of Owner / Agent _____
Terms & Conditions: 50% Deposit; balance due at completion. Proposal is valid for 30 days.

The undersigned Customer signing this Contract below authorizes Bravo Fence to order materials and initiate work in accordance with this Contract, including without limitation Bravo Fence's Standard Terms and Conditions set forth on the back of this Contract, which are incorporated into this Contract for all purposes (facsimile is equivalent to original).

Accepted by: _____
Customer _____ Date _____

SALES REP: <u>TAMMS</u>
TOTAL PRICE
LESS DEPOSIT:
BALANCE DUE:

April 3, 2020

Attn: David O'Donnell Sent via Email to:(davidodonnell@originalcarrollwoodcrd.com)

Address: 10717 – Carrollwood Drive
Tampa, FL 33618

RE: Scotty Cooper Park Chain Link Repair

Mr. O'Donnell,

West Florida Fence is pleased to present this proposal for the scope of work detailed below.

- Remove and haul away approximately 394' of old chain link wire mesh, 100' damaged top rail and 5 damaged line post.
- Install 394' of new 4' tall green vinyl chain link wire 5- 2" x 6' green vinyl line post approximately 100' of 1 5/8" green vinyl top rail. Add new 6'2" of 4' tall aluminum fence Ideal #300 commercial grade black with one 4' tall x 4' wide walk through gate that has a single hole lock box welded in frame so OCW HOA can have a lock smith install a new lock. At playground entrance a new Ideal #300 commercial grade black 4' tall x 46" opening walk through gate with standard string latch.

Job total\$8,695.12

- Deduct \$1,490.00 from total for removing the entrance gate from price.
- Deduct \$344.00 from total for the play ground gate.

Thank you for the opportunity to provide this proposal. We look forward to working with you on this project. For your protection, West Florida Fence contains comprehensive insurance package including workman's compensation, general liability, and automobile liability. We have been in business for 24 years and stand by our work with a 1 year warranty on labor and material manufacturer's warranty. Please contact me with any further questions or concerns.

Sincerely,
Frank Gavaghan

HILLSBOROUGH CO.
(813) 237-0056

PINELLAS CO.
(727) 536-7841
License# C-7071

Proposal

FLORIDA FENCE

4607 North Florida Avenue • Tampa, Florida 33603
ffense@tampabay.rr.com • FAX #(813) 237-0058



AM - Call 30

Date _____

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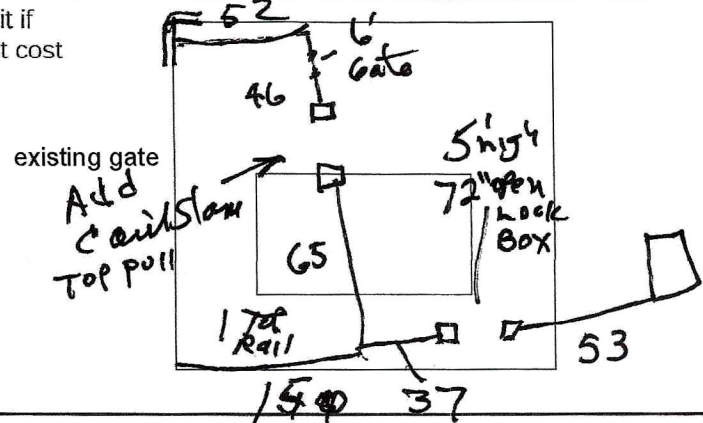
attn: David O'Donnell

PROPOSAL SUBMITTED TO CARROLLWOOD RECREATION DISTRICT	PHONE: OFF.: c) 813-789-5045	RES.: Scotty Cooper Park	JOB: Sub.	Lot.	Block
STREET MAIL: 3515 McFarland Road	MAJOR INTERSECTIONS JOB: 10801 Carrollwood Drive, Tampa, FL 33618				
CITY, STATE AND ZIP CODE Tampa, FL 33618	Dale Mabry & Lake Carroll Way Davidodonnell@origina				
SALESMAN Nick	DATE OF PLANS 4/6/20	E-MAIL carrollwoodCRD.com			

