

Carrollwood Recreation District

Board of Trustees

February 10, 2020

Mark Snellgrove
President

Executive Committee Meeting - 6:00 p.m.

Suzan Giunta
Vice President
Recreation Center/
Tennis Chairwoman

Regular Meeting Agenda - 6:30 p.m.

Ryan Maas
Treasurer

1. Call Regular Meeting to Order

Joseph Costa
Secretary

2. Roll Call

Michael Carelli
Original Carrollwood
Park Chairman

3. Determination of Quorum

Community
Development
Chair

4. Public Comment

5. Motion to Approve the Consent Agenda

- Approval of January 13, 2020 Organizational Session Minutes
- Approval of January 2020 Treasurer's Report
- Approval of January 13, 2020 Executive Committee Meeting Minutes
- Approval of January 13, 2020 Regular Meeting Minutes

David O'Donnell
Scotty Cooper Park
Chairman

6. Regular Agenda Items

Treasurer:

- Audit Update

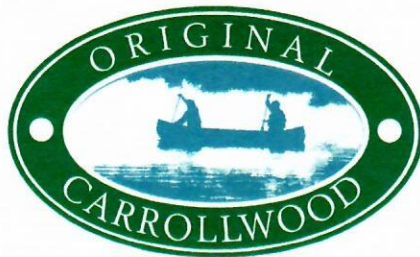
Kevin Shidler
White Sands Beach
Chairman

President:

- Vote to fill Board Vacancies
- Discuss annual request for Off Duty Deputies during Spring Break (March 13-22)

Paul Siddall
Grounds Chairman

Vice President:



Carrollwood Recreation District

Board of Trustees

Mark Snellgrove
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Scotty Cooper Park
Chairman

Kevin Shidler
White Sands Beach
Chairman

Paul Siddall
Grounds Chairman

Recreation Center/ Tennis Chairwoman:

- Tennis Court Issue

Original Carrollwood Park Chairman:

White Sands Beach Chairman:

- Lake Test Results – (included in the agenda)

Scotty Cooper Park Chairman:

Grounds Chairman:

- Update on Landscape and Irrigation work on Lake Carroll Way

Community Development Chair:

CCA Liaison:

7. Other Business

8. Adjourn

NOT YET APPROVED

Carrollwood Recreation District Board Executive Meeting Minutes
January 13, 2019

THESE MEETING MINUTES ARE NOT A WORD FOR WORD TRANSCRIPT OF WHAT WAS SAID.
THE NOTES CAPTURE THE ESSENCE AND MEANING OF ALL DIALOGUE WHILE TRANSCRIBING
EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:00 p.m.
- Michael Stewart said that he would be having surgery and after that would retire from working for the Board. Resident, Kevin Miskel, would take over Michaels Board duties.
- Joseph Costa made changes to the December 2019 meeting minutes.

2. Roll Call

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Not Present
Ryan Maas	Treasurer	Not Present
David O'Donnell	Scotty Cooper Park Chair	Present
NO BOARD MEMBER	Community Development	---
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- December 2019 meeting minute corrections were recorded by **Trustee Costa**.
- Executive Meeting Adjourned at 6:20 p.m.

NOT YET APPROVED

Carrollwood Recreation District
Organizational Session Meeting Minutes

Organizational Session – January 13, 2020

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:20 p.m.

2. Roll Call

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan “Suzy” Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Not Present
Ryan Maas	Treasurer	Not Present
David O’Donnell	Scotty Cooper Park Chair	Present
NO BOARD MEMBER	Community Development	---
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

- **Motion from Trustee Carelli:** To: retain the following Board members in their positions, including: Michael Carelli, Original Carrollwood Park; Joseph Costa, Secretary; Suzan Giunta, Vice President & Rec Center Chair; Paul Siddall, Grounds Chair; Ryan Maas, Treasurer; Kevin Shidler, White Sands Beach; Mark Snellgrove, President.
- **Seconded by Trustee Shidler**
- **Vote:** 6 in favor, 0 against

Organizational meeting adjourned at 06:37 pm.

Organizational meeting notes submitted by Trustee Costa, January 13, 2020

NOT YET APPROVED

Carrollwood Recreation District Board Regular Meeting Minutes
January 13, 2019

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EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:37 p.m.

2. Roll Call

Trustees:

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Not Present
Ryan Maas	Treasurer	Present
David O'Donnell	Scotty Cooper Park Chair	Present
NO BOARD MEMBER	Community Development	NO BOARD MEMBER
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: Nine Trustees present.

4. Public Comment Opened

- **Resident Dave Williams:** Brought up the topic of frozen marshmallows being shot in the neighborhood on New Year's Eve.
- **Jack and Andrea Griffie:** Brought up the issue of better securing Scotty Cooper Park with a up-graded fence and gate.
- **Resident Christine Price:** Attended the meeting to discuss the project scope of the signage at the entrance of Lake Carroll Way. She stated that the parcels were probably not owned by the neighborhood and that could be an issue to contend with.
- **Anna Brown & Sheila Fantafemia:** Securing Scotty Cooper Park
- **Public Comment Closed: 6:45 p.m.**

5. Consent Agenda Approval, including:

Motion to Approve the Consent Agenda

- Approval of December 2019 Treasurer's Report
- Approval of December 11, 2019 Executive Committee Meeting Minutes

- Approval of December 11, 2019 Regular Meeting Minutes
- Motion by **Trustee Giunta** to approve the consent agenda.
- Motion Seconded by **Trustee Costa**
- Vote: 7 in favor, 0 opposed

6. Regular Agenda

Suzan Giunta — Vice President & Recreation Center / Tennis:

Recreation Center/ Tennis Chairwoman:

- No New Business.

Ryan Maas — Treasurer Matters:

- **Trustee Maas:** Audit should be wrapped up by the end of this month.

Mark Snellgrove – President Matters:

- **Trustee Snellgrove:** Resident Andrea Griffie had mentioned to **Trustee Snellgrove** about better securing Scotty Cooper Park. The topic was brought up for discussion.
- **Trustee O'Donnell:** Explained to residents in attendance that budget issues, including work on Lake Carroll Way and the cost of working with TECO on the cement light poles at SCP, might delay additional expenses at SCP. Thus, things like a new fence with a lock and additional lighting may have to be delayed. Preliminary estimates on the new fence were in excess of \$8,000.00. The Trustee ask residents what they would like to see at the park. Mr. Griffie stated that he did not see a 10 foot fence, but at this point, the fence is sagging. Mr. Griffie also stated that he has seen carloads of people drive up and go fishing.
- **Trustee Snellgrove:** Stated the **Trustee O'Donnell** should look into the issues at the park and come back to the Board with suggestions and estimates.
- **Trustee Snellgrove:** Noted that the CCA website got hacked and that the CRD should review website security and design.
- **Resident Anna Brown:** asked if we have general liability insurance for those who frequent our parks. **Trustee Snellgrove** said that we do.
- **Trustee Snellgrove:** In speaking to Resident Christine Price, the Trustee stated that we were going to move forward with the signage on Lake Carroll Way, but it would have to wait until the budget was available. Mrs. Price mentioned that the Board should also look into irrigation grants for the work being done on Lake Carroll Way. **Trustee Giunta** said she would look into it.

- **Trustee Carelli:** Asked Mrs. Price if we would have to ask for a temporary easement for work on the signage. She did not think so.
- **Trustee Snellgrove:** Asked our attorney if we could consolidate the two neighborhood websites. Council stated that he would highly advised against it as it would blur the lines between the CCA and CRD. The CRD is a special taxing district. The CCA is a private entity. Consolidating the sites could expose the CRD to problematic legal issues.
- **Trustee Snellgrove:** In regard to appointing a new board member, the Board must choose someone who will be part of the Board for a full term e.g., through December 31st 2020.
- **Trustee Maas:** Stated that he is out of compliance, having recently moved from the neighborhood, and will have to resign.
- **Trustee Snellgrove:** Stated that CCA Board member, Mark Georgiades, was interested in a position on the CRD Board.

Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** Called resident accountant (and former Board member) Mickey Jaap to discuss the Board finances. In doing so, the Trustee was able to provide insight into the refining the 2019-2020 budget with **Trustee Maas**.
- Motion by **Trustee Maas** to amend the 2019-2020 budget with a total income and expenditure of \$631,802.00.
- Motion Seconded by **Trustee Carelli**
- Vote: 8 in favor, 0 opposed

Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** Stated that we budgeted about \$1,000 to test the lake. He also stated that the lake is safe.