HEIGHT 4 ft	Remove fabric ONLY, plus install:	<i>Repairs</i>
green TYPE c/l	403 ft of 4 ft Green Vinyl Coated chainlink fence using 9 gauge Fabric onto existing Posts and Top Rail	
FENCE FACE	with repair of 1-5/8" Top Rail as necessary, plus	
IN OUT	Add "Kant-Slam" gate closer on play ground gate and Top Pull Magnetic latch,	
POST existing	Replace front Double Drive gates with,	
GATES	ONE Single Swing 5 ft gate self closing with lock box	\$4,525.00
WALK 1-5'		
DBL. DR.		

SPECIAL NOTES: Locksmith required to provide keyed lock at Customers responsibility.

52
46
65
150
37
53
403
+ permit if req. - at cost



5 YEAR WRITTEN GUARANTEE ON FIRST QUALITY MATERIALS WITH TRADEMARK

Customer assumes full responsibility for the location of the line on which the materials are to be installed, as well as deed or subdivision restrictions. Florida Fence is not responsible for sprinkler lines and services installed by the customer (ie: malibu lights/water lines - not city/county) unless notified of exact location by customer.

By _____

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders executed by both parties and will become an extra charge over and above the estimate. Additional labor charge may apply if hidden obstacles are encountered (roots, debris, etc.) All agreements contingent of delays beyond our control.

This Proposal May Be Withdrawn By Us If Not Accepted Within 30 Days.

dollars (\$ _____)
Representatives Signature _____
(25% Deposit Required / 50% for Special Orders)

Acceptance of Proposal The Above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Unpaid amounts shall incur interest at 1.5% per month. Should it become necessary to commence any action, legal or otherwise, that relates in any way to this contract, the prevailing party in such action shall be entitled to an award of their attorney's fees and costs. Balance will be paid in full ON COMPLETION. Sole and exclusive jurisdiction for any action related to this contract, judicial or otherwise, shall lie in the 13th Judicial Circuit, in and for Hillsborough County, Florida. The parties to this agreement expressly waive their right to trial by jury.

Owner's Signature _____ Date _____

HILLSBOROUGH CO.
(813) 237-0056

PINELLAS CO.
(727) 536-7841
License# C-7071

Proposal

FLORIDA FENCE

4607 North Florida Avenue • Tampa, Florida 33603
ffense@tampabay.rr.com • FAX #(813) 237-0058



Acc: AM - Call 30

Date _____

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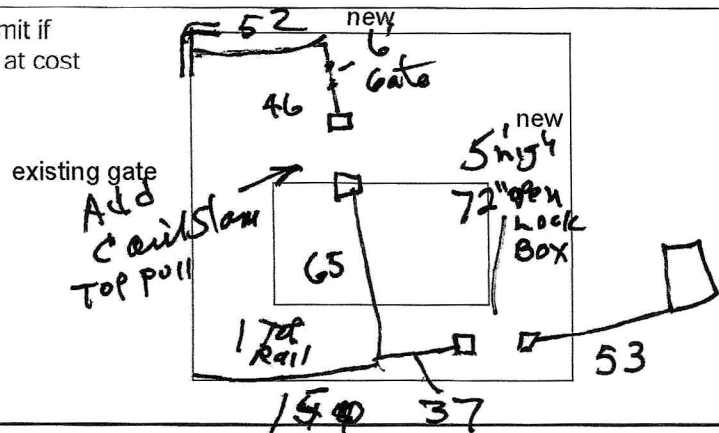
attn: David O'Donnell