David O'Donnell — Scotty Cooper Park:

- **Trustee O'Donnell:** Mentioned a few challenging birthdays that recently took place at Scotty Cooper Park. The **Trustee** had a question about a resident who had pony rides in front of Scotty Cooper Park. He also mentioned having to ask a resident not to blow up a Bounce House. **Trustee Snellgrove** will look into the legality of not allowing ponies and/or livestock in the park.

Paul Siddall — Grounds: (not present)

- **Trustee Giunta:** Stated that the dog park at OCP has not been mowed. She stated that the park is scheduled to be mowed once a month or as needed. However, the park needs to be cut more regularly.

NO BOARD MEMBER — Community Development:

- Mrs. Price added that the new signs would likely cost about \$20,000 each, plus the cost of removing the existing signs, which may run upwards of \$4,000 to \$5,000 each.
- **Trustee Carelli:** Stated that county code does not allow us to put up a larger sign, so the new sign would have to remain the same size.

7. Other Business:

- **Trustee Snellgrove:** **Michael Stewart** came to our Executive Board meeting to announce his retirement. **Kevin Miskel** will be taking over his duties.

8. Adjourn

- **Trustee Giunta:** **Motion** to Adjourn
- **Motion** Seconded by Trustee Shidler
- **Vote:** 8 in favor; 0 opposed
- Meeting ended at 8:21 p.m.

Meeting minutes recorded by Trustee Costa

As Approved 1/13/20

December 9, 2019

Carrollwood Recreation District Board Executive Meeting Minutes
Corrected

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1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:00 p.m.

2. Roll Call

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Not Present
Ryan Maas	Treasurer	Not Present
David O'Donnell	Scotty Cooper Park Chair	Not Present
Stacy Fender	Community Development	Not Present
Kevin Shidler	White Sands Chair	Not Present
Mark Snellgrove	President	Present

- November meeting minute corrections were recorded by **Trustee Costa**.
- Executive Meeting Adjourned at 6:29 p.m.

As Approved 1/13/20

December 9, 2019

Carrollwood Recreation District Board Regular Meeting Minutes
Corrected

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EXACT PHRASING AS CLOSELY AS POSSIBLE.

1. Call To Order

- President Mark Snellgrove called the meeting to order: 6:30 p.m.

2. Roll Call

Trustees:

Members present:

Michael Carelli	Original Carrollwood Park	Present
Joseph Costa	Secretary	Present
Suzan "Suzy" Giunta	Vice President & Rec Center Chair	Present
Paul Siddall	Grounds Chair	Arrived at 7:20 Present
Ryan Maas	Treasurer	Arrived at 7:15 Present
David O'Donnell	Scotty Cooper Park Chair	Present
Stacy Fender	Community Development	Present
Kevin Shidler	White Sands Chair	Present
Mark Snellgrove	President	Present

3. Determination of Quorum

- Yes: Seven Trustees present (Nine present after 7:20 p.m.)

4. Public Comment Opened

- **Mike and Patty Harvey Samara Drive:** Would like the Yellow Posts — protecting the backflow pipes near their home — to be addressed as they are unsightly and don't fit the décor of the neighborhood.
- **Resident Ben Biebel:** Would also like the Yellow Posts to be addressed for the same reason as the Harveys.
- **Richard Benyo:** Would like to be put in touch with the County and or the contractor that did the work. He would also like to know who on the board was in charge of the project.
- **Resident David Williams:** The contractor, Dave Williams, who placed the backflow and posts, being in attendance, addressed the concerns of the residents, stating that he installed to county code. Mr. Biebel, voiced his concern, stating that the community should have been notified before the installation took place. David, explained that working with both the city and county was difficult and that the permit was initially denied. **Trustee Snellgrove** stated that he was not aware of what the

installation would entail, only that County Code had to be followed. He also explained that because “someone” painted the yellow posts green, the county forced the community to upgrade the entire installation. The county called David and said: *“If people are going to be tampering with the installation, then we’re going to require you to upgrade the installation to something that is less likely to be tampered with.”* Ben Biebel also stated that it was his hope that the installation would be moved back and that landscaping could be planted to provide cover. According to David, had the installation passed inspection, residents “likely” could have done whatever they wanted. **Trustee Carelli** added, that because someone painted the installation green before the County inspection, it created a much bigger issue.

- **Trustee O’Donnell** explained the issues he had with the Scotty Cooper Park lift station facility and added that it took six to seven years to fix the problem.
- **Trustee Carelli:** In addressing David, the Trustee asked: “If the residents were so inclined to pay for a rebuilt installation, could it be done?” David explained that it was “possible.”
- **Ben Biebel:** Suggested we trim back the concrete and add landscaping. David said that was certainly doable. Landscaping does not change the code.
- **Trustee Snellgrove:** What is the next step? David replied that if he had a water bill, he could get a permit to move the backflow, but not the meter— the meter would be a county issue. The **Trustee** asked if the residents would like the Board to contact the county about moving the installation back from the road. No clear answer was given.

- **Public Comment Closed: 7:05 p.m.**

5. Consent Agenda Approval, including:

Motion to Approve the Consent Agenda

- Approval of November 2019 Treasurer’s Report
- Approval of November 11, 2019 Executive Committee Meeting Minutes
- Approval of November 11, 2019 Regular Meeting Minutes

- Motion by **Trustee Carelli** to approve the consent agenda.
- Motion Seconded by **Trustee Costa**
- Vote: 8 in favor, 0 opposed

6. Regular Agenda

Suzan Giunta — Vice President & Recreation Center / Tennis:

Recreation Center/ Tennis Chairwoman:

- Tennis Courts Resurfacing Project Update
-

Ryan Maas — Treasurer Matters:

- **Trustee Maas:** No new business.

Mark Snellgrove – President Matters:

- **Trustee Snellgrove:** Would like to cut down the lake vegetation treatment to four time per year.
- Motion by **Trustee Giunta** to approve the proposal to hire Horner Environment for aquatic management for \$2,300.00.
- Motion Seconded by **Trustee Fender**
- Vote: 9 in favor, 0 opposed
- **Trustee Snellgrove:** Noted that the CCA website got hacked, thus we should review website security and design.
 - Motion by **Trustee O’Donnell** to award the website redesign contract to Rockhill Advertising for a cost of: \$3,400.
 - Motion Seconded by **Trustee Fender**
 - Vote: 9 in favor, 0 opposed
 - Motion by **Trustee Maas** to approve the 2020 Meeting Schedule and a Legal Notice to be published in the Tampa Bay Times Newspaper in December 2019.
 - Motion Seconded by **Trustee Fender**
 - Vote: 9 in favor, 0 opposed

The Carrollwood Recreation District, a Florida independent special district, meets on the 2nd Monday of each month, at 6:30 p.m. The meetings are open to the public and held at the Carrollwood Recreation Center located at: 3515 McFarland Road, Tampa, Florida 33618. More information on the District can be found online at: www.originalcarrollwoodcrd.com

> Annual Organizational Session	6:00 pm, Monday, January 13, 2020
> Regular Monthly Executive Committee Meeting	6:05 pm, Monday, January 13, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, January 13, 2020
> Monthly Committee Meeting	10:00 am, Saturday, January 25, 2020
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, February 10, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, February 10, 2020
> Monthly Committee Meeting	10:00 am, Saturday, February 22, 2020
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, March 9, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, March 9, 2020
> Monthly Committee Meeting	10:00 am, Saturday, March 28, 2020
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, April 13, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, April 13, 2020
> Monthly Committee Meeting	10:00 am, Saturday, April 25, 2020
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, May 11, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, May 11, 2020
> Monthly Committee Meeting	10:00 am, Saturday, May 23, 2020

Carrollwood Recreation District Board

> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, June 8, 2020
> Public Hearing: 2021 Fiscal Year Ending Budget	6:30 pm, Monday, June 8, 2020
> Regular Monthly Board of Trustees Meeting	6:40 pm, Monday, June 8, 2020
> Monthly Committee Meeting	10:00 am, Saturday, June 27, 2020
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, July 13, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, July 13, 2020
> Monthly Committee Meeting	10:00 am, Saturday, July 25, 2020
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, August 10, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, August 10, 2020
> Monthly Committee Meeting	10:00 am, Saturday, August 29, 2020
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, September 14, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, September 14, 2020
> Monthly Committee Meeting	10:00 am, Saturday, September 26, 2020
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, October 12, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, October 12, 2020
> Monthly Committee Meeting	10:00 am, Saturday, October 24, 2020
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, November 9, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, November 9, 2020
> Monthly Committee Meeting	10:00 am, Saturday, November 28, 2020
> Regular Monthly Executive Committee Meeting	6:00 pm, Monday, December 14, 2020
> Regular Monthly Board of Trustees Meeting	6:30 pm, Monday, December 14, 2020
> Monthly Committee Meeting	10:00 am, Saturday, December 19, 2020