PROPOSAL SUBMITTED TO CARROLLWOOD RECREATION DISTRICT	PHONE: OFF.: c) 813-789-5045	RES.: Scotty Cooper Park	JOB: Sub. Lot. Block
STREET MAIL: 3515 McFarland Road	MAJOR INTERSECTIONS JOB: 10801 Carrollwood Drive, Tampa, FL 33618		
CITY, STATE AND ZIP CODE Tampa, FL 33618	Dale Mabry & Lake Carroll Way Davidodonnell@origina		
SALESMAN Nick	DATE OF PLANS 4/6/20	E-MAIL carrollwoodCRD.com	Replacement

HEIGHT 4 ft	Remove and haul green chainlink and double drive gates (leave gate for playground between columns).
black TYPE alum	Plus install:
FENCE FACE	403 ft of 4 ft Ideal brand Black Powder Coated Aluminum custom made on the job site in style #300 Long
IN OUT	Islander using 5/8" Pickets on 2" sq posts, plus
POST 2"	ONE Walk gate 5 ft high by 72" opening, at entrance, to have lock box for locksmith to equip with lock latch
GATES	with "Kant-Slam" closer for automatic close,
WALK 2-5&6	
DBL. DR.	Playground gate to stay in place. Add "Kant-Slam" to gate,

SPECIAL	ONE Walk gate for 4 ft high by 72" wide opening in 46 ft line, (standard hardware),	\$11,150.00
52	*NOTE: Locksmith required to provide keyed lock at Customers responsibility.	
46		
65		
150		
37		
53		
403		

+ permit if req. - at cost



5 YEAR WRITTEN GUARANTEE ON FIRST QUALITY MATERIALS WITH TRADEMARK

Customer assumes full responsibility for the location of the line on which the materials are to be installed, as well as deed or subdivision restrictions. Florida Fence is not responsible for sprinkler lines and services installed by the customer (ie: malibu lights/water lines - not city/county) unless notified of exact location by customer.

By _____

POWER LINES
Date
Number
Name

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders executed by both parties and will become an extra charge over and above the estimate. Additional labor charge may apply if hidden obstacles are encountered (roots, debris, etc.) All agreements contingent of delays beyond our control.

This Proposal May Be Withdrawn By Us If Not Accepted Within 30 Days.

dollars (\$ _____)
Representatives
Signature _____
(25% Deposit Required / 50% for Special Orders)

Acceptance of Proposal The Above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Unpaid amounts shall incur interest at 1.5% per month. Should it become necessary to commence any action, legal or otherwise, that relates in any way to this contract, the prevailing party in such action shall be entitled to an award of their attorney's fees and costs. Balance will be paid in full ON COMPLETION. Sole and exclusive jurisdiction for any action related to this contract, judicial or otherwise, shall lie in the 13th Judicial Circuit, in and for Hillsborough County, Florida. The parties to this agreement expressly waive their right to trial by jury.

Owner's Signature _____ Date _____

May 7, 2020

Attn: David O'Donnell Sent via Email to: (davidodonnell@originalcarrollwoodcrd.com)

Address: 10717 – Carrollwood Drive
Tampa, FL 33618

RE: Scotty Cooper Park all new aluminum

Mr. O'Donnell,

West Florida Fence is pleased to present this proposal for the scope of work detailed below.

- Remove and haul away 733' of old chain link fence.
- Install 733' of 6' tall Ideal Aluminum three rail #300 black commercial grade fence with one 6' tall x 4' wide walk gate that has a welded single hole lock box ready for a lock smith to install dead bolt style lock also one 6' tall x 46" opening walk gate with standard string latch.

Total Job..... \$28,161.95

Thank you for the opportunity to provide this proposal. We look forward to working with you on this project. For your protection, West Florida Fence contains comprehensive insurance package including workman's compensation, general liability, and automobile liability. We have been in business for 24 years and stand by our work with a 1-year warranty on labor and material manufacturer's warranty. Please contact me with any further questions or concerns.

Sincerely,
Frank Gavaghan