Michael Carelli — Original Carrollwood Park:

- **Trustee Carelli:** Called resident Mickey Jaap, who had previously advised the Board, to discuss cashflow projections. The **Trustee** also reviewed the budget projections from **Trustee Maas**, and put together four cash flow scenario-projections for the Board to review. In the **current** budget scheme, the estimated \$75,000 Lake Carroll Way revitalization project would not be done; this to ensure that the community does not run low on funds by 2022. However, by taking funds from the Capital Improvement Budgets of each Board Member, both **Trustee Carelli** and **Trustee Snellgrove** found \$65,000 for the LCW project.
- Motion by **Trustee Maas** to amend the 2019-2020 budget with a total income and expenditure of \$631,802.00.
- Motion Seconded by **Trustee Carelli**
- Vote: 9 in favor, 0 opposed

Kevin Shidler — White Sands Beach:

- **Trustee Shidler:** No news.

David O'Donnell — Scotty Cooper Park:

- **Trustee O'Donnell:** Spoke to the girl scouts

Paul Siddall — Grounds:

- Motion by **Trustee Giunta** to award the landscaping installation contract for Lake Carroll Way to Green Thumb Nursery in the amount of \$57,055.83 and the irrigation contract in the amount of \$11,777.
- Motion Seconded by **Trustee Costa**
- Vote: 9 in favor, 0 opposed
 - **Trustee Siddall:** The grounds contractor, AmeriScape, is not following through with promised services, specifically surrounding irrigation issues. **Trustee Giunta** stated that she witnessed grounds workers sleeping on the tables at Original Carrollwood Park.

Stacy Fender — Community Development:

- **Trustee Fender:** Community Entrance Monument Sign Progress
- **Trustee Fender:** Announced that she will moving from the Carrollwood Recreation District and will be resigning from the Board effective December 31st.

7. Other Business: Resident Dave Williams asked if the Board could clean the Neighborhood Watch signs. **Trustee Snellgrove** said he would look into the issue.

- **Trustee Snellgrove:** Read from the newspaper an articles that stated that: all board members are required to vote either yes or no, they cannot abstain.

8. Adjourn

- **Trustee Giunta: Motion** to Adjourn
- **Motion** Seconded by Trustee Shidler
- **Vote:** 9 in favor; 0 opposed
- Meeting ended at 8:21 p.m.

Meeting minutes recorded by Trustee Costa



LD. NO. E14157
ANALYZED

LD. NO. E14157
REC'D TAMPA
For Lab Use Only

2020 JAN 29 PM 1:47
N006443

2020 JAN 29 AM 9:37

**SAMPLE COLLECTION AND REPORT FORM FOR
NON-POTABLE WATER BACTERIOLOGICAL ANALYSIS**

Sample Acceptance Criteria:
Preservation on ice not on ice D₂
 This sample does not meet the following NELAP requirements:

Program or Site Name: White Sands Beach
County: Hillsborough Collector: Ruth Lapant Collector Phone #: 813-431-7720
Collection Address: 11613 Carrollwood Dr
Collection City: Tampa Collection State: FL Collection Zip: 33618
Date Reported: 1-30-2020 Comments: _____

Circle the analysis requested

Station No.	Date & Time Collected	Total Coliform/100ml MPN (SM9221B) MF (SM9222B)	Fecal Coliform/100ml MPN (SM9221E) MF (SM9222D)	Enterococci/100ml MF (EPA 1600)	Other	Lab Number
WSB North	1-29-20 9:10		4(B)			22023
WSB South	1-29-20 9:12		4(B)			22024

Name and Mailing Address of Person to Receive Report
Carrollwood Re District
3515 McFarland Road
Tampa, FL 33618

All tests are performed in accordance with NELAP standards.
Qualifier codes: (U) = not detected; (B) = results based on colony counts outside the acceptable range; (Z) = TNTC at highest dilution performed; (Q) = sample holding time exceeded

For enforcement samples, EPA recommends a maximum of 6 hours time lapse from sample collection to analysis of samples in the lab. Samples must be scheduled with the lab in advance to arrive by 3:30PM to allow sufficient time for analysis. Lab procedures conform to EPA recommendations. Results of samples not received within this time frame may not be reliable.